

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, APRIL 28, 2021 AT 6:00 P.M.  
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Joseph Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC  
John Piseck, Executive Director, Herkimer County IDA  
Absent: Christopher Evans, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS:** None, no public present.

**John Piseck Executive Director, Herkimer County IDA**, informed the board he had a few things to discuss. He informed the board that Pepsi & Fountainhead Group will be moving into The Schuyler Business Park. He reported that Amazon will be moving into the Hale Manufacturing building on 5S North Business Park in the Village of Frankfort.

Mr. Piseck informed the board that the IDA is working on Project Glad. They are looking to purchase a piece of property in the Town of Frankfort, he is asking the Town Board to present to the Town Zoning Board a change in zoning to the property to a Planned Development Zone. He also would need the Towns help with the water and sewer district with this piece of property. He informed the board that if there were any engineering studies or cost the Herkimer County IDA would pay for them. Supervisor Asnoe asked that the special districts committee look into it.

Mr. Piseck reported that Project 178 is looking good and he's hoping to hear more from them by next week. He would like the Board to consider the town taking over Charlestown, he told the he can get EPA money and go after other things, he'd like the board to take the building down to the base and a solar company is looking to take it over. Supervisor Asnoe said that if the EPA would put in writing

**NO. 91 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of April 14, 2021. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORTS**

**Sgt. Matthew Palumbo** reported that Officer Mills went from full-time to part-time, effective 4/26/2021 with a pay rate of \$17.25/ hr. with no benefits. He also held a Procedural Policing course for all full-time and part-time officers. He will be hosting a radar school on May 10-12. Sgt. Palumbo informed the town board that the body camera information was received but he will need board approval before he can move forward with it and the county is putting the antenna for police radios up and the county also paid for it. He also stated that he had a smart board donated to the police department.

**Hwy Superintendent Testa** reported that he hired back William Smith as HEO. He also reported that he is having safety training at the highway garage on May 18, 2021. Supervisor Asnoe asked that he gets documentation of who attends. Hwy. Supt. Testa also reported that the Salt Shed is all laid out and he should be getting the blue prints soon. He will be starting the brush pick up on Monday May 3, 2021 and crack sealing Southside Road. and Broad Street. He reported that the sewer pump went down on Broad St. and that he does have a spare.

**NO. 92 APPROVE POLICE BODY CAMERA GRANT APPLICATION**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize Sgt. Matthew Palumbo to apply for police body cameras and surveillance equipment through New York State. Second by councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 93 APPROVE NEW HIRE—HIGHWAY DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Hwy Supt. Testa, to approve the appointment of William Smith, HEO in the Highway Department at the rate of \$19.69 per hour straight time, and eligible for all full time benefits. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**FINANCIAL REPORT**

Supervisor Asnoe submitted the financial report for April he also reported that the budget officer submitted the AUD he is just waiting to hear from the State if everything is fine with it. he is still working with BST and supplying them with information. Supervisor Asnoe also reported that the town received the first quarter sales tax for 2021 from the county in the amount of \$170,753.24 and it was \$20,000.00 higher than last years.

**OLD TOWN HALL**

**TABLED**

**SALT SHED**

**TABLED**

**CHARLESTOWN**

**TABLED**

**WEST FRANKFORT WATER**

**TABLED**

**OPEN FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)**

Bids were opened with result are as follows: Contract period May 1, 2021 to April 30, 2024

	<u>Fixed price</u>	<u>Selkirk Rack price plus fixed delivery cost</u>
Harbor Point	\$1.50	\$1.2616
Mirabito	\$1.2750	\$1.4389
Center State Propane	\$1.3375	\$1.2982

**NO. 94 APPROVE FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)**

**MOTION** made by Supervisor Asnoe to approve the bid from Mirabito for Propane Heating Fuel at the fixed price of \$1.2750. Contract period May 1, 2021 to April 30, 2024. Second by Councilman Wallace. Upon roll call; all in favor Vote was 4-0

**APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 4**

**NO. 95** **MOTION** made by Supervisor Asnoe to approve General Abstract #4—Claim No. 129-126C, Total \$71,540.22. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 96** **MOTION** made by Councilman Wallace to approve TOV Abstract #4—Claim No. 31-43A, Total \$20,472.39. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 97** **MOTION** made by Councilman Testa to approve Highway Abstract #4—Claim No. 58-82C, Total \$39,272.93. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 98** **MOTION** made by Supervisor Asnoe to approve Special District Abstract #4—Claim No. 39-46, Total \$5,475.96. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**MOTION** made by Councilman Test to adjourn. Second by Councilman Tamburro. Upon roll call; All in favor. Meeting adjourned at 7:20 PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: Regular Board Meeting April 14, 2021**