

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, JULY 28, 2021 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Christopher Evans, Councilman  
Joseph Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS:**

**John Piseck, Herkimer County IDA, Executive Director**, Asked that he Town Board officially takes over Country Mile Road now that all the requirements have been met. He is also working on getting the name changed due to all the confusion with the delivery trucks going to the wrong streets.  
Mr. Piseck informed the board that he is working on an EPA Grant Clean up Grant; he would like to use to clean up Bailey Garage on Acme Road and use it as a parking lot for the Erie Canal Bike Trail, and would ask the Town to take it over at no cost to the town.

**NO. 118 ROAD DEDICATION—COUNTRY MILE ROAD**

**MOTION** made by Supervisor Asnoe that the town board resolves to take over Country Mile Road, per the recommendation by Highway Superintendent Testa and that the road meets all the requirements and repairs have been made, that were requested by the Town once all legal requirements are met. Second by Councilmembers Evans & Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 119 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of June 23, 2021. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORTS**

Various monthly reports submitted and reviewed.

**Sgt. Palumbo**, reported that he would like to recognize Officer Nat Held and the Frankfort Center Fire Department for their response to a medical call on Father's day. That the grant writer is waiting on DCJS to release the body camera grant. The State passed that as of October 2021 all police and peace officer will have to complete a psychological evaluation prior to employment. It is unknown if another unfunded mandate and who is responsible, Civil Service, Agency or Candidate. He would like to create a 4<sup>th</sup> full time police officer and creation of availability policy for Part-time officers. (Proposal for 4<sup>th</sup> FT senior Patrolman) attached. Sgt. Palumbo asked the town board to approve Steve Martin and reinstated Marcus Perritano to Part-time Police Officers at a pay rate of \$17.25/hr.  
**Hwy Superintendent Testa** reported that the salt shed frame work is up.

**NO. 120 APPROVE NEW PART-TIME POLICE OFFICER & REINSTATE POLICE OFFICER**

**MOTION** made by Councilman Wallace that the town board resolves to approve the appointment, per recommendation by OIC Sgt. Palumbo, of Steven Martin as a part-time police officer and to reinstate Marcus Perritano at the rate of \$17.25 per hour, effective immediately, with no benefits, and also the creation of a Full-Time Senior Patrolmen's Position not to exceed \$54,000.00, with all full-time benefits. Second by Councilmembers Tamburro & Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**FINANCIAL REPORT**

**Supervisor Asnoe** submitted the current day deposit accounts amounts report. He has a draft of the new accounting report from BST Accounting there is still some items that have to be corrected and some coding issues. He reported that the town received the first check \$244,028.60 for American rescue plan money (ARPA) the town will receive another check next year for the same amount. He has been working on what and how the money can be used. He

reported that the town may need to hire a consultant to guide the town to insure that the money is spent wisely and properly. The accounting is still a work in progress with BST, they are moving along quickly he reported that the Town Clerk DeRollo and himself have been working with them diligently to update the information they need.

**OLD TOWN HALL**

**TABLED**

**SALT SHED—GRANT**

Supervisor Asnoe reported that Hwy. Superintendent Testa has been working with the Grant writer and preparing items that have already been paid to submit for reimbursement through the DEC Grant minus the town's share of the grant.

**TABLED**

**CHARLESTOWN**

**TABLED**

**WEST FRANKFORT WATER—USDA FUNDING**

Supervisor Asnoe said that he is still working with the Engineering firm and the Attorneys, that COVID delay on the project.

**TABLED**

**NORTH FRANKFORT BRIDGE**

Supervisor Asnoe reported that the grant application has been submitted to Bridge New York on behalf of the Town and the Town of Schuyler as a joint grant.

**TABLED**

**MARIHUANA REGULATION AND TAXATION ACT (MRTA)**

**TABLED**

**NO. 121 VILLAGE OF FRANKFORT EXTENDED FIRE PROTECTION CONTRACT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve Supervisor Asnoe to sign the extended agreement letter for Fire protection between the Village of Frankfort and the Town of Frankfort for fire protection in the Town, fire districts 2, 3 and water 4 that expired on 12/31/2019. It States it will remain in effect at the agreed upon terms until a new agreement is reached. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 122 STANDARD WORK DAYS FOR TOWN OF FRANKFORT NO. 27 (Correction)**

**MOTION** made by Supervisor Asnoe that the town board resolves to make a correction to the standard work days for Appointed Officials/Administrative Employees: form 6 to 7 hours/day standard work days that where typed in the minutes incorrectly. Second by Councilmembers Testa & Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**SECURITY SYSTEM FUNDING**

Supervisor Asnoe reported that the Town has a line item grant from Assemblywoman Marianne Buttenschon office to upgrade the Town Hall's security system. He is still waiting to hear about the particulars for the funding and the terms of the funding.

**TABLED**

**NO. 123 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Hwy Supt. Testa, to approve probationary pay increase to William Smith from \$19.69 to \$20.24 per hour; \$30.36/hour overtime, effective August 8, 2021. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 124 POLICE DEPARTMENT—RESIGNATION**

**MOTION** made by Supervisor Asnoe that that town board resolves to accept the resignation, with regret, from Matthew Mills, part-time police officer, effective July 8, 2021. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—JULY ABSTRACT #7**

**NO. 125** **MOTION** made by Councilman Testa to approve A-General Fund—Total \$70,636.06. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

NO. 126 MOTION made by Councilman Evans to approve B-General-Outside Village Fund — Total \$10,337.04. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 127 MOTION made by Councilman Wallace to approve DA-Highway Townwide-Bridges — Total \$23,453.36. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 128 MOTION made by Councilman Wallace to approve DB-Highway Townwide— Total \$49,233.69. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 129 MOTION made by Councilman Wallace to approve SS03-Bt. St. Commercial Sewer District 3— Total \$2,648.07. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 130 MOTION made by Councilman Wallace to approve Pumpkin Patch O&M SD 100— Total \$62.78 Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 131 MOTION made by Councilman Testa to approve WD #2 WD020— Total \$598.61. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 132 MOTION made by Councilman Wallace to approve WD #4 WD040— Total \$4,633.12. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 133 MOTION made by Councilman Evans to approve SL1-Lighting District 1— Total \$20.02. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 134 MOTION made by Councilman Wallace to approve SL3-Lighting District 3— Total \$1,051.26. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 135 MOTION made by Supervisor Asnoe to approve SL4-Lighting District 4— Total \$39.41. Second by Councilmembers Wallace & Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 136 MOTION made by Councilman Evans to approve SL5-Lighting District 5— Total \$19.54. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 137 MOTION made by Councilman Tamburro to approve SL6-Lighting District 6— Total \$79.67. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 138 MOTION made by Councilman Wallace to approve SL7-Lighting District 7— Total \$862.87. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Wallace. Upon roll call; All in favor. Meeting adjourned at 7:00 PM

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING – Wednesday August 25, 2021 6PM**