

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, SEPTEMBER 8, 2021 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Christopher Evans, Councilman  
Joseph Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS:** no public comments.

**NO. 161 APPROVE MEETING MINUTES**

MOTION made by Councilman Wallace that the town board resolves to approve the Special meeting minutes of August 25, 2021. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORTS**

Reports submitted by Town Clerk and Codes Department, reviewed.

**Sgt. Palumbo, OIC** reported that the 2015 Police vehicle was taken out of service; he is opening the outside court/police doors when the court is open and see if that will cut down on court people going to all other offices. Sgt. Palumbo reported that there is going to be a movie filming at the old union tool site on 9/11/2021. He is requesting another civil service list to canvas for the open full-time position. He also informed the board that the Police radio antenna was installed and paid for by Herkimer County.

**FINANCIAL REPORT**

Supervisor Asnoe submitted the current financial report and the project estimates for 2022 PILOT's along with what the town actually received for 2021 (attached).

**OLD TOWN HALL**

**TABLED**

**SALT SHED**

Hwy. Superintendent Testa reported that the salt shed is complete all except the road work.

**TABLED**

**CHARLESTOWN**

**TABLED**

**WEST FRANKFORT WATER**

**TABLED**

**SECURITY SYSTEM FUNDING**

Supervisor Asnoe stated that he is waiting to get estimates so he can move on to the next steps.

**TABLED**

**WEST FRANKFORT WATER- USDA FUNDING**

Supervisor Asnoe reported that he is waiting for BCA to complete the paperwork to go out for bid.

**TABLED**

**NORTH FRANKFORT BRIDGE**

Supervisor Asnoe reported that the application for repairs has been submitted to Bridge New York Project and has not heard anything.

**TABLED**

**MARIHUANA REGULATION AND TAXATION ACT (MRTA)**

Supervisor Asnoe stated that the town has until the end of December to decide to opt in or opt out.

**TABLED**

**2022 BUDGET**

Supervisor Asnoe gave the board copies of each department's budget except for Court; they have not submitted their budget. He asked that the board to go over them and would like to meet sometime next week to discuss them.

**TABLED**

**NO. 162 AUTHORIZE A NOTICE OF INDENT TO ACT AS SEQRA LEAD AGENCY FOR THE EDF RENEWABLES DISTRIBUTION SOLUTIONS INC. PROJECT**

**MOTION** made by Supervisor Asnoe that the town board adopts the attached resolution Authorizing a Notice of Intent to Act as Lead Agency for EDF Renewables Distribution Solutions Inc. Project. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 163 AUTHORIZE A NOTICE OF INDENT TO ACT AS SEQRA LEAD AGENCY FOR THE WMR ENERGY VENTURES LLC PROJECT**

**MOTION** made by Supervisor Asnoe that the town board adopts the attached resolution Authorizing a Notice of Intent to Act as Lead Agency for WMR Energy Ventures LLC Project. And to call for a Public Hearing on rezoning application for a Solar System Overlay District to be held on October 6, 2021. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 164 BOARD OF ASSESSMENT REVIEW — RE-APPOINTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to re-appoint Brian Marcantonio to serve on the Board of Assessment Review; term of office 10/1/2021 to 9/30/2026. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 165 TOWN HALL SNOW REMOVAL-REQUEST BIDS**

**MOTION** made by Supervisor Asnoe that the town board resolves to request bids for the Removal of Snow at the Town Hall, with bids to be received up 2 pm on Wednesday October 27, 2021 and opened on October 27, 2021 at 6 pm. Contract period from November 15, 2021 to April 15, 2022, with the same bid specs as the previous contract, and authorize town clerk to publish the legal notice for the same. Second by Councilman Evans. Upon on roll call; All in favor. Vote was 5-0

**APPROVED**

Supervisor Asnoe informed the board that he received the Censes report for 2020 and the numbers for April 1, 2010 was 7,636 people and as of April 1, 2020 the town had 7,011 people the town is down 8.2%.

Supervisor Asnoe also informed the board that he the State Comptroller's office is doing an Audit on the Towns Court due to an issue with a payment to the State Comptroller Office. He said today he was informed of another issue dating back to March of 2010 with another payment to the State Comptroller.

**NO. 166 APPROVE SUPPORTING THE VILLAGE OF FRANKFORT - HARBORFEST**

**MOTION** made by Councilman Wallace that the town board resolves to support the Village of Frankfort for gold sponsorship in the amount of \$5,000.00. for the HarborFest on Saturday September 25, 2021 at the Frankfort Marina. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 167 APPROVE ESTABLISHING THE POSITION OF POLICE CHIEF-TYPE A POLICE DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve the Establishing of the position of Police Chief-Type A Police Department and the Duties and Responsibilities (attached). Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 168 APPROVE NEW STATE CONTRACT (2) DESKTOP COMPUTERS**

**MOTION** made by Supervisor Asnoe that the town board resolves to purchase two (2) new State contract Desktop Computers. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss contract issues. Second by Councilman Wallace. Upon roll call; All in favor. 6:50 PM

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:00 PM

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:00PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: Regular Board Meeting September 22, 2021**