

**TOWN OF FRANKFORT CODES DEPARTMENT**  
**201 Third Ave**  
**FRANKFORT, NEW YORK 13340**  
**PHONE: 315-894-0922**

**INSPECTIONS REQUIREMENTS BY THE CODES DEPARTMENT**

(Must call 24 hours in advance for Inspections)

1. Footing before pouring concrete. (Rebar bars must be hung)
2. Foundation Inspection: (A) Poured Walls before pouring of concrete  
(B) All Walls before backfill.
3. Inspections: BEFORE ANY CLOSING IN OF THE FRAMEWORK
  - Plumbing (Water Supply Pressure Test & Rough-in Piping Watertight)  
(Bill Flagg 315-790-0824),
  - Heating (Bill Flagg 315-790-0824),
  - Framing and Insulation (Mishele Spaman, Codes Officer), and
  - Electrical (Independent Inspector).
4. Septic System and Water/Sewer Hookups. MUST BE UNCOVERED UNTIL PLUMBING INSPECTOR APPROVES WORK.

**ANY WORK NOT INSPECTED AND IS COVERED UP WILL BE THE EXPENSE OF THE OWNER TO UNCOVER AND REPAIR WHAT IS NEEDED TO BE SEEN FOR AN INSPECTION.**

**NO OCCUPANCY OF A BUILDING IS PERMITTED WITHOUT A CERTIFICATE OF OCCUPANCY IS ISSUED BY THE CODES DEPARTMENT.**

The owner of the said property will be responsible for all inspections that require signatures by the proper inspector.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner of Property

Codes Enforcement Officer  
Mishele Spaman  
315-894-0922

Plumbing Inspector  
Bill Flagg  
315-790-0824