

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, FEBRUARY 23, 2023 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor  
Christopher Evans, Councilman  
Michael Perritano, Councilman  
Joseph Tamburro, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Chief Matthew Palumbo  
Karl Manne, Town Attorney

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

#### **PUBLIC COMMENTS**

Brian Frank 104 Erie Street, Frankfort, NY 13340 informed the town board that he just bought property on Litchfield Road and he is formally requesting the town board to evaluate water to the area. Supervisor Asnoe stated that the board could try and reevaluate it if enough people in the district want it. He informed Mr. Frank that he would need to get a petition from the people who would want to form a water district in that area.

Chief Palumbo and Sgt. Pavlot wanted to take a moment and recognize the service of Officers Drake and Macera and the outstanding job they provide to the residence.

#### **NO. 36 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Evans that the town board resolves to approve the meeting minutes of January 26, 2023. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

#### **COMMITTEE REPORT / DEPARTMENT REPORTS**

Various reports submitted

Chief Matthew Palumbo went over his report; attached and discussed, he asked that the town board accept the resignation of Officer Kenneth Allen.

Superintendent Testa reported that he finally got the new truck he just needs to get the plow put on it and get the radios put in.

#### **FINANCIAL REPORT**

Supervisor Asnoe reported that he gave the town board the current bank balances and the Supervisors monthly report for January.

#### **EMPLOYEE HANDBOOK**

Supervisor Asnoe reported that he and Councilman Wallace meet with CHInsurance Company regarding preliminary talks on employee handbook. Once there is a draft copy it will be submitted to the town board and town attorney Karl Manne for review. **TABLED**

#### **REESE ROAD SPEED STUDY**

Supervisor Asnoe reported that the NYS Department of Transportation has completed a study to lower the speed limit on Reese Road and Route 5S over pass and Joslin Hill Road and determined that lowering the speed limit is not appropriate at this time.

#### **WEST FRANKFORT WATER—USDA**

Supervisor Asnoe report he received an email from the health department and the engineers; there were a few questions that the engineers had to answer for the health department. **TABLED**

**NORTH FRANKFORT BRIDGE**

Supervisor Asnoe stated that he supplied the board with the additional information that the board requested regarding the CXS Railroad bill. The Town of Frankfort and the Town of Schuyler went in half's on the repairs; the town of Frankfort's half was \$20,945.74. Supervisor Asnoe reported that the town is moving along with the bridge repairs and it will be closed for at least three weeks once work has started.

**NO. 37 PROPOSED—LOCAL LAW NO. 1 FOR THE YEAR 2023, FIRE PREVENTION AND BUILDING CODE AND THE STATE CONSERVATION CONSTRUCTION CODE IN THE TOWN OF FRANKFORT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve Proposed Local Law No. 1, 2023, a Local Law for the purpose of providing for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Code in the Town of Frankfort; read and attached. It is further to schedule a Public Hearing on March 23, 2023 at 5:45PM and authorizes the town clerk to issue the legal notice for the same. Second by Councilman Wallace. Upon roll call; all in favor. Vote was 5-0

**APPROVED**

**NO. 38 ADOPT AMENDED TOWN OF FRANKFORT PLANNING BOARD BY-LAWS**

**MOTION** made by Councilman Wallace that the town board resolves to approve the amended Town of Frankfort Planning Board By-Laws; read and attached. Second by Councilmembers Perritano and Tamburro. Upon roll call; all in favor. Vote was 5-0

**APPROVED**

**NO. 39 OAKVIEW CEMETERY—MAINTENANCE CONTRACT**

**MOTION** made by Supervisor Asnoe that the town board resolves to request bids for a three year contract for Oakview Cemetery Maintenance; read and attached... Bids accepted up to 2 pm on March 23, 2023 and opened on March 23, 2023 at 6PM. Bid specs to be available in the town clerk's office. Second by Councilmembers Perritano and Tamburro. Upon roll call; all in favor. Vote was 5-0

**APPROVED**

**COMPASSION COALITION, INC.**

Supervisor Asnoe stated that the compassion Coalition is in the process of purchasing Granny's Kitchen; which will take it off the roll, it is assessed for 2.5 million dollar. If they don't close by March 1, 2023 it will not affect the 2024 budget.

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**NO. 40 ACCEPT RESIGNATIONS—POLICE DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to accept the resignations from Kenneth Allen effective 2/15/2023, part-time police officers, and thanked him for his service to the Town of Frankfort. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

Supervisor informed the town board that on August 8, 2023 at 2PM Leone Etienne will be doing another magic show at the town hall for the Frankfort Free Library.

**ABSTRACT OF AUDITED VOUCHERS—FEBRUARY ABSTRACT #2**

**NO. 41 MOTION** made by Councilman Evans to approve General Abstract #2—Claim No. 47-86B, Total \$61,422.72 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 42 MOTION** made by Councilman Perritano to approve TOV Abstract #2—Claim No. 17-30A, Total \$31,015.53 Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 43 MOTION** made by Councilman Tamburro to approve Highway Abstract #2—Claim No. 20-42, Total \$68,824.78 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 44 MOTION** made by Councilman Tamburro to approve Highway TOV Abstract #1—Claim No. 20-42A, Total \$68,824.78 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVE**

**NO. 45 MOTION** made by Councilman Tamburro to approve Special District Abstract #2—Claim

No.1-8, Total \$8,671.89. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 46            ACCEPT JUSTICE COURT AUDIT**

**MOTION** made by Councilman Wallace that the town board resolves to accept the Audit of the two Justices of the Town of Frankfort, regarding finances and keeping of the books. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 47            PROPOSED TOWN OF FRANKFORT WATER DISTRICT #20 EXPANSION AT  
HIGBY ROAD, PHASE 1**

**MOTION** made by Councilman Wallace that the town board resolves to accept the Herkimer County IDA proposal for District 20 Phase 1 extension and authorizes Supervisor Asnoe to sign and execute any and all documents. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**MOTION** made by Councilman Wallace to enter into Executive Session to discuss a personnel issue. Second by Councilman Perritano. Upon roll call; All in favor. 7:00 PM.

**MOTION** made by Councilman Evans to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 7:10 PM.

**MOTION** made by Councilman Tamburro to adjourn. Second by Councilman Perritano. Upon roll call; All in favor. Meeting adjourned at 7:10 PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: March 23, 2023 at 5:45 PM Public Hearing  
March 23, 2023 Regular Meeting at 6:00PM**