

A PUBLIC HEARING MEETING WAS HELD ON THURSDAY, MARCH 30, 2023 AT 5:45 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK. ON FIRE PREVENTION AND BUILDING CODE AND THE STATE CONSERVATION CONSTRUCTION CODE IN THE TOWN OF FRANKFORT, FOLLOWED BY THE REGULAR TOWN BOARD MEETING AT 6:00PM.

Present: Glenn D. Asnoe, Supervisor
Michael Perritano, Councilman
Joseph Tamburro, Councilman
John Wallace, Councilman
Ronald Testa, Highway Superintendent
Chief Matthew Palumbo

Absent: Christopher Evans, Councilman
Karl Manne, Town Attorney

PUBLIC HEARING—Fire Prevention and Building Code and the State Conservation Construction Code in the Town of Frankfort

Supervisor Asnoe opened the Public Hearing at 5:45 PM. Public Comments: No public present.

MOTION made by Supervisor Asnoe to close the Public Hearing. Second by Councilman Wallace
Upon roll call; All in favor. Public Hearing Closed at 6:00PM.

Supervisor Asnoe opened the regular meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No public comments

OPEN BIDS - OAKVIEW CEMETERY MAINTENANCE

Councilman Tamburro opened and read aloud results as follows:

	<u>3 Year Contract</u>
Jay Landscaping	\$42,000.00
Pool Brook Contracting, Inc.	\$201,300.00
You Call We Haul	\$29,250.00

NO. 48 APPROVE MEETING MINUTES

MOTION made by Councilman Tamburro that the town board resolves to approve the meeting minutes of February 23, 2023. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

COMMITTEE REPORT / DEPARTMENT REPORTS

Various reports submitted and reviewed.

Superintendent Testa reported there is still one truck down that he is still waiting for parts. The highway is cutting trees on the side of the roads from wind damages through the winter.

Chief Palumbo submitted report, discussed and attached. Chief Palumbo reported that he hosted a school that was put on by two former NARC investigators with the State Police and the assistant United States attorney for this area out of Syracuse for procedures on traffic stops. It was an eight hour class and was very informative. Departments as far as Watertown attended, as well as 10 to 15 Troopers from Oneida to Herkimer.

FINANCIAL REPORT

Supervisor Asnoe reported that he gave the town board the current bank balances and the Supervisors monthly report for February. Supervisor Asnoe said he is finalizing the 2022 AUD and that it will be submitted on time. He has also gone over the fund balances from last year budget and has fund balances in all accounts.

WEST FRANKFORT WATER—USDA

Supervisor Asnoe report stated that the town is still waiting on the NYS Department of Health.

TABLED

NORTH FRANKFORT BRIDGE

Supervisor Asnoe stated that he that an application for federal funding has been submitted.

TABLED

NO. 49 APPROVE PURCHASE— 2022 INTERNATIONAL NAVISTAR SANDER

MOTION made by Supervisor Asnoe that the town board resolves to purchase the 2022 International Navistar sander with plow for the Highway Department, not to exceed \$138,000.00 on a five year lease with KS StateBank out of Kansas City. Supervisor is authorized to sign and execute any and all documents. Second by Councilman Tamburro. Upon roll call; all in favor. Vote was 4-0

APPROVED

NO. 50 RESOLUTION ADOPTING LOCAL LAW NO. 1 FOR THE YEAR 2023, FIRE PREVENTION AND BUILDING CODE AND THE STATE CONSERVATION CONSTRUCTION CODE IN THE TOWN OF FRANKFORT

MOTION made by Councilman Wallace that the town board resolves to approve Local Law No. 1, 2023, a Local Law for the purpose of providing for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Code in the Town of Frankfort; read and attached. Second by Councilmembers Tamburro & Perritano. Upon roll call; all in favor. Vote was 4-0

APPROVED

NO. 51 PERPETUAL USE AGREEMENT—127 Litchfield Road

MOTION made by Councilman Wallace that the town board resolves approve the perpetual agreement, (at no cost to the Town of Frankfort), between the Village of Frankfort and Brian and Denise Frank to supply water to property located at 127 Litchfield Road Tax Parcel No. 119.1-1-28.4. Second by Councilman Tamburro. Upon roll call; all in favor. Vote was 4-0

APPROVED

NO. 52 APPROVE HERKIMER COUNTY HUMANE SOCIETY AGREEMENT

MOTION made by Councilman Wallace that the town board resolves, to approve the Agreement with the Herkimer County Humane Society, and authorize the supervisor to execute the same. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0

APPROVED

NO. 53 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT

MOTION made by Supervisor Asnoe that the town board resolves, per recommendation from Hwy Supt. Testa, to approve probationary pay increase to Michael Osterhoudt to \$23.74 per hour; \$35.61 per hour overtime, effective April 2, 2023. Second by Councilmember Perritano & Wallace. Upon roll call; All in favor. Vote was 4-0

APPROVED

NO. 54 ACCEPT DCO STEPHANIE BEROWSKI RESIGNATIONS

MOTION made by Councilman Wallace that the town board resolves to accept the resignation of DCO Stephanie Berowski, effective March 7, 2023. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 4-0

APPROVED

NO. 55 FRANKFORT CENTER—LOSAP

MOTION made by Councilman Wallace that the Town Board resolves to approve the list of volunteer firefighters of the Frankfort Center Fire Department and the points earned during calendar year 2022 (Read and Attached), and authorizes Supervisor Asnoe to sign and execute any and all documents. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

APPROVED

NO. 56 PROPOSED—LOCAL LAW NO. 2 FOR THE YEAR 2023 - A Local Law Enacting Temporary Moratorium On Solar Energy Systems, SCHEDULE PUBIC HEARING – LOCAL LAW NO. 2, 2023, AND REFERRING THE LOCAL LAW TO THE COUNTY PLANNING BOARD LOCAL LAW #2 ESTABLISHING A SIX MONTH MORATORIUM ON SOLAR ENERGY AND OR SOLAR FARMS

MOTION made by Supervisor Asnoe that the town board resolves to approve Proposed Local Law No. 2, 2023, a local law enacting six (6) month Moratorium on Energy System; that the Town Board of the Town of Frankfort shall hold a public hearing at 5:45 PM on April 27, 2023 at Town Hall, 201 Third Ave., Frankfort, New York 13340, for the purposes of considering and possibly adopting a local law imposing a six (6) month moratorium on the processing of solar energy systems applications and authorize the town clerk to issue the legal notice for the same.

Copies of the proposed local law are available at the Office of the Town Clerk at the above address. At the time and place above, all members of the public shall be heard. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0. **APPROVED**

NO. 57 **APPROVE BIDS—OAKVIEW CEMETERY MAINTENANCE**

MOTION made by Supervisor Asnoe that the town board resolves to approve the lowest bid and meet all bid specifications for Oakview Cemetery Maintenance to Jay Landscaping for a 3 year contract at the cost of \$42,000. Second by Councilman Perritano. Upon Roll Call; All in favor. Vote was 4-0 **APPROVED**

NO. 58 **APPROVE REQUEST FROM FRANKFORT HILL CEMETERY ASSOCIATION**

MOTION made by Supervisor Asnoe that the town board resolves to approve contribution of \$1,500.00 to the Frankfort Hill Cemetery Association to assist with the grounds keeping and maintenance of the Cemetery. It is also noted that they are a not-for-profit organization. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

EMPLOYEE HANDBOOK

TABLED

ABSTRACT OF AUDITED VOUCHERS—MARCH ABSTRACT #3

NO. 59 **MOTION** made by Councilman Perritano to approve General Abstract #3—Claim No. 87-128C, Total \$277,244.20 Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 60 **MOTION** made by Councilman Wallace to approve TOV Abstract #3—Claim No. 31-44A, Total \$62,422.89 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 61 **MOTION** made by Councilman Wallace to approve Highway Abstract #3—Claim No. 43-64A, Total \$80,101.28 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 62 **MOTION** made by Councilman Wallace to approve Highway TOV Abstract #2—Claim No. 2, Total \$1,016.20 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 63 **MOTION** made by Councilman Wallace to approve Special District Abstract #3—Claim No.16-29 Total \$399,160.26. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

MOTION made by Councilman Perritano to adjourn. Second by Councilman Tamburro. Upon roll call; All in favor. Meeting adjourned at 6:40 PM.

Respectfully submitted,
Dorri DeRollo, Town Clerk

NEXT MEETING: April 27, 2023—Public Hearing 5:45 PM
Regular Meeting 6:00 PM