

**A REGULAR TOWN BOARD MEETING WAS HELD ON THURSDAY, AUGUST 24, 2023 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Christopher Evans, Councilman  
Michael Perritano, Councilman  
Joseph Tamburro, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Chief Matthew Palumbo  
Karl Manne, Town Attorney

Absent:

Supervisor Asnoe opened the regular meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** No public present

**NO. 108 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Perritano that the town board resolves to approve the meeting minutes of June 22 2023. Second by Councilmembers Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORTS**

Various reports submitted and reviewed.

**Chief Palumbo** submitted report, discussed and attached. He wanted to recognize Officer Ryan Drake on being accepted to the drug recognition expert (DRE) training, funded by the NYS STOP DWI. Lexipol will be completed in the next two weeks, he is requesting to split cost of speed signs with other local municipalities to be used throughout the year as needed; the cost would be \$800.00 for four signs if all agencies put in .Lexipol will be complete in the next two week. The Village of Frankfort is holding a public hearing on October 12, 2023 at 6PM regarding the police Consolidation. Chief Palumbo reported that he has two Part-Time Officers leaving for six months and he would like to start the process of hiring a Full-Time officer.

**Highway Superintendent Testa** reported that there was a problem with a drain pipe plugging up a culvert on Hampton Road, the Village came up and tried to dig it out couldn't do it; so he had to dig it out and replace one hundred and twenty feet of piping. Salt shed is 90% filled for the winter. Trash drop off is October 8<sup>th</sup> & 9<sup>th</sup>. He hired Joseph Ruggiero, HEO starting August 28, 2023.

**FINANCIAL REPORT**

Supervisor Asnoe reported that he gave the town board the current bank balances and the Supervisors monthly report for July. There is additional ARPA funding hat Supervisor Asnoe would like to use and expend on the following items: Telemetry repair in water district 20 \$5,000.00, Town Hall Generator \$111,900.00, Plow Truck down payment \$150,000.00 and new Police Vehicle \$50,000.00

**NO. 109 REMAINING ARPA FUNDING**

**MOTION** made by Councilman Wallace that the town board resolves to approve Supervisor Asnoe to use the remaining ARPA fund for the above items. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**EMPLOYEE HANDBOOK**

**TABLED**

**PAPER ROAD-SLAYTONBUSH LANE PURCHASE**

**TABLED**

**FEMA APPEAL LETTER — Wilson Road Culvert**

**TABLED**

**WEST FRANKFORT WATER—USDA**

Supervisor Asnoe reminded the town board that bid openings will be August 30, 2023 at 3:00PM

**2024 TENTATIVE BUDGET**

**Supervisor Asnoe** asked the board to meet with department heads and go over their budgets; he wants to have a budget workshop on Thursday September 7, 2023 at 4PM.

**NO. 110 SPECIAL MEETING OCTOBER 5, 2023- 2024 TENTATIVE BUDGET**

**MOTION** made by Supervisor Asnoe made a motion that the town board resolves to approve special board meeting on October 5, 2023 at 4:00 PM to present the tentative budget. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0. **APPROVED**

**NO. 111 PROPOSED—LOCAL LAW NO. 3 FOR THE YEAR 2023 (Override Tax Levy Limit)**  
**SCHEDULE PUBIC HEARING – LOCAL LAW NO. 3, 2023**

**MOTION** made by Councilman Evans that the town board resolves to approve Proposed Local Law #3, 2023, a local Law to override the tax limit established in General Municipal law Section 3-c, attached and read. It is further resolved to schedule a Public Hearing on Thursday, September 28, 2023 at 5:45 PM and authorize the town clerk to issue the legal notice for the same. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 112 HIGHWAY DEPARTMENT—APPROVE NEW HIRE Joseph Ruggiero**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Hwy Superintendent Testa, to approve the Joseph Ruggiero as HEO for the Highway Department; \$21.15 per hour and eligible for all benefits for full-time employee, effective August 28, 2023. Second by Councilmember Wallace & Tamburro. Upon roll call: All in favor. Vote was 4-0 **APPROVED**

**NO. 113 HIRE FULL-TIME POLICE OFFICER**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize Chief Palumbo to look to fill a Full-Time position in the Police Department. Second by Councilmembers Evans & Tamburro . Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 114 APPROVE HERKIMER COUNTY DWI SPEED CONTROL SIGN AGREEMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize Chief Palumbo to enter into agreement with Herkimer County Stop DWI; not to exceed \$1,000.00 for the purchase of speed control signs. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 8**

**NO. 115** **MOTION** made by Councilman Evans to approve General Abstract #8—Claim No. 277-314A, Total \$50,767.25. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 116** **MOTION** made by Councilman Wallace to approve TOV Abstract #8—Claim No. 88-100, Total \$19,672.99. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 117** **MOTION** made by Councilman Wallace to approve Highway Abstract #8—Claim No. 134-148, Total \$24,907.05. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 118** **MOTION** made by Councilman Perritano to approve Highway TOV Abstract #7—Claim No. 12-17, Total \$91,969.25. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 119** **MOTION** made by Councilman Evans to approve Special District Abstract #8—Claim No. 65-71, Total \$3,908.64. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 120** **MOTION** made by Councilman Tamburro to approve Oakview Abstract #4—Claim No. 5-6, Total \$9,753.84. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Wallace. Upon roll call; All in favor. Meeting adjourned at 6:50 PM.

Respectfully submitted,

Dorri DeRollo, Town Clerk

**Next Board Meeting:** August 30, 2023 at 3:00 PM Special meeting West Frankfort Water Bid Opening