

A REGULAR TOWN BOARD MEETING WAS HELD ON THURSDAY, NOVEMBER 30, 2023 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK,

Present: Glenn D. Asnoe, Supervisor
Christopher Evans, Councilman
Michael Perritano, Councilman
Joseph Tamburro, Councilman
John Wallace, Councilman
Ronald Testa, Highway Superintendent
Chief Matthew Palumbo
Karl Manne, Town Attorney

Supervisor Asnoe opened the regular meeting with the Pledge of Allegiance.

PUBLIC COMMENTS: No public comments

NO. 151 APPROVE MEETING MINUTES

MOTION made by Councilman Wallace that the town board resolves to approve the meeting minutes of September 28, 2023. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

COMMITTEE REPORT / DEPARTMENT REPORTS

Various reports submitted and reviewed.

Chief Palumbo submitted his report; attached and discussed.

Superintendent, Testa submitted his report of accounts; he reported that the yellow flag for Railroad Street Bridge was removed by the NYS Dot, but the Town received a yellow tag for First Ave Ext. on the double pipes going onto the state road and one on Acme Road. He is expecting the new Volvo next week. The phone system is hooked up on Brookside Dr.

FINANCIAL REPORT

Supervisor Asnoe reported that he gave the town board the current bank balances and the Supervisors monthly report for October along with the account balance with NYCLASS. He informed the town board that the worker's comp and the Town Hall & Hwy equipment bond are on the November abstract.

WEST FRANKFORT WATER PROJECT—CENTER AND ZOLAD ROADS

Supervisor Asnoe reported that he has submitted more paper work that was requested from USDA Rural Development regarding the additional funding and is just waiting to hear back from them.

TABLED

RAILROAD STREET BRIDGE BOND RESOLUTION

Supervisor Asnoe informed the town board he gave Attorney Karl Manne some paperwork that needed to be signed and that Joel Bailey; the Town's representative would like to meet to go over aspects of the Bridge.

TABLED

Supervisor Asnoe reported that Attorney Karl Manne reviewed the paper work on the Highway Volvo lease, that he also polled the town board with all agreeing to the lease contract and would like to reaffirm the motion to enter into a lease and execute any and all documents.

NO. 152 APPROVE REAL LEASE FINANCIAL PARTNERS OF WEBSTER NEW YORK

MOTION made by Councilman Wallace that the town board enters into a lease agreement with Real Leasing Co. out of Webster, NY for the purchase of the 2024 Volvo highway truck and authorizes the town Supervisor to execute and sign any and all documents. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

EMPLOYEE HANDBOOK

Supervisor Asnoe stated that he received the changes form CH Insurance and emailed a copy to the board members and asked them to go through it and make any changes.

TABLED

NO. 153 APPROVE JANUARY 1, 2024 HOLIDAY (NEW YEAR'S EVE)

MOTION made by Councilman Wallace to make New Year's Eve; January 1, 2024 a schedule holiday. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 154 APPROVE INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF FRANKFORT AND THE VILLAGE OF FRANKFORT RELATIVE TO A JOINT POLICE CHIEF

MOTION made by Councilman Wallace that the town board resolves to approve the shared service contract between the Town of Frankfort and the Village of Frankfort; the Village will pay the Town of Frankfort \$2,500.00 per month for shared services of the Police Chief Matthew Palumbo.; it indemnifies the Town of Frankfort for any action that is taken while he is acting as a Village of Frankfort Chief and it indemnifies the Village of Frankfort for any action that is taken while he is acting as a Town Chief. Supervisor is authorized to sign any execute and all documents See Attached. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0. **APPROVED**

NO. 155 APPROVED LABOR AGREEMENT— CHIEF OF POLICE

MOTION made by Councilman Wallace that the town board resolves to approve the Labor Agreement between the Town of Frankfort and Chief Palumbo for his services starting January 1, 2024 to December 31, 2030, and authorizes the town Supervisor to sign and execute any and all documents See Attached. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0. **APPROVED**

NO. 156 APPROVE GYM MEMBERSHIP — REVAMP FITNESS

MOTION made by Councilman Wallace that the town board resolves to approve the gym membership for all town employees plus 1 to Revamp Fitness for \$1000.00 per year effective January 2024 and authorize the town Supervisor to sign and execute any and all documents. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 157 APPROVE PART-TIME POLICE OFFICER —Douglas Brenning

MOTION made by Councilman Evans that the town board resolves to approve the appointment, per recommendation by Chief Palumbo, of Douglas Brenning as PT Police Officer, Start date pending background completion, at \$19.00 per hour with no benefits other than NYS retirement. Second .Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 11

NO. 158 **MOTION** made by Councilman Perritano to approve General Abstract #11—Claim No.389-432C, Total \$544319.31. Second by Councilman Evans Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 159 **MOTION** made by Councilman Wallace to approve TOV Abstract #11—Claim No. 131-144B, Total \$112,107.82. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 160 **MOTION** made by Councilman Evans to approve Highway Abstract #11—Claim No. 184-201, Total \$35,069.69. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 161 **MOTION** made by Councilman Evans to approve Highway TOV Abstract #10—Claim No. 28-29, Total \$3,345.98. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 162 **MOTION** made by Councilman Wallace to approve Special District Abstract #11— Claim No. 89-98—Total \$4,420.15. Second by Councilmembers Perritano & Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

CORRESPONDENCE

Supervisor Asnoe informed the town board that he received a notice of claim on Southside Road involving a motor cycle, after reviewing the claim he reported that it was in the area under the control of the Herkimer County Highway Department.

MOTION made by Supervisor Asnoe to adjourn. Second by Councilman Wallace. Upon roll call; All in favor. Meeting adjourned at 6:45PM.

Respectfully submitted,
Dorri DeRollo, Town Clerk

Next Board Meeting: December 28, 2023 Year End Meeting