

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 28, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald A. Testa, Highway Superintendent
Steve Long, Police OIC
John Piseck, Jr., Executive Director, Herkimer County IDA

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS

Mike Clements, Clemons Road, thanked Highway Superintendent Ron Testa for the great job his department did plowing with the last few snow storms.

JOHN PISECK, JR. EXECUTIVE DIRECTOR, HERKIMER COUNTY IDA

Mr. Piseck handed out a sheet with the estimated amounts the PILOTS payments will be for 5S South Business Park (Pumpkin Patch) and West Frankfort Industrial Park, attached. He stated that the County was awarded \$200,000 to perform studies on the Brownfields in the County and that one of the site is the old Union Tools Site. The County has already started marketing it and have had some inquiries due to the Pumpkin Patch being almost out of space. He thanked Superintendent Ron Testa for speaking with the Herkimer County Highway Superintendent Mark Nagel about the cul-de-sac at the Pumpkin Patch, and discussed about plowing and how it's positioned on the map.

Tractor Supply Co. will be putting up a new sign and they have been discussing changes in the roads and improvements with Tractor Supply Co. Mr. Piseck discussed potential businesses that could be going into the Pumpkin Patch in the near future, including JBF Stainless.

He also discussed about having the road dedication soon after it is paved and ready to go. The County will continue to pay for the plowing like they have always done in the past with other roads. He asked if the Town of Frankfort would consider taking over the stop light that will be going in at the bottom of Higby Road.

At the request from Supervisor Asnoe, Mr. Piseck stated that he would submit the 5S Business Park plans to Highway Superintendent Testa for the water pumps, sewer lines & water lines.
Supervisor Asnoe asked Superintendent Testa to check the pumps at Brookside Drive because he received a call that one of the pumps was down.
The Town Board thanked Mr. Piseck for his time and information.

NO. 97 APPROVE MEETING MINUTES

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of March 14, 2018. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

2018 SUMMER CONCERT SERIES

Councilman Wallace reported that he booked the bands for the Concert Series as follows: Wednesday August 8th "Soul Injection", Thursday August 9th Senior Citizen's Dinner with "Joey Thomas Big Band", and Friday August 10th "Showtime". Councilman Wallace will have the contracts for the bands emailed to Supervisor Asnoe so they can be signed and returned to Mary at Tony C's. **TABLED**

OPEN BIDS - ICE CONTROL MATERIAL

Bids were opened with results are as follows: Contract period May 1, 2018 to April 30, 2019

	<u>Hauled by TOF from site</u>	<u>Delivered to TOF Highway Garage</u>
Barrett Paving Materials Inc.	\$7.80/ton	No Bid

NO. 98 APPROVE BIDS - ICE CONTROL MATERIAL

MOTION made by Councilman Testa to approve the bid from Barrett Paving Materials Inc. at the cost of \$7.80 per ton minimum 3,000 yards – Maximum 8,000 yards hauled by the Town of Frankfort. Second by Council Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

OPEN FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)

Bids were opened with result are as follows: Contract period May 1, 2018 to April 30, 2021

	<u>Fixed price</u>	<u>Selkirk Rack price plus fixed delivery cost</u>
Buell Fuels LLC	\$1.9800 fixed	\$1.5379
Mirabito	\$1.4730	\$1.3884
Suburban Propane	-----	\$.40
Superior Plus Energy Service	\$1.79	\$.4650/gallon over Selkirk

NO. 99 APPROVE FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)

MOTION made by Councilman Testa to approve the bid from Mirabito for Propane Heating Fuel at the fixed price of \$1.4730. Second by Councilman Wallace. Upon roll call; all in favor Vote was 5-0 **APPROVED**

POLICE RETIREMENT PLAN

Supervisor Asnoe informed the Town Board that the Police retirement plan is in effect at the present time. He gave OIC Long all the proper forms to have his officers fill out so they can move forward.

OLD TOWN HALL (Litchfield Street)

Board members discussed the possibility of condemning the building, Councilman Tamburro will get in touch with Anthony Brindisi's office to see if they can help with this matter. **TABLED**

NEW TOWN HALL — SECURITY

Supervisor Asnoe stated he called three times this week and has not heard back from Central Security. He will continue to call so that he can get the security system back up and running. **TABLED**

FINANCIAL REPORT AUD

Supervisor Asnoe informed the board that the 2017 AUD is done and ahead of time. There are still a few things that he and Budget Officer Hal Hutton are working on with the State Comptroller's Office regarding the audit and the way some accounts were done. He stated that Christopher Lambert's office is busy with tax season so in the meantime he and Hal have been going thru boxes to locate the paper work necessary to complete the 2013 to 2015 annual reports.

Supervisor Asnoe further reported that they have been working with Williamson Law Book Co. building a financial and budgeting accounting system. He also completed and filed the Hazardous Emergency Response Plan for the USDA for the Town's water system that has been required since 2011. **TABLED**

INSURANCE RENEWAL — UPDATE (J. Wallace)

TABLED

SCHOOL ZONE—FRANKFORT-SCHUYLER ELEMENTARY SCHOOL

The board discussed several options to reduce speeding on Reese road such as a crossing guard or putting up signs to slow down. Councilman Testa talked to Linda Lubey at the NYS DOT and was told to have the Town and Village adopt a resolution and send it to her and if it meets all the criteria than the town can bypass doing a traffic study.

NO. 100 ESTABLISH SCHOOL ZONE—FRANKFORT-SCHUYLER ELEMENTARY SCHOOL

MOTION made by Supervisor Asnoe that the Town Board resolves to request that the County of Herkimer and the New York State Department of Transportation conduct a survey to amend the current speed limit on Reese Road by establishing a "School Zone" in front of the Frankfort-Schuyler Elementary School building located at 610 Reese road, Town of Frankfort. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

WEST FRANKFORT WATER IMPROVEMENT—LOWER DISTRICT

Councilman Wallace discussed forming the district and letting it sit until the Town can get the financing in place. He is waiting to talk to Dan Spitzer who is currently out of the Country. **TABLED**

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Testa. Upon roll call; All in favor. 7:45 PM.

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 8:00 PM.

MOTION made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 8:00 PM.

Respectfully submitted,
Dorri DeRollo, Deputy Town Clerk

NEXT MEETING: WEDNESDAY, APRIL 11TH AT 6:00 PM.