

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 28, 2024 AT 6:00 P.M.
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: John Wallace, Supervisor
Michael Perritano, Councilman
Joseph Tamburro, Councilman
Philip Tangorra, Councilman
Marcus Perritano, Highway Superintendent
Chief Matthew Palumbo
Karl Manne, Town Attorney
Absent: Christopher Evans, Councilman

Supervisor Wallace opened the meeting with the Pledge of Allegiance lead by Councilman Tangorra 1

PUBLIC COMMENTS: No Public

NO. 57 APPROVE MEETING MINUTES

MOTION made by Councilman Tangorra that the town board resolves to approve the meeting minutes of February 22 and special meeting February 27, 2024. Second by Councilman Tamburro. Upon roll call; Vote was 4-0.

APPROVED

OPEN FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)

Bids were opened with result are as follows: Contract period May 1, 2014 to April 30, 2027

	<u>Fixed price</u>	<u>Selkirk Rack price plus fixed delivery cost</u>
Buell Fuels LLC	\$1.849	\$1.4978
Mirabito	\$1.3375	\$1.5199

NO. 58 APPROVE FUEL BIDS—LIQUEFIED PETROLEUM (PROPANE)

MOTION made by Councilman Tamburro to approve the bid from Mirabito for Propane Heating Fuel at the fixed price of \$1.3375. Second by Councilman Perritano. Upon roll call; all in favor Vote was 5-0

APPROVED

COMMITTEE REPORT / DEPARTMENT REPORTS

Various reports submitted

Police Chief Palumbo submitted his report; attached and discussed.

- NYS LETEC grant is still pending, they are now saying awards will happen in April
- Had our first dealing with holding a detainee for CAP court.
- Donation made out to the police dept. for \$450.00
- Part-time SRO position for next school year.
- Thank Hwy Superintendent Perritano for sending personnel and equipment to assist in recovery of stolen property.
- Request moving Town owned cell phones to AT&T Firstnet
- Need to purchase a UPS power supply for the PD Server when power goes out

Superintendent Perritano submitted his report; attached and discussed.

- We had the Clerk submit a claim for damages to our loader on 2/23/24. We submitted photos & a repair estimate totaling \$7,528.36 for the adjuster to review and had requested (at his emailed suggestion) to set an appointment for an appraiser to come up. No one called our office or came to inspect the machine but we received an email stating that Travelers estimated the repairs to be \$3,170.76, (their estimate did not include the burnt parking brake assembly) & that they were issuing a check for \$2,170.76 (reflects deductible) and closing the claim. The claim has been re-opened for review at this time per our request
- Bono's Road ownership clarification
- Broad Street Sewer Pump issues
- The new plow truck is back in service and is fine
- One of my employees will be out for approximately a month on medical leave beginning at the end of April

FINANCIAL REPORT

Supervisor Wallace reported that he gave the town board the current bank balances, NYClass and the Supervisors monthly report for February. He reported that the AUD is almost complete.

EMPLOYEE HANDBOOK

Supervisor Wallace stated there are a few things to address still.

TABLED

NORTH FRANKFORT BRIDGE

Supervisor Wallace reported that CSX/Amtrak will not be participating in the cost of the repairs and wants the Town to send a letter that authorizes CSXT to incur and bill up to \$5000. For work performed in advance of the agreement being in place, any unused funds will be returned to the Town. Protective services will likely be required (\$1600. Per day approximately) for each day the contractor is on CSXT property or has the potential to foul the tracks.

TABLED

NO. 59 ACCEPT THE TITLE OF 4356 ACME ROAD

MOTION made by Councilman Perritano that the town board resolves to accept legal title of 1356 Acme Road and 4360 Acme Road in the Town of Frankfort, tax parcels 119.27, 119.27-1-13 and 119.27-1-13 upon complication of remediation. Second by Councilman Tangorra. Upon roll call; All in favor. Vote was 4-0 (attached)

APPROVED

WEST FRANKFORT WATER—USDA

TABLED

NO. 60 ACCEPT RESIGNATION – Michael Salvatore

MOTION made by Supervisor Wallace that the town board resolves to accept the resignation from Michael Salvatore, Planning Board Chairman; with regret effective March 6, 2024. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0.

APPROVED

NO. 61 APPOINT NEW PLANNING BOARD MEMBER- Mark Vallesse

MOTION made by Supervisor Wallace that the town board resolves to appoint Mark Vallesse to the Planning Board to serve out Michael Salvatore's remaining appoint; December 31, 2025. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0.

APPROVED

Supervisor Wallace reported that Jamie McKenna and his wife are volunteering to clean the headstones in Oakview Cemetery; the town board agreed it would be ok to go ahead and do so. Supervisor Wallace would also like to add a computer to the office across from his for the Councilmembers to have access to.

NO. 62 APPROVE REQUEST FROM FRANKFORT HILL CEMETERY ASSOCIATION

MOTION made by Supervisor Wallace that the town board resolves to approve contribution of \$1,750.00 to the Frankfort Hill Cemetery Association to assist with the grounds keeping and maintenance of the Cemetery. It is also noted that they are a not-for-profit organization. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

APPROVED

LEAD LINE SERVICE INVENTORY

TABLED

2025 TRASH PICK-UP

TABLED

ABSTRACT OF AUDITED VOUCHERS—MARCH ABSTRACT #3

NO. 63 **MOTION** made by Councilman Tamburro to approve General Abstract #3—Claim No. 78-112A, Total \$38,431.36 Second by Councilman Tangorra. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 64 **MOTION** made by Supervisor Wallace to approve TOV Abstract #3—Claim No. 26-47C, Total \$30,515.08 Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 65 **MOTION** made by Supervisor Wallace to approve Highway Abstract #3—Claim No. 44-69, Total \$55,106.25 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 66 **MOTION** made by Supervisor Wallace to approve Highway TOV Abstract #2—Claim No. 2, Total \$209.32. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

NO. 67 MOTION made by Supervisor Wallace to approve Special District Abstract #3—Claim No16-30, Total \$425,047.92. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0

APPROVED

MOTION made by Councilman Tamburro to adjourn. Second by Councilman Perritano. Upon roll call; All in favor. Meeting adjourned at 7:50 PM.

Respectfully submitted,
Dorri DeRollo, Town Clerk

NEXT MEETING: May 23, 2024