

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 14, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Joseph D. Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS**

William Deyle stated that he hasn't heard anything from the Public Safety Committee about rotation for Town Towing. Councilman Wallace said that the recommendation of the committee was that the Towing Policy would remain as is, that they were happy with it right now and that there are other more pressing issues on the table. Councilman Wallace said if Mr. Deyle was requested from someone needing to be towed, or if they are in his area, OIC Long will let his Officers know to call him.

Public Comments Closed 6:15 PM.

**NO. 83 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Tamburro that the town board resolves to approve the meeting minutes of February 28, 2018. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 84 AMEND MINUTES-2/14/2018 (RESOLUTION NO. 54)**

**MOTION** made by Supervisor Asnoe that the town board resolves to amend the minutes of February 14, 2018 Resolution No. 54 denying the request from the HCIDA for the construction of the cul-de-sac, to amend it to read "that the town board resolves to approve the request from the HCIDA that they can construct a cul-de sac at the 5S South Business Park at no expense from the Town of Frankfort". Second by Councilman Wallace. Upon Roll Call; All in favor. Vote was 5-0

**APPROVED**

**COMMITTEE / DEPARTMENT REPORTS**

Monthly reports submitted by various departments and reviewed.

**HIGHWAY DEPARTMENT—EQUIPMENT**

Hwy Supt. Testa discussed he will need a new loader for next winter, that he could get a used one for around \$60,000.00 to \$70,000.00. He stated it wasn't going to last, it has been down twice in the past week and the main pump is making noises and there is metal chip in the hydraulics and it will be around \$9,000.00 for the pump if he can find one. He also said he had to replace two pumps last year for \$6,000.

**OLD TOWN HALL**

Councilman Tamburro hasn't heard anything back from the State, but he will continue to call. He doesn't think there is going to be an issue to get it removed from the registry, but the issue is what to do with the building after it is removed.

**TABLED**

**NEW TOWN HALL — SECURITY**

Supervisor Asnoe stated he still hasn't heard back from Central Security and that we should have blinds put in the basement. The boiler has been fixed for the third time since January.

**TABLED**

**FINANCIAL REPORT**

Supervisor Asnoe gave the board a breakdown of the balances for February bank statements, he gave the Board of Health, Barton Trust Fund and CD Block Grant to the Town Attorney Karl Mann for advisement.

**TABLED**

Supervisor Asnoe reported that Budget Officer Hal Hutton has informed the board that the AUD will be filed on time.

**NO. 85      FY2017 BUDGET — APPROVE TRANSFER OF FUNDS**

**MOTION** made by Councilman Wallace that the town board resolves to approve the Transfer of Funds for the 2017 Budget, per attached list submitted by Budget Officer dated March 6, 2018. Second by Councilwoman Abbatecola.  
Upon roll call: All in favor. Vote was 5-0

**APPROVED**

**2018 SUMMER CONCERT SERIES**

Councilman Wallace is looking to do the concert series on Wednesday, Thursday and Friday in August and he would like to get the Bands Soul Injection for August 8<sup>th</sup>, Senior Dinner on the 9<sup>th</sup> with the Joey Thomas Band, and Showtime for August 10<sup>th</sup>.

**TABLED**

**NO. 86      2018 SUMMER RECREATION**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to approve the dates for the Summer Recreation Program to be July 9<sup>th</sup> to August 17<sup>th</sup>; Deadline for application submission May 11<sup>th</sup>, 2018, with the same guidelines as last year. Second by Councilman Testa Upon roll call: All in favor. Vote was 5-0

**APPROVED**

**NO. 87      2018 TRASH PICKUP**

**MOTION** made by Councilman Testa to have only one Trash pickup in September with group 1, 2, 3, 4 & 5 and group 1 pickup in May, September & November for green waste only.

**NO SECOND**

**NO. 87A      2018 TRASH PICKUP**

**MOTION** made by Councilwoman Abbatecola to approve the dates for the Town Trash Pickup as follows: May 7<sup>h</sup>, September 4<sup>th</sup> & Brush only weather permitting November 5<sup>th</sup>, (rules will be strictly enforced) with the same guidelines as previous years. Next year the Trash Pickup will be one full construction and demolition pickup in September and green waste in November. Second by Councilman Wallace Upon roll call: All in favor. Vote was 5-0

**APPROVED**

**Note:** Councilman Tamburro is in charge of putting details of next year's trash pickup in the Town Newsletter

**NO. 88      APPROVE FINANCIAL TRAINING SCHOOL**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize Supervisor Asnoe to attend the 2018 Financial Training School May 2<sup>nd</sup> and 3<sup>rd</sup> in Saratoga Springs cost not to exceed \$600.00. Second by Councilman Wallace Upon roll call: All in favor. Vote was 5-0

**APPROVED**

**INSURANCE RENEWAL UPDATE**

Councilman Wallace has not yet heard back from Haylor, Freyer & Coon, he has forwarded all information needed and is working on it.

**TABLED**

**POLICE RETIREMENT SYSTEM**

Supervisor Asnoe informed the town board that all paper work has been filed, he received an e-mail from the retirement system stating the paper work looks to be all in order. They will be getting back to him with the registration forms that the officers need to complete.

**TABLED**

**HERKIMER COUNTY IDA**

Supervisor Asnoe informed the town board that he been in contact with the new Executive Director of the IDA John Piseck, they have been discussing the Pumpkin Patch, Pilots, and the cul-de-sac. He also stated that he did find a folder with a letter that former Supervisor Kinney had in 2005 accepting the responsibility for the sewer lines pump station and water lines. Councilman Tamburro stated that there was a second letter stating that the town was not going to take them over and that he would look for the letter.

**NO. 89      APPROVE BUILDING PERMIT FEES TO HERKIMER COUNTY IDA**

**MOTION** made by Supervisor Asnoe to use half of the building permit fees that the town received for Tractor Supply to give to the IDA for the purpose of building the cul-de-sac.

**NO SECOND**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 2A & 3**

**NO. 90**      **MOTION** made by Supervisor Asnoe to approve General Abstract #2A—Claim No. 96A, Total \$400.00. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 91**      **MOTION** made by Councilman Testa to approve Highway Abstract #2A—Claim No. 51, Total \$1,500.00. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 92**      **MOTION** made by Councilman Testa to approve General Abstract #3—Claim No. 97-143A, Total \$73,549.32. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 93** **MOTION** made by Councilman Testa to approve TOV Abstract #3—Claim No. 27-46, Total \$13,145.52. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**  
**NO. 94** **MOTION** made by Councilman Testa to approve Highway Abstract #3—Claim No. 52-72, Total \$65,966.60. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**  
**NO. 95** **MOTION** made by Councilman Testa to approve Highway TOV Abstract #1—Claim No. 1-5, Total \$992.72. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**  
**NO. 96** **MOTION** made by Councilman Tamburro to approve Special District Abstract #3—Claim No. 12-23, Total \$401,308.68. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**Note:** Supervisor Asnoe informed the town board that the software from Williamson Law Book Company was installed at the Highway but there are a few problems with it. They will be here on March 26<sup>th</sup> to install the software in the Codes Department. Codes Officer Mishele Spaman purchased a \$69.00 tablet and is working on getting data so it can be used in the field.

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Testa. Upon roll call; All in favor. 7:35 PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:45 PM.

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:45 PM.

Respectfully submitted,  
Dorri DeRollo, Deputy Town Clerk

**NEXT MEETING: WEDNESDAY, MARCH 28<sup>TH</sup> AT 6:00 PM.**