

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, JUNE 27, 2024 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: John Wallace, Supervisor  
Christopher Evans, Councilman  
Michael Perritano, Councilman  
Joseph Tamburro, Councilman  
Philip Tangorra, Councilman  
Marcus Perritano, Highway Superintendent  
Chief Matthew Palumbo  
Karl Manne, Town Attorney

Absent:

Supervisor Wallace opened the meeting with the Pledge of Allegiance

**PUBLIC COMMENTS:**

**Brian Frank**, treasurer for the Boys Scout Troop; asked the Town Board if there was a place in the town that the Boys Scouts could place their bottle return trailer. Supervisor Wallace informed him that they would look to see if there was a good spot for it.

**NO. 88 APPROVE MEETING MINUTES**

**MOTION** made by Supervisor Wallace that the town board resolves to approve the meeting minutes of May 21, 2024 & Special Meeting May 28, 2024. Second by Councilman Tamburro. Upon roll call; Vote was 5-0.

**APPROVED**

**Alaina Valeriano, John Piseck, Herkimer IDA**, Spoke about applying for a Pro-Housing and the Brown field opportunity area assessment grant. Mr. Piseck informed the town board that there is a ribbon cutting coming up in August for Warrior Solar; the Town will soon be seeing more with the Russell farm and the Nicaastro property behind it. The IDA will be asking for a combined Planning and Zoning Board meeting so they can take a look at getting through the process and asking the town to be lead agency on the SEQRA process. Mr. Piseck would like to have a joint meeting with the Zoning and Planning Board some time in July.

**COMMITTEE REPORT / DEPARTMENT REPORTS**

Various reports submitted

Police Chief Palumbo submitted his report; attached and discussed.

- Motorola radios purchased from the LETEC Grant. Axon ALPR ordered.
- Request to enter into an agreement with Kenneth L. Ayers, Esq. and The Ayers Law Firm, PLLC to handle ERPO cases.
- Community Enforcement Detail conducted on 6/17/2024 with NYSP, Ilion PD, Herkimer PD, & Mohawk PD.
- Discussion on some type of noise law.
- UAS requesting a price on SPO.
- Looking to hold an officer recognition ceremony in July.
- Letter from the Village regarding police coverage.

Hwy Superintendent Perritano submitted his report; attached and discussed.

- I had an employee resign to go work in the private sector for more money. I will be looking to replace him.
- I've been working with Barton & Loguidice on the Lead Line Inventory Report & have emailed their proposal to the Town Supervisor, Clerk and Town Board for review.
- I have hired Central Paving to do our paving projects this year. I am waiting on start dates.
- Spring cleanup of winter damage is done, and we are working on ditching, mowing, road repairs, etc.
- I've been having some issues with the Brookside Drive pump station and have been trying to troubleshoot it with the engineer from Aqualogics over the phone without success, and am awaiting a call from him to schedule an on-site appointment.
- I am working on getting quotes for service contracts for the generators at the Brookside Dr. pump station and for the highway garage.

- I would like to update my department's handbook to reflect the other Town of Frankfort departments' vacation accrual (below) and to adjust personal time off to 40/35. Our current vacation policy is:

<b>COMPLETED, CONTINUOUS LENGTH OF SERVICE AS OF ANNIVERSARY DATE</b>	<b>VACATION LEAVE CREDITED AS OF ANNIVERSARY DATE</b>
1 Year	1 Weeks/ 70 – 80 HRS
2 Years	2 Weeks/ 105- 120 HRS
10 years	3 weeks/ 140 - 160 HRS
20 years	5 weeks/ 175 -200 HRS

I would like to update it to reflect the following:

<b>COMPLETED, CONTINUOUS LENGTH OF SERVICE AS OF ANNIVERSARY DATE</b>	<b>VACATION LEAVE CREDITED AS OF ANNIVERSARY DATE</b>
1 Year	2 Weeks/ 70 – 80 HRS
5 Years	3 Weeks/ 105- 120 HRS
15 years	4 weeks/ 140 - 160 HRS
20 years	5 weeks/ 175 -200 HRS
25 years	5 weeks/175 hours plus an additional day/7 -8 hours per year until the employee reaches 6 weeks/210-240 hours.

### **FINANCIAL REPORT**

Supervisor Wallace reported that he gave the town board the current bank balances, NYClass and the Supervisors monthly report for May.

#### **NO. 89 HIGHWAY DEPARTMENT—RESIGNATION—Marshall Borek**

**MOTION** made by Councilman Tangorra that town board resolves to accept the resignation, with regret, from Marshal Borek, Hwy HEO, and effective June 10, 2024. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

#### **NO. 90 APPROVE JUNK YARD LICENSE RENEWALS**

**MOTION** made by Supervisor Wallace that the town board resolves to renew the following Junkyard Licenses, per recommendation dated 6/24/2024 from Codes Enforcement Officer Mishele Spaman under Section 49-6 operating a Junkyard: Musa's Auto Parts & Sales located at 2295 Broad Street, and R&S Auto Parts Located at 2211 Broad Street, Sims Metal Management located at 167 W River Road; license period goes from July 1, 2024 to June 30, 2025. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0. **APPROVED**

#### **NO. 91 ERS REPORTING**

**MOTION** made by Supervisor Wallace that the town board resolves to approve a revised resolution to report the days worked to the New York State & Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by the officials to the town clerk. Second by Councilman Perritano. Upon roll call; Vote was 5-0 **APPROVED**

Supervisor Wallace stated that town Clerk Dorri DeRollo signed and sealed the certificate of no referendum, that there was no protest against the increase of the cost for the West Frankfort Water District.

#### **NO. 92 RESOLUTION APPROVING THE INCREASE IN THE COST OF THE TOWN OF FRANKFORT CENTER AND ZOLAD ROADS WATER DISTRICT IN THE TOWN OF FRANKFORT, SUBJECT TO PERMISSIVE REFERENDUM**

**MOTION** made by Councilman Wallace that the town board resolves to approve the increase of the cost of Center and Zolad Roads water district to \$2,400,000, from the \$1,470,000. Attached and read. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 93                    APPROVE AMENDING AND RESTATING BOND RESOLUTION**

**MOTION** made by Supervisor Wallace that the town board resolve to a approve amending and restating bond resolution dated June 27, 2024, of the town board of the town of Frankfort, Herkimer County, New York (the “town”), amending the bond resolution that was adopted on April 27, 2022 (attached).Second by Councilmembers Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 94                    APPROVE PROPOSAL ENGINEERING SERVICES LEAD SERVICE LINE INVENTORY PROGRAM —Barton & Loguidice**

**MOTION** made by Supervisor Wallace that the town board resolves to approve the proposal from Barton and Loguidice for engineering service for the lead line inventory program. Town supervisor is approved to sign and execute any and all documents. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 95                    LIQUOR LICENSE WAVIER — Stonebridge Restaurant and Banquet, LLC**

**MOTION** made by Supervisor Wallace that the town board resolves to approve a 30 day wavier for the Stonebridge Restaurant and Banquet, LLC for on premise liquor license. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—JUNE ABSTRACT #6**

**NO. 96                    MOTION** made by Supervisor Wallace to approve General Abstract #6—Claim No. 196-238 B, Total \$60,693.10 Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 97                    MOTION** made by Supervisor Wallace to approve TOV Abstract #6—Claim No. 79—100A, Total \$42,525.39. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 98                    MOTION** made by Supervisor Wallace to approve Highway Abstract #6—Claim No.109-129, Total \$33,201.05. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 99                    MOTION** made by Supervisor Wallace to approve Highway TOV Abstract #5—Claim No11-17, Total \$24,725.87. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 100                  MOTION** made by Supervisor Wallace to approve Special District Abstract #5—Claim No.47-54, Total \$4,212.86. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 101                  MOTION** made by Supervisor Wallace to approve Oakview Cemetery Abstract #5—Claim No.1-2, Total \$4,005.16. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**MOTION** made by Supervisor Wallace to adjourn. Second by Councilman Perritano. Upon roll call; All in favor. Meeting adjourned at 8:10 PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: July 25, 2024 6:00 PM**