

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, JANUARY 17, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC  
Absent: Joseph D. Tamburro, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** None, no public present.

**NO. 34 APPROVE MEETING MINUTES**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of January 4, 2018. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**COMMITTEE / DEPARTMENT REPORTS**

**Oakview Cemetery:** Councilwoman Abbatecola reported that meetings will begin again in March.

**Police:** OIC Long reported that a few of the police officers bullet proof vests will be expiring and he would like authorization from the board to order new with full reimbursement from the federal and state.

**NO. 35 APPROVE PURCHASE OF BULLET PROOF VESTS (reimbursement from federal & state)**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize OIC Long to purchase the necessary bullet proof vests for police officers, with reimbursement from the federal and state. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

2017 Year end report from the Codes Enforcement Officer, and monthly reports from the Police Department and Town Clerk were submitted and reviewed by the board.

**POLICE DEPARTMENT**

**Retirement Plan:** Supervisor Asnoe stated that he will assist OIC Long with the retirement plan.

**New Police Vehicle:** OIC Long reported that he has received information about a new vehicle. Town Board agreed that the budget allows to purchase a vehicle every 2 years (received last new vehicle Jan. 2017, utilizing 2016 & 2017 funds), and will have to wait until the end of this year to receive a new vehicle in 2019. Supervisor Asnoe requested OIC Long to submit data on all current vehicles.

**NO. 36 APPROVE 2018 TOWN BOARD MEETING DATES**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve the attached calendar for 2018 Town Board Meeting Dates, attached and read. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**FINANCIAL REPORT**

Supervisor Asnoe reported that he met with Julie Appley from M&T Bank and Benjamin Maslona from Fiscal Advisors today to discuss the current financial situation for the Town. According to them, the Town needs to reconstruct the missing annual financial reports (from 2013 to 2016) to receive favorable financing. (Short term borrowing will be at a higher rate.) The NYS auditors are satisfied with only completing 2017. Supervisor Asnoe further reported that he spoke to Chris Lambert and he estimates the cost to be between \$25-\$30,000 for him to complete the reports, plus additional cost with Hal Hutton's assistance. Councilman Wallace requested that Chris submits a contract for his services. Town Board members agreed that the Town has no choice but to complete the reports in order to go forward with present and future financing.

**NO. 37 APPROVE SERVICES FROM CHRIS LAMBERT & ASSOC.**

**MOTION** made by Supervisor Asnoe that the town board resolves to go forward with Christopher Lambert & Associates and Hal Hutton to reconstruct the 2013, 2014, 2015 & 2016 Annual Financial Reports. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**WEST FRANKFORT WATER IMPROVEMENT—LOWER DISTRICT**

**AMEND RESOLUTION NO. 31, 2018 (adopted 1/4/2018)**

**NO. 38**

**CHANGE PUBLIC HEARING DATE FROM 2/7/2018 TO 2/14/2018 AT 6:00 PM**

**MOTION** made by Supervisor Asnoe that the town board resolves to amend Resolution No. 31, 2018 to change the Public Hearing on the proposed West Frankfort Water Improvement—Lower District from Wednesday, February 7, 2018 to Wednesday, February 14<sup>th</sup> at 6:00 PM, at the Town Hall, attached and read. Second by Council Members Abbatecola and Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 39**

**FY2017 BUDGET—APPROVE TRANSFER OF FUNDS**

**MOTION** made by Councilman Testa that the town board resolves to approve the Transfer of Funds for the 2017 Budget, per attached list submitted by Budget Officer dated January 16, 2018. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 1**

**NO. 40** **MOTION** made by Supervisor Asnoe to approve General Abstract #1—Claim No. 1-53, Total \$193,027.22. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 41** **MOTION** made by Supervisor Asnoe to approve TOV Abstract #1—Claim No. 1-13, Total \$7,409.14. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 42** **MOTION** made by Supervisor Asnoe to approve Highway Abstract #1—Claim No. 1-20, Total \$57,428.15. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 43** **MOTION** made by Supervisor Asnoe to approve Special District Abstract #1—Claim No. 1-4, Total \$9,661.28. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**TOWN BOARD COMMENTS / HIGBY ROAD**

Supervisor Asnoe referenced Times Telegram article entitled “Renewed call for lights on Higby Road” addressing the need for street lights per Herkimer County Legislator John Brezinski. He also referenced a package delivered to his wife at his home from Legislator Brezinski, letter attached and read. The package also contained various correspondence from local and state representatives. Supervisor Asnoe acknowledged that he hadn’t spoken to Mr. Brezinski in person or on the phone prior to or since the article was published. Supervisor Asnoe asked for comments from the board. Councilman Wallace stated that warning lights and rumble strips will be added with the new plans for Higby Road, and the speed limit was recently reduced on portions of the road. Supervisor Asnoe stated that there is no mention in the correspondence relative to the accidents regarding the contributing factors, time of day or conditions of the road. Town board agreed to table for further study.

**NO. 44 APPROVE LETTER TO ASSEMBLYMAN BRINDISI—Assistance with Town Records**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve the mailing of letter to Assemblyman Anthony Brindisi for assistance with Town records, attached and read. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Wallace. Upon roll call; All in favor. 6:40 PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 6:42 PM.

**NO. 45 APPROVE 2018 TRAINING SCHOOL IN NEW YORK CITY**

**MOTION** made by Councilman Wallace that the town board resolves to authorize Councilwoman Abbatecola to attend the 2018 Training School in New York City on February 18-21, 2018, with cost not to exceed \$1,600. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 6:45 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, February 14<sup>th</sup> at 6:00 PM (Includes PH for WF Water Improvement)**