

**A REGULAR TOWN BOARD MEETING WAS HELD ON THURSDAY JULY 29, 2025, AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: John Wallace, Supervisor  
Christopher Evans, Councilman  
Michael Perritano, Councilman  
Joseph Tamburro, Councilman  
Philip Tangorra, Councilman  
Chief Matthew Palumbo  
Karl Manne, Town Attorney  
Absent: Marcus Perritano, Highway Superintendent

Supervisor Wallace opened the regular meeting at 6:00 PM with the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Danielle McEwen, 185 Hampton Rd, Frankfort, said heavy duty equipment moves on and off the property of 1014 Brockway Rd., which is zoned as residential/ agriculture at all hours, and the property also has equipment as well as mulch and topsoil. The frequent truck traffic causes noise and a nuisance, detracting from the area's quality of life, she said, adding that she also has environmental concerns caused by leaking fuel and hydraulic fluid and chemical storage on the property. She is concerned with the public safety and the decrease value of the homes in the area; she said that they are also house chickens and roosters. She would like the Town of Frankfort to investigate this.

Ryan McEwen, 185 Hampton Rd, Frankfort, said problems began when people were building a house on the property; then there was a reason for the heavy equipment. However, now there are commercial plows, loaders, and excavation equipment. He said it seemed walls and water diversion had been built without being properly engineered. He said that. The residents said that they are not anti-business but that they wish to preserve the rural character of the area and do not want property values in the neighborhood to decrease.

Denise Giruzzi, 124 Hampton Rd, Frankfort, said she has been in the neighborhood for 21 years, since it was all fields. Now, she said, it has become a full-blown construction site. She also states her concerns about fuel going into the ground, wells, and soil. She also agreed with Mr. Spataro about the flooding and stated that her shed was ruined because of it; She gave the town board pictures of said property.

Anthony Spataro brought up the problem of flooding in neighboring areas because the people on the property diverted water. He also took issue with increased truck traffic, adding that vehicles often traveled at unsafe speeds.

Supervisor Wallace told the residents that the board was aware of the issues and that the town's Codes Department was looking into them. Supervisor Wallace said he was unable to give residents a time frame for any resolution of the issues, but residents were welcome to stop in or call and ask for updates.

**NO. 117 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Tangorra that the town board resolves to approve the meeting minutes of June 19, 2025. Second by Councilman Perritano. Upon roll call; Vote was 5-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORTS**

Various reports submitted

Chief Matthew Palumbo submitted his report; discussed.

- Establish proper bureau/committee to handle parking tickets.
- Fair patrols
- Letter from School regarding the "outstanding partnership" with the SRO program.
- Thank Central Paving for donating equipment to remove evidence for a body of water, also thank Hwy Superintendent Marc Perritano for operating the equipment.
- Hire Douglas Hight for Court Officer.

- Permission to make conditional offer to Jake Greif as a full-time police officer pending background investigation.

Highway Superintendent Marcus Perritano submitted his report; Councilman Evans read the report; discussed

- The following roads have been chip sealed: Jones Road, Gates Road, East River Road, Harts Drive, Hays Road
- The following roads have been milled: Zoar Ave, Taft Ave, Empire Ave, Eldred Ave and Towne Road. These roads were paved on 7/28/25 by Suit-Kote.
- There was damage after the storm that had to be cleaned up.
- We have posted 5- ton per axle signs on Hacadam and McIntyre Roads
- We have submitted a request for reimbursement from CHIPS for the tractor mower we purchased in June. The next round of checks will be cut on 9/16/25.
- I received 3 quotes for patch work and sewer adjustments in the extensions and Central Paving will be performing the work. The quotes are in the Highway Committee members' mailboxes.
- Putnam Place in bad shape and I plan to have that paved by Central Paving with County contract pricing.
- I requested quotes for a new road cut saw and purchased the lowest priced one at \$2,040.52 from McQuade & Bannigan.
- After speaking with the grant writer with BC Group he agreed that patching the road when the Zolad water project is complete wouldn't be good. I had Suit-Kote give a price to binder the whole road. They agreed to have this work performed as part of the water project, and we will have to put a top on it next year. This is a huge savings for the town.
- Plow trucks have been requoted and the lowest quotes have been placed in the Highway Department Committee members' mailboxes.
- I am starting to plan my road repair projects and need to know if the shortfall balance in DB5112.4 (CHIPS/permanent improvements) has been corrected.

#### **FINANCIAL REPORT**

Supervisor Wallace reported that he sent a letter of support to the Herkimer County IDA, they are looking to get funding to conduct a limited Phase 11 Environmental Site Assessment at the Former Charlestown mall site located at 311 Turner St., Frankfort, NY, at the border of Herkimer and Oneida Counties directly off of Route 5S. He also sent a letter of support for the Helmer Wood Products Expansion Project to expand its wood fabrication business to the Empire State Development Regional Director. Supervisor Wallace reported that he gave the town board the current bank balances and the Supervisors monthly report for June, NYClass is still doing very well it is still above 4%. He received the 2 qtr. sales Tax check in the amount of \$225,368.30, and he received the check for the JAG Grant in the amount of \$85,350.00.

#### **TRACTOR SUPPLY CERTIORARI**

Attorney Karl Manne told the board that the Tractor Supply certiorari the appraisal is underway.

#### **WEST FRANKFORT WATER DISTRICT**

Supervisor Wallace report that the project has been approved by the Department of Health and the Mohawk Valley Water Authority is already processing TAP applications from residents who have applied, and water is flowing.

**Town Clerk appointment**—Town Clerk Dorri DeRollo appointed Gina Dow as Part-Time Deputy Town Clerk and Deputy Registrar of Vital Statistics; start date July 14, 2025, 19.5 hour work week Monday thru Friday Pay rate is \$17.55 per/hour, with no benefit other than NYS retirement.

#### **NO. 118 APPROVE REAPPOINTMENT PART-TIME ASSESSOR**

**MOTION** made by Supervisor Wallace that the town board resolves to re- appoint Darlene Abbatecola to the position of Assessor for the Town of Frankfort her term expires September 30, 2025. The new term will be October 1, 2025 to September 30, 2031. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 119 APPROVE LIQUOR LICENSE WAVIER — Stonebridge Restaurant and Banquet, LLC**

**MOTION** made by Supervisor Wallace that the town board resolves to approve a 30 day wavier for the Stonebridge Restaurant and Banquets, LLC, 2430 Graffenburg Rd., Frankfort, NY for on premise liquor license; live or DJ Music for Weddings/Events. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 120 APPROVE REFERENDUM ABOLISHING THE FRANKFORT CENTER FIRE DEPT.**

**LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

**MOTION** made by Supervisor Wallace that the town board resolves to approve the resolution by the Town of Frankfort for the Referendum for the Frankfort Center Fire Department to dissolution of their LOSAP program. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**HACADAM ROAD USE AGREEMENT**

Supervisor Wallace reported that it was sent and is just waiting for the returned of the signed agreement.

**NO. 121 WATER DISTRICT CONSOLIDATIONS AGREEMENT**

**MOTION** made by Supervisor Wallace that the town board resolves to approve the Water District Consolidation agreement from BCA. Professional Engineers in the amount of \$18,000.00 for the study and report phase and an additional \$2,500.00 for the SEQR. Supervisor Wallace is authorized to sign and execute any and all documents. Second by Councilman Tangorra. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**No. 122 PROPOSED—LOCAL LAW NO. 3 FOR THE YEAR 2025 - A LOCAL LAW**

**REGULATING CAMPING IN PUBLIC PLACES WITHIN THE TOWN OF FRANKFORT**

**MOTION** made by Supervisor Wallace that the town board resolves to approve Purpose Local Law #3, 2025, a Local Law regulating camping in public places within in the Town of Frankfort, the code of the town of Frankfort is hereby amended to add Chapter 33 the following, and renumber current Chapter 33 entitled “Dogs” to become Chapter 35.; and authorize the town clerk to issue the legal notice for the same.; that the Town Board of the Town of Frankfort shall hold a public hearing at 6:00 PM on August 28, 2025 at Town Hall, 201 Third Ave., Frankfort, New York 13340, Copies of the proposed local law are available at the Office of the Town Clerk at the above address. At the time and place above, all members of the public shall be heard. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0.

**APPROVED**

**NO. 123 PROPOSED—LOCAL LAW NO. 4 FOR THE YEAR 2025 - A LOCAL LAW REPEALING AND REPLACING LOCAL LAW NO. 1 OF 2024, AND REPEALING AND REPLACING LOCAL LAW NO. 2 OF 2025, AND ESTABLISHING A SIX-MONTH MORATORIUM ON APPLICATIONS, APPROVALS, AND/OR CONSTRUCTION OR INSTALLATION OF SOLAR ENERGY SYSTEMS, SOLAR FARMS, WIND ENERGY SYSTEMS, WINDMILLS, AND/OR BATTERY ENERGY STORAGE SYSTEMS (“BESS”)**

**MOTION** made by Councilman Tangorra that the town board resolves to approve Proposed Local Law No.4, 2025, a local law repealing and replacing Local Law #1 of 2024, and repealing and replacing Local law # 2 of 2025, and Establishing a Six-Month Moratorium on Applications, Approvals, and/or Construction or Installation on Solar Energy Systems, Solar Farms, Wind Energy Systems, Windmills and Battery Energy Storage System; that the Town Board of the Town of Frankfort shall hold a public hearing at 6:15 PM on August 28, 2025 at Town Hall, 201 Third Ave., Frankfort, New York 13340, and authorize the town clerk to issue the legal notice for the same. Copies of the proposed local law are available at the Office of the Town Clerk at the above address. At the time and place above, all members of the public shall be heard. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0.

**APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—JULY ABSTRACT # 7**

**NO. 124 MOTION** made by Councilman Tamburro to approve General Abstract #7—Claim No. 261-312D Total \$180,369.28. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 125 MOTION** made by Councilman Evans to approve TOV Abstract #7—Claim No. 73-88, Total \$5,625.34 Second by Councilman Perritano. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 126** MOTION made by Councilman Perritano to approve Highway Abstract #7—Claim No. 116-132 Total \$40,566.48. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 127** MOTION made by Councilman Perritano to approve Highway TOV Abstract #7—Claim No 17-23 Total \$82,305.66 Second by Councilman Evans Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 128** MOTION made by Councilman Tamburro to approve Special District Abstract #7—Claim No. 72-86, Total \$15,940.65. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 129** MOTION made by Councilman Tamburro to approve Water Project Abstract #6—Claim No 12-13 Total \$502,279.55. Second by Councilman Perritano. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 130** MOTION made by Councilman Perritano to approve Oakview Cemetery Abstract #2—Claim No. 2 Total \$2,153.84. Second by Councilman Evans. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**MOTION** made by Supervisor Wallace to enter into Executive Session to discuss personnel & Litigation issue. Second by Councilman Evans Upon roll call; All in favor. 7:35 PM

**NO. 131 APPROVE PART-TIME COURT ATTENDANT — Douglas Hight**

MOTION made by Supervisor Wallace, per recommendation by Chief Palumbo, that the town board resolves hire to Douglas Hight; part-time Court Attendant; noncompetitive Herkimer County Civil Service at \$20.60 per hour, with no benefits Start date effective immediately. Second by Councilman Tangorra. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 132 POLICE DEPARTMENT—FULL-TIME APPOINTMENT —Jake Grief**

MOTION made by Supervisor Wallace that the town board resolves to appoint, per recommendation by Chief Palumbo, Jake Grief to the position of full-time police pending background investigation at the rate of \$24.54/hour and is eligible for all full-time benefits per Town of Frankfort employment and send to phase 2 training. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**MOTION** made by Councilman Wallace to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 7:40 PM

**MOTION** made by Supervisor Wallace to adjourn. Second by Councilman Evans. Upon roll call; All in favor. Meeting adjourned at 7:45 PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: August 28, 2025**

**Public Hearing: Proposed Local Law #3, 2025, regulating camping in public places within the Town of Frankfort at 6:00 PM**

**Public Hearing: Proposed Local Law #4, 2025, a local law repealing and replacing local law no. 1 of 2024, and repealing and replacing local law no. 2 of 2025, and establishing a six-month moratorium on applications, approvals, and/or construction or installation of solar energy systems, solar farms, wind energy systems, windmills, and/or battery energy storage systems (“BESS”) at 6:15 PM**