

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, FEBRUARY 28, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Joseph D. Tamburro, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Absent: Darlene Abbatecola, Councilwoman  
Michael Testa, Councilman  
Steve Long, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS**

William Deyle requested the Town revisit the Towing Policy and consider a rotation system instead of the current system. Supervisor Asnoe responded that he would refer the matter to the Police OIC and Committee for recommendations, and will notify Mr. Deyle of their decision. Mr. Deyle also asked if his business could be considered for any repairs to the police vehicles.

Public Comments Closed 6:03 PM.

**NO. 74 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of February 14, 2018. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 75 REQUEST BIDS—HIGHWAY FUEL (Propane) & ICE CONTROL MATERIALS**

**MOTION** made by Councilman Wallace that the town board resolves, per specs submitted by Hwy Supt. Testa, to request bids for Liquefied Petroleum (Propane), with bids accepted up to 2 pm on March 28<sup>th</sup> and opened at 6 pm on March 28<sup>th</sup>. Contract period May 1, 2018 to April 30, 2021. Also resolves to accept bids for Ice Control Materials with bids accepted up to 2 pm on March 28<sup>th</sup> and opened at 6 pm on March 28<sup>th</sup>. Contract period May 1, 2018 to April 30, 2019. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**POLICE RETIREMENT PLAN**

Supervisor Asnoe reported that in an attempt to change the retirement plan for the police officers, he has tried on numerous occasions to contact NYSERS with no response. He stated that OIC Long had started the process, and recently provided him with the documentation for the same. He explained that in order to move to the 384-d Plan (20 year plan), the board has to adopt two resolutions; one to move from current plan to 375-c & 375-e, and second to move from 375-c & 375-e to 384-d.

**NO. 76 APPROVE MOVE FROM CURRENT RETIREMENT PLAN TO 375-c & 375-e (Police Officers)**

**MOTION** made by Supervisor Asnoe that the town board resolves to adopt resolution entitled Resolution Providing Sections 375-c and 375-e, attached and read. Plan to be implemented by 3/21/2018, and authorize the supervisor to sign and execute the necessary documents. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 77 APPROVE MOVE FROM 375-c & 375-e PLAN TO 384-d RETIREMENT PLAN (Police Officers)**

**MOTION** made by Supervisor Asnoe that the town board resolves to adopt resolution entitled Resolution Providing Section 384-d, attached and read. Plan to be implemented by 3/21/2018, and authorize the supervisor to sign and execute the necessary documents. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

Councilman Tamburro questioned the tax impact. Councilman Wallace reported that it was understood by all police officers that they would forego a pay increase (starting 2019) for couple of years in order to get this retirement plan. Supervisor Asnoe added that the new police hires are in Tier 5 & 6 and are fully contributory to the plan.

**NO. 78 APPROVE IMPLEMENTATION OF NEW EMPLOYEE TIME CARDS**

**MOTION** made by Councilman Wallace that the town board resolves to implement by-weekly pay sheets, attached, effective next pay period. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

### **OLD TOWN HALL—LITCHFIELD STREET**

Councilman Tamburro reported that he found out that the old Town Hall is not on the National Registry, but on the NY State Registry with no funding available, and may be able to be removed from the list. Relative to the records stored at the old town hall, Supervisor Asnoe reported that Chris Lambert will review the records to see what he needs to work on the previous years financial reports. **TABLED**

### **NEW TOWN HALL—SECURITY**

Supervisor Asnoe reported that he had some concerns of the security of the building. There are cameras that no one is monitoring, and there should be a remote for the cameras that no one could find. He requested that Central Security provide a cost for some security measures, specifically inside locking mechanism for main door, locking mechanism for the basement door (police side), camera system monitor in town clerk's office for the front door and inside hallway, and a monitor in the supervisor's office. He further reported that the trees in front of the building are obstructing the cameras and need to be trimmed or cut down and replaced with bushes. **TABLED**

### **FINANCIAL REPORT**

Supervisor Asnoe reported that he recently was told from M&T Bank that he's only allowed six (6) transfers per month, therefore he will be transferring the budget amounts in each fund. Councilman Wallace recommended transferring enough for six months. Supervisor Asnoe further reported that Budget Officer Hal Hutton has informed him that he is close to finalizing the AUD.

**Computer Software:** Supervisor Asnoe reported that Williamson Law has received reports/info to build the database for the accounting software, and will contact the Town when they need additional information. **TABLED**

### **2018 SUMMER CONCERT SERIES**

Supervisor Asnoe requested volunteers to help with the summer concert series. Councilman Wallace volunteered to spearhead the event and Councilman Tamburro stated that he would help. **TABLED**

### **TOWN INSURANCE RENEWAL—STATUS**

Councilman Wallace reported that he checked over all the information sent by Haylor Freyer and Coon and made changes where needed. The outstanding issues with current carrier is the town board liability and old town hall. He explained that NYMIR sent a letter that if the Town wanted to re-apply, the cost to buy back into the system would be \$5,000. He explained how NYMIR works, and that he was planning on discussing the matter further with them. **TABLED**

### **FRANKFORT KIWANIS ORGANIZATION—90<sup>TH</sup> ANNIVERSARY**

Supervisor Asnoe reported that the town board received an invite from the Frankfort Kiwanis Organization to attend their 90<sup>th</sup> Anniversary celebration on Tuesday March 6<sup>th</sup> at the St. Francis Club. Cocktails at 5:45, dinner at 6:30, \$15 per person. Also on Friday, May 4<sup>th</sup> at Francesca's from 7-11 pm, price not finalized. Supervisor Asnoe stated that he had the town clerk prepare a proclamation and will present it to them on March 6<sup>th</sup>. Councilman Wallace and Tamburro stated that they would also attend the event on March 6<sup>th</sup>.

### **NO. 79 PROCLAMATION—FRANKFORT KIWANIS ORGANIZATION—90<sup>TH</sup> ANNIVERSARY**

**MOTION** made by Supervisor Asnoe that the town board resolves to adopt the attached Proclamation to be presented to the Frankfort Kiwanis Organization on Tuesday, March 6, 2018 in honor of their 90<sup>th</sup> Anniversary. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

### **NO. 80 WAIVER REQUEST—PINE HILLS GOLF COURSE LLC (Liquor License)**

**MOTION** made by Supervisor Asnoe that the town board resolves to waive the 30 day municipal notification requirement for their liquor license to Pine Hills Golf Course LLC located at 247 Jones Road. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

### **NO. 81 APPROVE REQUEST TO USE TOWN HALL—NYS Congresswoman Tenney**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve the use of the Frankfort Town Hall by NYS Congresswoman Tenney on Thursday, March 15<sup>th</sup> from 1:30 to 3:30 PM for the purpose of her staff mobile office hours. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NYS DEC PUBLIC INFORMATIONAL MEETING—UNION FORK & HOE SITE**

Supervisor Asnoe reported that he attended an informational meeting on February 27<sup>th</sup> at the Frankfort Village Hall regarding the remediation work at Union Tools. The meeting explained how they will be addressing the hot spots and when completed, will be available for industrial/commercial development. Ames True Temper will be paying an estimated cost of \$1.4 million to implement the remedy.

**NO. 82 APPROVE PAY INCREASE (3 Month Anniversary)—HIGHWAY DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve, per Highway contract and recommendation from Hwy Supt. Testa, the 3 month pay increase of \$.50/hour to Kevin Johnson and William Smith, effective next pay period. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**(R&S) PUMP STATION –SEWER**

Hwy Supt. Ron Testa informed the board that the pump at R&S Pump Station needs to be replaced (25 years old). Have contacted several vendors and the cost will run between \$18,000 and \$21,000 to replace it. Town board members voiced their concern of the cost exposure to those within the special district. Hwy Supt. Testa explained that he's doing his best to keep the cost low and will keep the board updated of his findings. **TABLED**

**2018 TRASH PICKUP**

Town Board discussed this year's trash pickup with recommendations of having 2 pickups with first in May for trash and the second for green waste only. Also discussed having a drop off location. No action taken at this time. **TABLED**

**2018 SPRING NEWSLETTER**

Briefly discussed and concluded April 1<sup>st</sup> as a deadline for articles. **TABLED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Wallace. Upon roll call; All in favor. 6:55 PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 7:07 PM.

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Tamburro. Upon roll call; All in favor. Meeting adjourned at 7:07 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, March 14<sup>th</sup> at 6:00 PM**