

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, APRIL 11, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald A. Testa, Highway Superintendent
Steve Long, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No Public Comments. No public present.

NO. 101 APPROVE MEETING MINUTES

MOTION made by Councilman Tamburro that the town board resolves to approve the meeting minutes of March 28, 2018. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 102 APPROVE DEPARTMENT REPORTS

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the Department reports from Highway and Codes Department and Town Clerk. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 103 POLICE DEPARTMENT—APPROVE WAGE INCREASE / STATUS

MOTION made by Supervisor Asnoe that the town board resolves to approve the status of Nicholas Dibrango to permanent-competitive, and wage increase to \$19.32 per hour effective March 14, 2018, with no benefits. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

POLICE DEPARTMENT

OIC Long reported that the Annual 5K Road Race will be Friday, June 1st at 6:00 PM, and stated that he has been asked to lend assistance again this year, along with the Village Police Department. All board members were in favor.

SCHOOL RESOURCE OFFICER—West Frankfort Charter School

OIC Long reported that he was asked by the Charter School in West Frankfort if the Town would be willing to have a Resource Officer at their school. He spoke to the Village to find out how they provide the service to FSCS. He stated that he asked the current police officers if anyone was interested, and no one has responded to date, and made a recommendation that the Town could advertise for the job.

The board members discussed the issue and felt that being the Town Police Department is short staffed, and unless something changes dramatically, it is not in the Town's best interest at this time.

NEW POLICE VEHICLE

OIC Long asked the board of the status of ordering a new police vehicle. The board responded that the matter is tabled until Town finances are in order.

OLD TOWN HALL

Councilman Tamburro reported that he's looking at condemning the building. He further stated that he knows someone that wants to make it into a restaurant. Councilman Wallace reported that he's waiting to hear from a contractor on repairing/patching the roof. **TABLED**

NEW TOWN HALL

Security: Supervisor Asnoe reported that he's waiting for Central Security to submit a proposal, and they haven't returned any of his calls.

Boiler: Received proposal from Air Temp for new boiler at the cost of \$45,000.

Scrub/Wax Floors: Received a proposal 2 years ago for \$850.

NO. 104 APPROVE CLEANING / WAXING TOWN HALL FLOORS

MOTION made by Councilman Wallace that the town board resolves to have the floors cleaned and waxed in the Town Hall with cost not to exceed \$1,000. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

FINANCIALS

Supervisor Asnoe submitted the Highway Garage Debt, and the Workers Comp Debt, attached, and stated that he will find out from M&T Bank if it is at all feasible to set up the wire transfer dates for these account.

Supervisor Asnoe submitted the Balance of the Bank Accounts as of 3/31/2018, attached, and stated that he filed the Quarterly Unified Assessment for Workers Comp. He also submitted and reviewed the 2018 Budget Amendments.

NO. 105 APPROVE 2018 BUDGET AMENDMENTS

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the 2018 Budget Amendments as reflected on attached sheet. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

COMMUNITY RURAL DEVELOPMENT—Block Grants

Supervisor Asnoe reported that he received a packet from Community Rural Development and contacted them to find out what it was about. According to them, the Town has no community block grant at this time.

TABLED

SCHOLARSHIP FUND (Marion Barton Trust)

Waiting for legal advice from Town Attorney Karl Manne.

TABLED

INSURANCE RENEWAL

Work in Progress.

TABLED

NO. 106 SUMMER CONCERT SERIES—APPROVE BAND CONTRACTS

MOTION made by Councilman Wallace that the town board resolves to approve the Band Contracts as follows: Wednesday, August 8th "Soul Injection, Thursday, August 9th "Joey Thomas Big Band", and Friday, August 10th

"Showtime, and to extend the performance time for "Showtime" to 11 pm, and authorize the supervisor to execute the contracts. Second by Council Members Tamburro & Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

2018 SUMMER ENTERTAINMENT—SR CITIZENS DINNER

Councilman Wallace volunteered to spearhead the event and get started with ordering the tables, chairs and tent rental. He will work with Town Clerk Gina Bellino on other items.

TABLED

NO. 107 ESTABLISH WAGES/SALARIES—SUMMER RECREATION PROGRAM

MOTION made by Councilman Testa that the town board resolves to establish the wage and salaries for the Summer Recreation Program as follows: \$7.50 per hour for Sr. Attendants, and \$6.50 per hour for attendants. Second by

Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

2018 SPRING NEWSLETTER

Town Clerk reported she's waiting for articles for Oakview Cemetery, West Frankfort Water Improvement and an article for 2019 Trash Pickup.

TABLED

OAKVIEW CEMETERY

Town Clerk reported that calls are being received again this year on burials and finding gravesites. Councilwoman Abbatecola stated that they will be meeting again shortly and should have something to submit to the board, and has contacted a surveyor to update the maps. Supervisor Asnoe recommended copying the policies and procedures adopted for Mt. Olivet Cemetery.

TABLED

NO. 108 REESE ROAD SPEED LIMIT—SCHOOL ZONE

MOTION made by Councilman Testa, that the town board resolves to adopt Resolution No. 108/2018, attached and read; and authorize the town clerk to issue notice of the same to County Superintendent of Highways, Herkimer County, and attach the TE 9a Form. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

WEST FRANKFORT WATER IMPROVEMENT—CENTER & ZOLAD ROADS

Councilman Wallace reported that he's been trying to contact Town Attorney Dan Spitzer, to no avail. He stated that he would like to move forward on establishing the district because he is concerned that there may be another issue with the Water Authority like before, and the Town would be left with no reimbursement for all the cost incurred up to this point.

NO. 109 RESOLUTION & ORDER APPROVING THE ESTABLISHMENT OF THE TOWN OF FRANKFORT CENTER AND ZOLAD ROADS WATER DISTRICT.

MOTION made by Councilman Wallace, Second by Councilman Testa, that the town board resolves to adopt the Resolution & Order approving the establishment of the Town of Frankfort Center and Zolad Roads Water District, and authorize the supervisor and town clerk to execute the documents; attached and read. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 3A & 4

NO. 110 MOTION made by Councilman Testa to approve General Abstract #3A—Claim No. 144-146, Total \$1,398.52. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 111 MOTION made by Councilman Testa to approve TOV Abstract #3A—Claim No. 47, Total \$713.43. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 112 MOTION made by Councilman Testa to approve Special Districts Abstract #3A—Claim No. 24, Total \$203.58. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 113 MOTION made by Councilman Testa to approve General Abstract #4—Claim No. 147-183A, Total \$78,037.74. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 114 MOTION made by Councilman Testa to approve TOV Abstract #4—Claim No. 48-70, Total \$21,064.54. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 115 MOTION made by Councilman Testa to approve Highway Abstract #4—Claim No. 73-91, Total \$39,473.54. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 116 MOTION made by Councilman Testa to approve Special District Abstract #4—Claim No. 25-34, Total \$9,884.12. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

MOTION made by Councilman Testa to enter into Executive Session to discuss a personnel issue. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:15 PM.

MOTION made by Councilman Testa to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:40 PM.

MOTION made by Councilman Tamburro to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:40 PM.

Respectfully submitted,
Georgina Bellino, Town Clerk

NEXT MEETING: Wednesday, April 25th at 6:00 PM