

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, SEPTEMBER 12, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC  
Absent: Joseph D. Tamburro, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** No public comments.

**ROBERT REED—RETIREMENT—HIGHWAY DEPARTMENT**

Supervisor Asnoe and Councilwoman Abbatecola (Highway Committee) presented Robert Reed with a plaque and proclamation in honor of his 15 years with the Town of Frankfort. Pictures were taken and the Board thanked him for his years of service.

**NO. 207 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Testa that the town board resolves to approve the meeting minutes of August 22<sup>nd</sup>, 2018. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**OAKVIEW CEMETERY**

Present: Committee President & Grounds Keeper Sid Vivacqua, and Committee Secretary Mike Clements. Sid presented the board with draft forms to utilize for burials, a deed to sell plots, and also an updated price list that mirrors Mt. Olivet Cemetery. Secretary Mike Clements presented the board with minutes of their September 9<sup>th</sup> meeting. Councilwoman Abbatecola reported that their waiting for an update from the surveyor, and Sid created an email address for contact purposes. The Committee requests that the current Cemetery map be hung in Sid's office to assist with finding plots, and requests the board approve the updated price list. The Committee is waiting for call back relative to foundations, which could change the pricing. Supervisor Asnoe explained that when they find out the price for foundations, the board will adopt an amended resolution to approve the same. Relative to the deed, the board will refer the matter to the Town Attorney to obtain legal advice on how it should be worded. The Committee also requested the board address the water lines at the Cemetery. Supervisor Asnoe asked Hwy Supt. Testa to confer with Plumbing Inspector Bill Flagg and see if feasible to add a water spout at the entrance of the Cemetery.

**NO. 208 APPROVE PRICE LIST—OAKVIEW CEMETERY**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve the updated price list for Oakview Cemetery per proposal by the Oakview Cemetery Committee. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**MOTION** made by Councilwoman Abbatecola to enter into Executive Session to discuss a personnel matter. Second by Councilman Wallace. Upon roll call; All in favor. 6:20 PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 6:25 PM.

**COMMITTEE / DEPARTMENT REPORTS**

Department Reports submitted by codes, police and town clerk.

**NO. 209 ACCEPT RESIGNATIONS—POLICE DEPARTMENT**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to accept the resignations from Stephanie Lawson effective 8/26/2018, and Marcus Perritano effective 9/21/2018, both part-time police officers, and thank them for their service to the Town. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

### **POLICE DEPARTMENT**

**New Police Vehicle:** OIC Long presented the board with options for new police vehicle with price list. Supervisor Asnoe explained that he would like the Town to purchase one this year, and one next year and would like to standardize the fleet. Budge Officer Hal Hutton is still working on the Town's financing and should have more information by the end of September. OIC Long explained that a couple of the options will increase before the end of the month. Supervisor Asnoe asked Steve to check into the pricing further and get back to him.

**2010 Dodge Charger:** OIC Long requested that Car 401 be decommissioned; has 184,000 miles and frequently in for repairs. Town Board agreed to have the 2010 Dodge Charger decommissioned and put on Auctions International.

**Police Officers/Positive Feedback:** OIC Long presented the board with positive feedbacks for Officer Dibrango and Officer Mills, and asked that they be included in their personnel file.

**Full-time Officer:** OIC Long recommended that the board consider making Officer Dibrango a full-time officer. He stated that he's been part-time competitive since March, and has earned full-time status. Supervisor Asnoe stated that it is not financially feasible at this time and recommends the board waits until January.

### **CODES DEPARTMENT**

Supervisor Asnoe reported that the Codes Department has 2 pending issues on Furnace Road and Albany Road; both sent to Town Attorney and waiting for his response.

### **NO. 210 APPROVE DEPARTMENT REPORTS**

**MOTION** made by Councilman Testa that the town board resolves to approve the Department Reports. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

### **OLD TOWN HALL—STATUS**

Supervisor Asnoe reported that on Saturday, September 8<sup>th</sup>, 3 Highway employees, Hwy Supt. Testa, Council Members Abbatecola & Testa, Town Clerk Bellino and himself boxed and moved the first round of paperwork from the old Town Hall. Diane Reina will sort and file accordingly. Another day will be scheduled to move the rest.

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### **NEW TOWN HALL**

**Security:** Supervisor Asnoe reported that the cameras are operating and have the ability to view on computers from the Police Dept, Supervisor's office and Town Clerk's office. Monitors have been purchased for installation. Some cameras need to be adjusted, and the lock on the basement door (PD side) needs to be addressed.

**Signage:** Due to Court's new daytime hours, the board recommended new entrance signs. Councilman Wallace submitted a draft from Serianni Signs; board reviewed and gave approval of format and asked him to get pricing.

### **TOWN COURT**

Supervisor Asnoe reported that there was no court yesterday, and the court clerk had to announce to those in attendance that court was cancelled. He stated that he told the court clerk to relay to the judge of his dissatisfaction, and that he may have to rethink how to handle his court. Supervisor Asnoe explained that the law doesn't allow the town board to dictate court matters.

### **FINANCIAL REPORT**

Supervisor Asnoe reported that the response to the Audit was mailed on August 30, 2018. He submitted and explained that his report includes current balances, and sample of reports that he may be able to provide the board on a monthly basis. He further explained that he has asked Joe Kinney on numerous occasions if he would be able to come in and help with some matters, he responded he would, but hasn't yet. Also found another check in the old town hall from 2006.

### **NYS CANAL CORP—ERIE CANALWAY TRAIL**

Supervisor Asnoe reported that Deb Windecker was here tonight prior to the start of the meeting, and he attended a meeting with the Village of Frankfort last week, and Mayor Adams echoed the Town's concerns relative to financing. Since then, they have amended the finances to \$5,629 per year. Supervisor Asnoe stated that he informed Ms. Windecker that the board still will not sign the agreement, that it's an unfunded mandate, and firmly believes that the route is dangerous.

**TABLED**

### **TOWN WEBSITE/UPDATE**

Supervisor Asnoe reported that the website looks user friendly, and still working out some issues.

**TABLED**

### **FCFD—FIRE PROTECTION AGREEMENT**

**TABLED**

**Foreign Fire Insurance:** Supervisor Asnoe reported that he's still waiting from Frankfort Hill Fire Dept. for their bank information to get the foreign fire insurance checks delivered directly to the fire department.

**NO. 211 APPROVE NEW HIRE—HIGHWAY DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Hwy Supt. Testa, to appoint Trevor Holden, full-time HEO in the Highway Department at \$17.50/hour straight time/standard overtime premium, effective September 4, 2018, and eligible for full-time benefits per Town policy. Second by Council Members Abbatcola and Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 212 APPROVE TEMP CLERK—RECORDS MANAGEMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve Diane Reina as temp clerk for Records Management (9/11/2018 – 12/31/2018) at the hourly rate of \$12, with no benefits. Second by Council Members Testa & Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**REESE ROAD SPEED STUDY—NYSDOT GRANTS SCHOOL ZONE**

Supervisor Asnoe reported that the Town has been notified by NYSDOT that they granted the Town's request for School Zone on Reese Road at 20 MPH. Time is from 7 am to 6 pm, and signs are in place.

Mike Clements stated that the signs are confusing because the 30 MPH signs are still there. Supervisor Asnoe stated that he will look into it.

**TOWN OWNED LAND—IVES AVE**

Councilman Wallace reported that he had a request from a resident that wants to purchase the Town land on Ives Ave. Supervisor Asnoe stated that the Town is not interested in selling the land; used as staging area for Highway Dept.

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 9**

**NO. 213** **MOTION** made by Councilman Testa to approve General Abstract #9—Claim No. 395-435A, Total \$35,173.90. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
**NO. 214** **MOTION** made by Councilman Testa to approve TOV Abstract #9—Claim No. 137-152, Total \$8,118.98. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
**NO. 215** **MOTION** made by Councilman Testa to approve Highway Abstract #9—Claim No. 159-176, Total \$93,051.69. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
**NO. 216** **MOTION** made by Councilman Testa to approve Highway TOV Abstract #6—Claim No. 17-20, Total \$30,859.99. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
**NO. 217** **MOTION** made by Councilman Testa to approve Special District Abstract #9—Claim No. 67-73, Total \$7,997.43. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**MOTION** made by Councilman Testa to adjourn; Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:05 PM.

Respectfully submitted,  
Georgina Bellino

**NEXT MEETING: Wednesday, September 26, 2018 at 6 PM**