

**A REGULAR TOWN BOARD MEETING WAS HELD ON THURSDAY, OCTOBER 25, 2018 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Joseph D. Tamburro, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC

Absent: Michael Testa, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS**

**PUMPKIN PATCH ISSUES—REQUEST FROM HCIDA**

HCIDA Executive Director John Piseck was present to ask the board to consider signing all documents relative to the 5S South Business Park infrastructure (operation & maintenance of water tower, pump station, piping for the water district). Legislator Vincent Bono was also present.

**NO. 231 APPROVE OFFICIAL DOCUMENTS—5S SOUTH BUSINESS PARK INFRASTRUCTURE**

**MOTION** made by Councilwoman Abbatecola that the town board approves the official documents relative to the infrastructure at the 5S South Business Park, and authorizes the Town Supervisor to execute the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
Documents were signed by Supervisor Asnoe and handed to Mr. Piseck, who will in turn forward copies to the Town.

**HCIDA—5S BUSINESS PARK**

Mr. Piseck reported that Tractor Supply hired over 200 people and expects an open house sometime in February or March 2019 that the town board will be invited to attend. He also informed the board that if they have any concerns or questions, they could contact General Manager Wayne Evans. He stated that positive things are happening in Frankfort with full capacity at the 5S South Business Park (Tractor Supply, Heidelberg, JBF Stainless and a retail truck stop). Also informed the board of the scheduled cleanup of the Union Tools site in the spring by Ames True Temper.

**OLD TOWN HALL—STATUS**

Supervisor Asnoe reported that Diane Reina is still working on the records that were moved from the old Town Hall, separating and distributing to various departments where they should be filed. **TABLED**

**NEW TOWN HALL**

**Security:** Supervisor Asnoe reported that the Town is waiting for Central Security to adjust the cameras and install the lock on the basement door (police entrance). Also waiting for an estimate on a security glass in the town clerk's office from N.E.P Glass.

**Entrance signs** on order from Serianni Signs; waiting for installation.

**2019 BUDGET**

**NO. 232 ESTABLISH FY2019 SALARY LEVELS FOR ELECTED OFFICIALS**

**MOTION** made by Councilman Wallace that the town board resolves to approve FY2019 wages and salary levels for Elected Officials at 3.0% increase to be included in the Preliminary Budget Legal Notice as follows: Town Clerk \$31,896; Highway Supt. \$53,360; Water/Sewer Superintendent \$4,853. Second by Councilman Tamburro. Upon roll call;  
All in favor. Vote was 4-0 **APPROVED**  
Supervisor Asnoe noted that there is no salary increase for the Town Supervisor, 4 Councilmen, and 2 Town Justices.

**NO. 233 APPROVE PUBLIC HEARING—2019 PRELIMINARY BUDGET**

**MOTION** made by Supervisor Asnoe that the town board resolves to call for a Public Hearing on the 2019 Preliminary Budget on Wednesday, November 14<sup>th</sup> at 5:00 PM in the Town Hall, 201 Third Ave, and authorizes the town clerk to issue legal notice for the same. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 234 APPROVE PUBLIC HEARING—2019 SPECIAL IMPROVEMENT DISTRICTS**

**MOTION** made by Councilman Tamburro that the town board resolves to call for a Public Hearing on the 2019 Special Improvement Districts on Wednesday, November 14<sup>th</sup> at 5:15 PM in the Town Hall, 201 Third Ave, and authorizes the town clerk to issue legal notice for the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 235 APPROVE PUBLIC HEARING—FRANKFORT CENTER FIRE DEPT. CONTRACT**

**MOTION** made by Supervisor Asnoe that the town board resolves to call for a Public Hearing on the Frankfort Center Fire Dept. Contract for Fire Protection Districts No. 1 & 5 on Wednesday, November 14<sup>th</sup> at 5:30 PM in the Town Hall, 201 Third Ave, and authorize the town clerk to issue legal notice for the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

Supervisor Asnoe noted that FCFD is asking for 2% over 5 years.

**OAKVIEW CEMETERY**

Supervisor Asnoe reported that the computer has been received and set up for the Grounds Keeper.

**TABLED**

**NYS CANAL CORP—ERIE CANALWAY TRAIL**(Letter from NYSDOT dated 8/21/2018)

Supervisor Asnoe reported that he met with Dolores Caruso last Tuesday, representative from the State Governor's office, and he expressed the town board's safety concerns of the proposed route, and took her on a tour on Southside Road. County Administrator James Wallace also attended. She stated that she would look into it and get back to the board. Nothing has been received to date.

**TABLED**

**TOWN WEBSITE/UPDATE**

Supervisor Asnoe reported that the updated website went live on Tuesday, October 23<sup>rd</sup>, and he sent the board the link to review and comment. A few minor items need to be changed.

**TABLED**

**SAFETY SEMINAR BY COMP ALLIANCE**

The next mandatory safety seminar is November 13<sup>th</sup> at the Village of Ilion. The deputy town clerk, court clerks, codes officer, assessor, board members and police officers will be attending this session. Note: Highway department personnel, highway superintendent, town supervisor and town clerk attended the last session in Little Falls on Sept. 26<sup>th</sup>.

**FRANCHISE AGREEMENT—CHARTER COMMUNICATIONS**

Supervisor Asnoe reported that he contacted a representative from the cable company to try and get cable in the Town Hall. The rep explained that it couldn't be done since the Town hasn't had a signed agreement with Charter Communications for several years. The agreement allows the Town to receive 5% of the annual gross revenue each year, which the Town has been receiving. The signed agreement will allow the Town to get cable in the town hall, and Frankfort Center Fire Dept. is already included in the draft agreement. He will also ask to include Frankfort Hill Fire Dept, and will update the Town Hall's address.

**NO. 236 APPROVE PUBLIC HEARING—FRANCHISE AGREEMENT-CHARTER COMM.**

**MOTION** made by Councilman Wallace that the town board resolves to authorize the Supervisor to sign and execute the Franchise Agreement between the Town of Frankfort and Time Warner Cable Northeast LLC, l/k/a Charter Communications with changes mentioned tonight, and also to hold a Public Hearing on Wednesday, November 14<sup>th</sup> at 5:45 PM. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 237 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve, per recommendation from Hwy Supt. Testa, a probationary pay increase to Kevin Cotton to \$18.03/hour straight time; \$27.02/hour overtime premium, effective October 22, 2018. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**DEPARTMENT REPORT(S)**

Highway Department monthly report submitted and reviewed. Hwy Supt. Testa commented that the equipment is getting older and costing more in repairs.

**NO. 238 APPROVE NEW HIRE—POLICE DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to appoint, per recommendation from OIC Long, Ashley Jones to the position of Part-time Competitive Police Officer at \$16.33 per hour effective November 5, 2018, with no benefits. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 239 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of October 10, 2018. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 240 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Councilman Wallace that the town board resolves to approve a 2018 Budget Amendment of \$3,415 from JPAC Grant to Court painting. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 241 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve a 2018 Budget Amendment of \$47,000 from Sales Tax Revenue to purchase the Police and Codes vehicles. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 242 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve a 2018 Budget Amendment, per attached sheet to purchase a highway pickup truck, to add to balance already in the budget. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**MRS RUSSELL'S PROPERTY ON HIGBY ROAD (fence request)**

Supervisor Asnoe will discuss this matter further with the Codes Department.

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personnel and litigation issue. Second by Councilman Tamburro. Upon roll call; All in favor. 6:35 PM.

**MOTION** made by Councilman Wallace to come out of Executive session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll; All in favor. 6:50 PM.

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Tamburro. Upon roll; All in favor. Meeting adjourned at 6:50PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT BOARD MEETING – Thursday November 14<sup>th</sup>**

5:00 PM—Public Hearing on the 2019 Preliminary Budget  
5:15 PM—Public Hearing on the 2019 Special Improvement Districts  
5:30 PM—Public Hearing on the Frankfort Center Fire Dept. Contract  
5:45 PM—Public Hearing on the Franchise Agreement with Charter Communications  
6:00 PM—Regular Meeting  
6:00 PM—Open Bids—Town Hall Snow Removal