

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, DECEMBER 12, 2018 AT 6:00 P.M.  
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Joseph D. Tamburro, Councilman  
Michael Testa, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC

Absent: Darlene Abbatecola, Councilwoman  
John Wallace, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** No public present.

**NO. 264 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Testa that the town board resolves to approve the meeting minutes of November 28<sup>th</sup>, 2018. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**HCIDA—ROAD DEDICATION**

Hwy Supt. Testa reported that he met with County officials, reviewed the maps and explained his concerns of the road. They said they would take everything discussed under consideration and get back to him. The road dedication paperwork was forwarded to Town Attorney Karl Manne for review. **TABLED**

**HERKIMER CO. HUMANE SOCIETY AGREEMENT**

**TABLED**

**OLD TOWN HALL—STATUS**

Supervisor Asnoe explained that he was waiting for Niagara Mohawk to contact him to open the door so they can shut the gas off; they did leave a message on the Codes Officer's answering machine. Councilman Tamburro reported that he did see someone there last week and they may have shut it off from outside. Supervisor Asnoe will follow up to see if it's been done. The water has already been shut off; and the electric has to remain on for the basement pumps. **TABLED**

**NEW TOWN HALL—SECURITY**

Supervisor Asnoe reported that the town clerk security window was installed today. Will have to contact an electrician to install electricity for the door to open with buzzard from their desk. He also reported that he's still waiting for Central Security on the cameras and basement security door. Also, he recommends installation of a o install a Police Call Box; quote obtained by Councilman Testa from Business Systems of CNY.

**NO. 265 APPROVE POLICE CALL BOX**

**MOTION** made by Councilman Testa that the town board resolves to approve a Police Call Box from Business Systems of CNY at the cost of \$1,098 which includes box and labor. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**DEPARTMENT MONTHLY REPORTS**

Reports from town clerk, police and codes submitted and reviewed.

**POLICE DEPARTMENT**

OIC Long reported that the new police vehicle will be obtained by piggy back bid with St. Johnsville for a 2019 Charger.

**NYS CANAL CORP—ERIE CANALWAY TRAIL**

Supervisor Asnoe reported that he received a telephone call today and the State reps want to meet on Wednesday, December 19<sup>th</sup> at 4:30 PM at the town hall. Others attending will be Mayor Rick Adams and County Administrator James Wallace. All board members are welcome to attend.

### **NYSDOT INVOICE FOR TRAFFIC LIGHT AT HIGBY & COUNTRY MILE ROAD**

Supervisor Asnoe reported that he contacted County Administrator James Wallace after receipt of the invoice from NYSDOT. He told me to forward to Herkimer County Highway Department and they will take care of it.

### **FINANCIALS**

Supervisor Asnoe submitted monthly financials. Also included a spreadsheet for 2018 Summer Concert Series, and reported that he's working on a spreadsheet for 2018 trash pickup. He also informed the board that he's working on getting Williamson to come down for training of the new software.

### **BARTON TRUST FUND**

Supervisor Asnoe explained that he's been working with the Town attorney and Chris Lambert, and based on information received and the 2017 AUD, Chris provided an amortization of what should be in the account to present time. He concluded with the amount of \$41,235.62, which Town Attorney Karl Manne will present to the court. If approved, the money will be sent to the Frankfort-Schuyler Central School to be used as a scholarship fund. **TABLED**

### **2019 TRASH PICKUP**

Supervisor Asnoe reported that he's asked Hwy Supt Testa to provide a cost for one trash pickup next year with drop off capability available at the Highway Garage for the months of June, July and August. He explained that it would be cheaper and less wear and tear on the vehicles. Hwy Supt. Testa reported that the cost is \$140 for every 30 yard container. The proposed schedule would be May-green waste only, June/July/August-drop off at Garage, September-Trash pickup, and November-green waste only. **TABLED**

### **ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 12**

**NO. 266** MOTION made by Councilman Testa to approve General Abstract #12—Claim No. 526-566C, Total \$177,381.10. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 267** MOTION made by Councilman Testa to approve TOV Abstract #12—Claim No. 185-202, Total \$8,357.23. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 268** MOTION made by Councilman Testa to approve Highway Abstract #12—Claim No. 216-234, Total \$35,684.97. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 269** MOTION made by Councilman Testa to approve Highway TOV Abstract #12—Claim No. 32, Total \$137.61. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

**NO. 270** MOTION made by Councilman Tamburro to approve Special District Abstract #12—Claim No. 90-98, Total \$3,997.20. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss personnel and litigation issue. Second by Councilman Testa. Upon roll call; All in favor. 6:20 PM

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 6:25 PM

### **NO. 271 APPROVE INVITE TO VILLAGE OF FRANKFORT TO HOLIDAY LUNCHEON**

MOTION made by Supervisor Asnoe that the town board resolves to invite the Village of Frankfort officials and employees to the Town of Frankfort Holiday Luncheon on December 21<sup>st</sup> at noon. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

### **NO. 272 APPROVE PURCHASE OF SNOW BLOWER**

MOTION made by Councilman Tamburro that the town board resolves to purchase a snow blower. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

MOTION made by Supervisor Asnoe to adjourn; Second by Councilman Tamburro. Upon roll call; All in favor. Meeting adjourned at 6:35 PM.

Respectfully submitted,  
Georgina Bellino

**NEXT MEETING: THURSDAY, DECEMBER 27<sup>TH</sup> at 6 PM—YEAR END MEETING**