

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, JANUARY 23, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC  
Absent: Joseph D. Tamburro, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** None, no public present.

**NO. 33 APPROVE MEETING MINUTES**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of January 2, 2019. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**HCIDA—ROAD DEDICATION**

**TABLED**

**HC HUMANE SOCIETY AGREEMENT (Joe Tamburro)**

**TABLED**

**OLD TOWN HALL—STATUS**

**TABLED**

**NEW TOWN HALL—SECURITY**

Supervisor Asnoe reported that he's still waiting on Central Security (security door & cameras), and electrician to address some electrical needs. Councilman Wallace stated that he would stop at Central Security to see what the problem is, and also will contact the electrician. Supervisor Asnoe also reported that the cable company wants over \$2,000 to bring cable to the building, so he decided not to pursue this option. They did, however, say that they would waive the fee if the Town decided to purchase phone & internet through them. **TABLED**

**OAKVIEW CEMETERY**

Councilwoman Abbatecola stated that she's tried on numerous occasions to contact the surveyor Chris Nash, with no response. OIC Long recommended another surveyor that he will contact for her. **TABLED**

**NYS CANAL CORP—ERIE CANALWAY TRAIL—Empire State Trail Maint. Agreement**

Supervisor Asnoe reported that he received a packet from NYSDOT dated 1/21/2019 with Empire State Trail Maintenance Agreement. He stated that the Town has expressed their concerns, but looks like they will go ahead with the project no matter what. After discussions with them, they agreed to widen the shoulders in certain areas of the road. He recommended, before signing, that the Town attorney supply the board with legal counsel. **TABLED**

**NO. 34 APPROVE SENDING MAINTENANCE AGREEMENT TO TOWN ATTORNEY**

**MOTION** made by Councilman Wallace that the town board resolves to forward the Empire State Trail Maintenance Agreement to Town Attorney Karl Manne for his review and legal advice. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**HERKIMER COUNTY SEWER DISTRICT BOARD APPOINTMENT**

Supervisor Asnoe reported that the town board received a letter from Joseph Annese expressing his interest to be reappointed on the Herkimer County Sewer Board to represent the Town of Frankfort.

**NO. 35 APPROVE TOWN REPRESENTATIVE TO SERVE ON HC SEWER DISTRICT BOARD**

**MOTION** made by Supervisor Asnoe that the town board resolves to re-appoint Joseph Annese to serve as the Town of Frankfort representative on the Herkimer County Sewer District Board for a five year term; term from March 1, 2019 to February 28, 2024. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

### **2019 TRAINING SCHOOL (February 17-20)**

Councilwoman Abbatecola reported that she will not be attending the 2019 Training School this year, as previously indicated in her emails to the board. Councilman Wallace stated that he would not be attending also.

### **FINANCIAL REPORTS**

Supervisor Asnoe submitted and reviewed monthly financial reports, bank statement balances as of 1/22/2019. Submitted Court monthly income report for 2018, showing a \$49,150 budget deficit. He further reported that he worked with Julie Appley from M&T Bank and moved some money into 3 short term CD's staggered at 12 months, 6 months and 3 months. This was to take advantage to earn more interest, leaving a substantial balance for emergencies. Supervisor Asnoe stated that he's working with the Budget Officer Hal Hutton to get the year-end report completed.

### **NO. 36 2018 BUDGET—APPROVE TRANSFER OF FUNDS**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Budget Officer Hal Hutton, to approve a 2018 Budget transfer of funds per memo dated 12/9/2018, attached. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

### **NO. 37 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Budget Officer Hal Hutton, to approve 2018 Budget Amendments per memo dated 1/9/2019, attached. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

### **NO. 38 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from Budget Officer Hal Hutton, to approve 2018 Budget Amendments per memo dated 1/9/2019, attached. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

### **MONTHLY DEPARTMENT REPORTS**

Highway Department and Town Clerk reports were submitted. Hwy Supt. Testa reported that he's had 3 trucks down this past week, with 2 still down for repairs.

### **NEW TOWN VEHICLE**

Supervisor Asnoe reported that the new Town/Codes Vehicle (2019 Chevy Equinox) was delivered on Friday January 18th, has been registered with motor vehicle and insurance company was notified. The old vehicle (2009 Chevy Tahoe) is at the Highway garage.

### **ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 1**

**NO. 39** **MOTION** made by Councilman Wallace to approve General Abstract #1—Claim No. 1-57C, Total \$514,305.31. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 40** **MOTION** made by Councilman Wallace to approve TOV Abstract #1—Claim No. 1-17, Total \$24,950.48. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 41** **MOTION** made by Councilman Wallace to approve Highway Abstract #1—Claim No. 1-15, Total \$42,175.48. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 42** **MOTION** made by Supervisor Asnoe to approve Special District Abstract #1—Claim No. 1-9, Total \$7,522.22. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

### **NATIONAL GRID—STREET LIGHTS**

Supervisor Asnoe notified the board that the Town received a letter from National Grid that the Town was overcharged for street lights and will be receiving a \$7,000 refund. He also reported that National Grid provided a master list of the street lights within the Town of Frankfort.

### **ELIMINATION OF COURT OFFICE HOURS**

Councilman Wallace acknowledged the letter from Town Justices announcing the elimination of Court office hours. Supervisor Asnoe stated that there is nothing the Town Board can do; cannot dictate their hours of work. He also stated that he spoke to one of the justices and told him that he couldn't understand why they eliminated all three days, when the board only took away the 5 extra hours. Supervisor Asnoe mentioned that the Court has been put on notice to supply the Town with their financial books for the yearly audit, with Chris Lambert providing their services for the audit.

Supervisor Asnoe reported that he will not be present at the February 27<sup>th</sup> meeting. Councilman Testa stated that he will not be present at the February 13<sup>th</sup> meeting.

**MOTION** made by Councilman Wallace to adjourn. Second by Supervisor Asnoe. Upon roll call; All in favor. Meeting adjourned at 6:35 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, February 13<sup>th</sup> at 6:00 PM**