

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, FEBRUARY 13, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Joseph D. Tamburro, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Steve Long, Police OIC  
Absent: Michael Testa, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**NYS CANAL CORP—ERIE CANALWAY TRAIL—Empire State Trail Maint. Agreement**

Present: DOT Regional Planning-Deborah Windecker, DOT Civil Engineer Marc DeRocco, and Gov. Representatives-Mohawk Valley Region Mark Barraco & Delores Caruso. Supervisor Asnoe reported that after meeting on several occasions, discussed the Town's safety concerns, and examining the area, the State has decided to widen the shoulder of the road to accommodate the bicycles and accommodate the Town's safety concerns. Marc DeRocco explained that the engineers met with Supervisor Asnoe and went to Southside Road to assess the areas of concern, and it was agreed to include funds to widen the shoulders of the road in areas where the sight distance or road width are a problem in order to better accommodate bicycles and pedestrians; does not include the whole road.

**NO. 43 APPROVE EMPIRE STATE TRAIL MAINT. AGREEMENT (Southside Road & Acme Road)**

**MOTION** made by Supervisor Asnoe, based on response from NYSDOT and based on Town Attorney Karl Mann's review and finding no issues with the Agreement, that the town board resolves to approve the Empire State Trail Work Agreement between the Office of Parks, Recreation, and Historic Preservation, the New York State Department of Transportation and the Town of Frankfort, and authorize the supervisor to execute the agreement. Second by Council members Abbatecola, Tamburro and Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

Deborah Windecker thanked the Town Board, understands everyone concerns, and feels that this is the right thing for the community. It's a \$17 million investment made in Herkimer County and hopefully brings bicyclists to the area and help with grant opportunity. Delores Caruso commented that this is a great opportunity for the Town. She explained that the bike trails offer bicyclists the opportunity to travel outside their area and spend money along the way. She stated that they are very excited for the Town to bring this opportunity to you. Supervisor Asnoe thanked them all for addressing the Town's safety concerns.

**PUBLIC COMMENTS** No public comments.

**NO. 44 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of January 23, 2019. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 45 APPROVE DEPARTMENT REPORTS**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to accept the department reports from town clerk, police, codes, and dog control officer. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**FINANCIAL REPORT(S)**

Supervisor Asnoe submitted monthly balance report, and stated that he's working with Budget Officer Hal Hutton to finalize the 2018 Budget, and working on the AUD to submit to the board as soon as possible. **TABLED**

**NO. 46 APPROVE 2018 BUDGET AMENDMENTS**

**MOTION** made by Councilman Wallace that the town board resolves, per recommendation from Budget Officer Hal Hutton, to approve 2018 Budget Amendments per memo dated 2/11/2019, attached. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**BARTON TRUST FUND**

Supervisor Asnoe reported that he met with Town Attorney Karl Manne, signed all documentation to be submitted to the superior court. The Town is waiting for the determination from the court so the money can go to the school to start a scholarship fund.

**TABLED**

**HCIDA—ROAD DEDICATION**

**TABLED**

**NO. 47 APPROVE HERKIMER COUNTY HUMANE SOCIETY AGREEMENT**

**MOTION** made by Councilman Tamburro that the town board resolves to approve the Agreement with the Herkimer County Humane Society. Second by Councilwoman Abbatecola. Upon roll call; All in favor.

**APPROVED**

**OLD TOWN HALL—STATUS**

**TABLED**

**NEW TOWN HALL—SECURITY**

Supervisor Asnoe reported that he's still waiting on Central Security (security door & cameras), and electrician to address some electrical needs.

**TABLED**

**OAKVIEW CEMETERY**

Councilwoman Abbatecola reported that she spoke to Mike Emrich who will be sending a proposal for surveying the Cemetery.

**TABLED**

**NO. 48 COLD WAR EXEMPTION EXTENSION (Amendment to Local Law No. 2, 2009)**

**MOTION** made by Supervisor Asnoe that the town board resolves to adopt Resolution No. 48, 2019, titled Amendment to Local Law No. 2, 2019—Cold War Exemption Extension, attached and read. Second by Council Members Abbatecola, Tamburro and Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 49 ACCEPT RESIGNATIONS—POLICE DEPARTMENT**

**MOTION** made by Supervisor Asnoe that the town board resolves to accept the resignations from Nicholas DiBrango effective 2/9/2019 and Scott Olson effective 2/28/2019 with regret and thank them for their service. Second by Council Members Abbatecola, Tamburro & Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**PROPOSED WEST FRANKFORT WATER (Lower District)—Progress Meeting**

Councilman Wallace reported that he scheduled a Progress Meeting with the residents on Tuesday, February 19<sup>th</sup> at 6 pm in the Frankfort Center Fire Department, and all board members are welcome to attend. With the help from the town clerk's office, letters were mailed to all residents within the proposed district.

**TABLED**

**SUMMER YOUTH PROGRAM—Frankfort Free Library**

Councilwoman Abbatecola reported that there was a meeting scheduled for Tuesday, February 12<sup>th</sup> at the Frankfort Free Library to discuss Summer Youth Programming with the Village, Town and School representatives. The meeting was cancelled and is re-scheduled for Monday, February 25<sup>th</sup> at 5:15 pm.

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 2**

**NO. 50 MOTION** made by Supervisor Asnoe to approve General Abstract #2—Claim No. 58-95C, Total \$60,757.56. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 51 MOTION** made by Councilman Wallace to approve TOV Abstract #2—Claim No. 18-31, Total \$8,504.08. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 52 MOTION** made by Supervisor Asnoe to approve Highway Abstract #2—Claim No. 16-37, Total \$55,209.15. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 53 MOTION** made by Supervisor Asnoe to approve Special District Abstract #2—Claim No. 10-15, Total \$5,488.34. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**POLICE DEPARTMENT**

OIC Long reported that due to Ford Company shutting down, the new vehicle delivery date is 120-180 days out. Will submit the original invoice to Supervisor Asnoe. OIC Long also reported that Officer Goldsmith was hurt while on duty (slipped and fell on shoulder), but sustained no breaks.

**HIGHWAY DEPARTMENT**

Hwy Superintendent Ron Testa reported that his new truck should be delivered soon.

**NEW TOWN VEHICLE—2019 Chevy Equinox**

Supervisor Asnoe reported that the “Town of Frankfort” lettering on the new Town Vehicle is done.

Mr. Kevin Brown from MOVAC was present and mentioned that he would be attending monthly Town meetings to be informed of what’s happening in the area.

NYS Assemblywoman Marianne Buttenschon thanked the town board for allowing her to hold a meeting at 5:00 in the Town Hall prior to the town board meeting.

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personnel and litigation issues. Second by Councilman Wallace. Upon roll call; All in favor. 6:40 PM

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:25 PM

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Wallace. Upon roll call; All in favor. Meeting adjourned at 7:25 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, February 27<sup>th</sup> at 6:00 PM**