

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 13, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald A. Testa, Highway Superintendent
Steve Long, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No public present

NO. 58 APPROVE MEETING MINUTES

MOTION made by Councilman Wallace that the town board resolves to approve the meeting minutes of February 27, 2019. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

COMMITTEE / DEPARTMENT REPORTS

Monthly reports submitted by various departments and reviewed.

Dog Control Officer: Supervisor Asnoe informed the board that he received a letter from NYS Dept. of Ag & Market regarding the DCO unsatisfactory inspection (attached and read). Both Ag & Market and Supervisor Asnoe has tried to get in contact with DCO Berowski with no response. **TABLED**

FINANCIAL REPORT / BUDGET AMENDMENTS

Supervisor Asnoe reported that Budget Officer Hal Hutton informed him that the 2018 AUD should be completed by the end of March.

WEST FRANKFORT WATER — LOWER DISTRICT

Councilman Wallace would like to see if there is enough people still interested in going forward with the middle water district and would like to start a citizens committee to help. Joe Labella, Enrico Dalessandro and Emil Streeter have all agreed to help. **TABLED**

HCIDA—ROAD DEDICATION

TABLED

OLD TOWN HALL

Supervisor reported that he has asked Town Clerk Gina Bellino to contact the party that gave her the estimate on the old records in the vault to get an updated price for restoration. In the spring, Supervisor Asnoe wants to start shredding the old hospital records that are in the basement (past retention period). **TABLED**

NEW TOWN HALL — SECURITY

Central Security came and repaired the Court door and the outside Police entrance door locks. Supervisor Asnoe talked with Central Security workman about getting a lock on the basement police door and some of the cameras are still not working. Also want them to check and see if the recording system is working and show him how to use it. **TABLED**

OAKVIEW CEMETERY

Councilwoman Abbatecola reported that Mike Emrich sent her the land surveying proposal and will forward it to the board. **TABLED**

SPRING NEWSLETTER

April 10th is the deadline for articles to be submitted to the Town Clerk from the department heads.

TABLED

2019 TRASH PICKUP

Supervisor Asnoe asked Highway Superintendent Testa for the dates for trash pickup. Highway Superintendent Testa recommended green waste only starting May 6th & November 4th (brush at 4 feet lengths) and September 3rd will be regular trash pickup and construction demolition & debris (C&D) only. **TABLED**

2019 SUMMER CONCERT SERIES

Supervisor Asnoe suggested to the town board he'd like to do a picnic style dinner with hamburgers and hotdogs, macaroni salad, baked beans. Tentative dates August 7, 8 & 9 or 21, 22 & 23 and would like to see if Sole Injection, Joey Thomas Big Band & Showtime are available on these dates. **TABLED**

MEMORIAL LAST RIDE (Guy Seelman)

Supervisor Asnoe informed the town board that Village Clerk Karlee Tamburro forwarded an email to him from Jennifer Florentino asking the Town and Village to authorize a memorial ride on ATV's for Guy Seelman on Saturday April 6th starting at 6PM, attached and read. The board discussed that it was illegal to operate ATV's on public roads.

NO. 59 MEMORIAM LAST RIDE (Guy Seelman)

MOTION made by Supervisor Asnoe to deny the request for a Memorial Ride for Guy Seelman. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 60 APPROVE INVESTMENT POLICY FOR THE TOWN OF FRANKFORT

MOTION made by Councilman Wallace that the town board resolves to approve the Investment Policy for the Town of Frankfort, County of Herkimer, State of New York that to conform with all applicable federal, state and legal requirements; to insure the safety and prudent investment of tax payer funds; and to provide sufficient liquidity to meet all operating requirement. Second by Councilpersons Abbatecola and Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

FIRE COMPANY FINANCIAL DISCLOSURE

Supervisor Asnoe informed the town board that New York legislation passed a law that incorporated the fire departments that have contracts with the Town must disclose annual financial & budget reports before negotiations. He asked the public safety committee to follow up on this matter. **TABLED**

BARTON TRUST FUND

Supervisor Asnoe received an email from Town Attorney Karl Manne and he appeared in court on the Barton Trust Fund matter and the AG's office consented to both of the towns petitions. He will be submitting two proposal to the Judge; one approving the accountants numbers and one to approve the substitute trustee (Town of Frankfort) be taken off and inserting the Frankfort Schuyler School District as trustee. He advised as soon as they are signed the Barton Trust Fund should be complete. **TABLED**

BUSINESS SYSTEMS OF CNY, INC.

Supervisor Asnoe informed the town board that we received a letter stating that the town's phone system is obsolete (letter attached). Councilman Testa stated he would look into it. **TABLED**

POLICE DEPARTMENT—CIVIL SERVICE NON-COMPETITIVE (Doolen)

OIC Long sent a request to civil service for Officer Doolen part-time non-competitive class to give him part-time restriction under civil service to extend his hours. It was approved for a 30 day period from April 1, 2019 to April 30, 2019.

NO. 61 APPROVE PROPOSAL FROM POTENTIA MANAGEMENT GROUP LLC (Hwy Lighting)

MOTION made by Councilman Testa to approve the proposal from Potential Management Group LLC, and Supervisor Asnoe is to sign and execute any and all documents, proposal attached. Second by Councilman Wallace Upon roll call; All in favor. Vote was 5-0 **APPROVED**

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 3

NO. 62 **MOTION** made by Councilman Testa to approve General Abstract #3—Claim No. 96-134A, Total \$94,575.44 Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 63 **MOTION** made by Councilman Wallace to approve TOV Abstract #3—Claim No. 32-41, Total \$6,878.17 Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 64 **MOTION** made by Supervisor Asnoe to approve Highway Abstract #3—Claim No. 38-55A, Total \$65,195.24. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 65 **MOTION** made by Councilman Testa to approve Highway TOV Abstract #1—Claim No. 1, Total \$389.26. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 66 **MOTION** made by Councilman Wallace to approve Special District Abstract #3—Claim No. 16-30, Total \$425,728.23. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

GENERAL CODE

Town Clerk's Office received a letter from General Code stating that the Codes Book format is going to obsolete. The new codes book will be 8 1/2 x 11 or you can make it available online. **TABLED**

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Testa. Upon roll call; All in favor. 7:00 PM.

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:45 PM.

NO. 67 APPROVE SPECIAL MEETING (March 18th)

MOTION made by Supervisor Asnoe for a Special Town Board meeting on Monday March 18th at 4:00 PM to discuss personnel and litigation matters. Second by Councilman Testa. Upon roll call; All in favor. **APPROVED**

MOTION made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:50 PM.

Respectfully submitted,
Dorri DeRollo, Deputy Town Clerk

Special Meeting: Monday, March 18th at 4 PM

Next Regular Meeting: Wednesday, March 27th at 6:00 PM.