

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 27, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Joseph D. Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC

**HIGBY GOLD—5S SOUTH BUSINESS PARK**

Samuel Hester, Attorney for Higby Gold  
Jerry Stucchi, Manager for Higby Gold  
Matthew R. Napierala, P.E., Napierala Consulting  
Michael C. Feeney, Napierala Consulting

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS**

**Mike Clements, 641 Clemons Road**, informed the Town Board that he received scam mail and wanted to inform the Town Police but there wasn't a phone number on the door. Supervisor Asnoe told him the Town is in the process of looking into getting a police call box. He also wanted to know if the Town's webpage was going to be updated with board meeting minutes and dates of meetings, and recommended a calendar so the public would know what's going on in the town. He also asked about the Oakview Cemetery and the waterlines and trees along the Balloon farm. Hwy Superintendent Testa responded that a water line will be available near the front of the Cemetery. The Town is waiting to have the Cemetery surveyed before cutting anything down. Mr. Clements also inquired about when the highway was getting a salt shed. Supervisor Asnoe stated that the Town has talked to a few agencies regarding funding and hoping to get one in the near future.

Public comments closed 6:10 PM

**HIGBY GOLD— 5S SOUTH BUSINESS PARK**

Jerry Stucchi introduced everyone from Higby Gold then turned it over to Matthew Napierala, P.E. Napierala Consulting, who explained he has been working with Jerry and the Higby Gold team on the development in the corner of the 5S South Business Park. He explained that it will be a convenience store and a fuel area with some outdoor seating. They will be able to service the trucks coming to and from Tractor Supply. Conceptual floor plans and boundary survey submitted and attached. They are looking forward to moving forward, and the next step after the town's endorsement is to go to the Planning Board and then come back to the Town Board for final approval.

**TABLED**

**NO. 70 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Testa that the town board resolves to approve the meeting minutes of March 13<sup>th</sup> regular meeting and March 18<sup>th</sup>, 2019 special board meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**WEST FRANKFORT WATER — LOWER DISTRICT**

**TABLED**

**NO. 71 HIGHWAY DEPARTMENT—WAGE RATE ADJUSTMENT**

**MOTION** made by Councilman Testa that the Town Board resolves to establish the wage adjustment probationary period for Bill J. Johnson, Jr. at \$18.56/hour straight time; \$27.84/hour overtime premium, effective March 17, 2019. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**FINANCIAL REPORT**

Supervisor Asnoe submitted fiscal report for December 2018 and the monthly balance report for March. He has not been able to go over the numbers with Budget Office Hall Hutton since he hasn't been feeling very well. He stated that he is hoping to give the board a more detailed print out soon. He informed the board that the 2018 AUD is finished and submitted on time.

**TABLED**

**HCIDA—ROAD DEDICATION**

**TABLED**

**OLD TOWN HALL**

**TABLED**

**NEW TOWN HALL**

Supervisor Asnoe suggested getting blinds on the windows in the basement. He informed the board that Central Security installed door look swipe key on the basement door but it's not working. He will call and have it fixed.

**TABLED**

**JUSTICE COURT ISSUES**

Supervisor Asnoe asked the Justice Committee to have a meeting with the Town Justices to see if they will recant on the closing of the window office hours. People with court issues are now going to all other offices for help.

**TABLED**

**NO. 72 APPROVE EMRICH LAND SURVEYING PROPOSAL —OAKVIEW CEMETERY**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to approve the attached proposal from Emrich Land Surveying for task 1 and task 2 giving them a retainer of \$2,000.00 with balance due upon completion. Town Supervisor is to execute and sign any and all documents. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**2019 TRASH PICKUP**

Supervisor Asnoe submitted a chart of the last 3 years for tipping tonnage and how they have increased drastically. He recommended one trash pickup in September and would like to do a trash drop off in June at the Town Garage.

**NO. 73 2019 TRASH PICKUP**

**MOTION** made by Councilman Wallace that the town board resolves to approve the dates for the Town Trash Pickup as follows: May 6<sup>th</sup> & November 4<sup>th</sup> green waste only (weather permitting) and September 3<sup>rd</sup> will be trash and green waste with same guidelines as previous years. Second by Councilman Testa. Upon roll call; Council members Abbatecola, Tamburro, Testa & Wallace voted Aye. Supervisor Asnoe voted Nay. Vote was 4-1

**APPROVED**

Supervisor Asnoe welcomed Sargeant Matthew Palumbo as the new OIC for the Town Police Department.

**NO. 74 2019 SUMMER ENTERTAINMENT—APPROVE DATES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the Summer Entertainment dates as follows: August 7<sup>th</sup> – TBA, August 8<sup>th</sup> “Joey Thomas Big Band”, and August 9<sup>th</sup> “Showtime”, and authorize the supervisor to sign and execute the contracts. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 5-0.

**APPROVED**

**2019 SENIOR DINNER**

Town Board discussed having a picnic style dinner with hamburgers, hotdogs, potato salad & baked beans, which would be less expensive and last year there were a lot of no-shows. They discussed either going out for bid or contacting the fire department to see if they would cook. Councilman Wallace and Tamburro said they would serve on the food committee.

**TABLED**

**NO. 75 HIGHWAY DEPARTMENT— APPROVE NEW FULL TIME EMPLOYEE**

**MOTION** made by Supervisor Asnoe that the town board resolves, based on the recommendation from Highway Superintendent Testa, to approve status change for John Weir from temporary full-time mechanic pay rate \$18.50/hour; start date March 18, 2019 not eligible for benefits; to full-time mechanic; pay rate \$20/ hour; \$30/hour overtime rate, effective April 1, 2019 and is eligible for full-time benefits. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 76 APPROVE LEASE OF NEW HOLLAND SKID STEER LOADER**

**MOTION** made by Councilman Testa that the town board resolves, based on the recommendation of Highway Superintendent Testa, to approve the purchase of a New Holland Skid Steer Loader, state contract PC67265, on a lease agreement for 36 months at \$1,277.11. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**POLICE DEPARTMENT**

OIC Sgt. Palumbo informed the Town Board that he is looking into grant funding for Stop DWI. He also reported that the computers are old and there is no separate server for the police, and if the computer crashes everything would be lost. DCJS is recommending a separate server from the Town's for security reasons. He further reported that reports were not going to the state for almost a year and a half so he's working on submitting the same.

**NO. 77 POLICE DEPARTMENT—APPROVE PART-TIME OFFICER**

**MOTION** made by Supervisor Asnoe that the town board resolves, per recommendation from OIC Sgt. Palumbo, to appoint Carmen Newtown as a part-time competitive officer at \$16.33 hourly wage, no benefits, start date of March 27, 2019. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Testa. Upon roll call; All in favor. 7:25 PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:45 PM.

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:45 PM.

Respectfully submitted,  
Dorri DeRollo, Deputy Town Clerk

**NEXT MEETING: Wednesday, April 10<sup>th</sup> at 6:00 PM.**