

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, APRIL 24, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald A. Testa, Highway Superintendent
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No public present.

ADIRONDACK FOOD & FUEL (Higby Gold) —5S SOUTH BUSINESS PARK

Present: Samuel Hester, Attorney for Higby Gold
Jerry Stucchi, Manager for Higby Gold
Matthew R. Napierala, P.E., Napierala Consulting
Michael C. Feeney, Napierala Consulting

Mr. Napierala and Mr. Feeney presented a large scale site plan to the town clerk (also copy for codes) and small scale to all board members. They both explained the layout, signs and landscape of the building, and explained the filtration system that was installed per NYSDEC requirements. The area will also have a truck scale. Mr. Stucchi stated that they would like to break ground by the end of May.

NO. 95 APPROVE QUITCLAIM OF EASEMENT TO ADIRONDACK FOOD & FUEL

MOTION made by Supervisor Asnoe that the town board resolves to approve Resolution No. 95/2019 titled Higby Gold, LLC / Easement, attached and read. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 96 APPROVE SEQR—ADIRONDACK FOOD & FUEL

MOTION made by Councilman Wallace that the town board resolves to approve Resolution No. 96/2019 titled Higby Gold, LLC / SEQR 2019, attached and read. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 97 APPROVE SEQR 2019 / SITE PLANS—ADIRONDACK FOOD & FUEL

MOTION made by Councilman Wallace that the town board resolves to approve Resolution No. 97/2019 titled Higby Gold, LLC / SEQR 2019 / Site Plans, attached and read. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 98 APPROVE MEETING MINUTES

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of March 27th and April 10, 2019. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

POLICE DEPARTMENT

Sgt. Palumbo submitted the department report dated 4/24/2019, and expanded on the OD Mapping. He stated that he recently attended a meeting to get Herkimer County on board with Oneida County relative to drug overdoses. DA Jeff Carpenter also attended the meeting and he stated that he didn't foresee any problems with the program.

HIGHWAY DEPARTMENT

Supervisor Asnoe reported that he's working on the lease paperwork for the skid steer loader. Highway Supt. Testa informed the board that he needs storage for salt; old garage roof leaking and in bad shape. Town board discussed the issue, and asked Hwy Supt. Testa to get some prices; Councilman Wallace volunteered to help.

OAKVIEW CEMETERY

Supervisor Asnoe reported that the survey is moving along, and Hwy Supt. Testa reported that he's meeting with the Village of Frankfort next week to address the water.

TABLED

SUMMER ENTERTAINMENT

Supervisor Asnoe reported that the concert contracts have been signed and submitted, catered buffet bids were mailed this week (bid opening May 22nd), and the tent, tables and chairs have been ordered. **TABLED**

POLICE DEPARTMENT—COMPUTERS**TABLED****FINANCIAL REPORT**

Supervisor Asnoe informed the board that he received an email from the State Comptroller's office with a long list of items that need addressing for the 2018 AUD. He stated that he contacted Chris Lambert to find an accountant to perform an audit on the books. Chris responded that he had 2 CPA firms that could perform the audit.

Supervisor Asnoe reported that he renewed the 90 day CD, and will do the same with the 6 month and 1 year when they come due.

WEST FRANKFORT WATER—MIDDLE DISTRICT

Councilman Wallace reported that he met with a group of residents from the middle district to see if there is still some interest, and if so, start moving forward. Spoke with the engineering firm about funding, and to find alternatives to see if still feasible. **TABLED**

WEST FRANKFORT WATER—LOWER DISTRICT (Center & Zolad Roads)**NO. 99 APPROVE BOND RESOLUTION**

MOTION made by Councilman Wallace that the town board resolves to approve Resolution No. 99/2019, Bond Resolution dated 4/24/2019 authorizing a capital improvement project within the Town of Frankfort Center and Zolad Roads Water District, attached and read. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED**OLD TOWN HALL—STATUS**

Supervisor Asnoe reported that Highway Supt. Testa examined the old town hall, and there is no water and building is fine. He also informed the board that the town clerk reached out to the vendor that inspected the records in the basement vault in 2014 and asked to update their estimated cost for restoration. Polygon submitted a new estimate of \$22,000.

NO. 100 APPROVE ESTIMATE FROM POLYGON—Restoration of Old Town Hall Vault Records

MOTION made by Supervisor Asnoe that the town board resolves to approve the proposal from Polygon to restore the records in the Old Town Hall basement vault at the estimated cost of \$22,000, and authorize the supervisor to execute the documents. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **TABLED**

NEW TOWN HALL

Board received copy of proposal from Air Temp to replace the booster pump at the cost of \$2956. No action taken by the board at this time. Councilman Wallace will discuss further with Air Temp. **TABLED**

SPRING NEWSLETTER

Newsletter completed and will be distributed by weeks end.

DOG CONTROL OFFICER

Supervisor Asnoe reported that there's still an issue between neighbors on Brockway Road. The Town received notification from NYS Department of Ag & Market dated April 4, 2019, giving the DCO satisfactory compliance.

TOWN INSURANCE RENEWAL**TABLED****NYS EMPLOYEES RETIREMENT SYSTEM**

Supervisor Asnoe reported that tomorrow he and John Heuser from Chris Lambert's office will be attending training on the automated retirement system at Herkimer County.

The Town received notification from NYSERS that a 3-month record of activities was not available for Councilman Wallace, Town Justice Madia and Karlee Tamburro. **TABLED**

NO. 101 APPROVE FIREWORKS DISPLAY (June 1st)

MOTION made by Councilman Wallace that the town board resolves to approve the application from American Fireworks Display LLC for a display on June 1, 2019, at the St. Francis Festival, 152 Eighth Avenue in the Town of Frankfort. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**
At the request of the board, town clerk will include a note about the debris complaints received last year and to avoid a reoccurrence.

LAND PURCHASES

TABLED

SUPERVISOR—TERM OF OFFICE

Councilman Wallace stated that he would like to propose a resolution to change the term of office for the Supervisor from 2 to 4 years. Town board members agreed. Councilman Wallace will request Town Attorney Karl Manne draft a resolution for the next board meeting. Once approved, it will be forwarded to Herkimer County for the general election.

NO. 102 PROPOSE CHANGE—TERM OF OFFICE FOR TOWN SUPERVISOR

MOTION made by Councilman Wallace that the town board proposes to change the term of office for the Town Supervisor from 2 years to 4 years, and authorize the Town Attorney to draft a resolution for the same. Second by Council Members Abbatecola and Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

VILLAGE OF FRANKFORT—HILLTOP PARK

Supervisor Asnoe informed the board that the Village Board appointed PJ Belmont as the person in charge of scheduling athletic games at the Hilltop Park.

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss personnel and litigation matters. Second by Councilman Wallace. Upon roll call; All in favor. 7:25 PM

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:30 PM

NO. 103 APPROVE ELECTRIC SUPPLY AGREEMENT WITH CONSTELLATION—Highway Garage

MOTION made by Councilman Testa that the town board resolves to approve the Electric Supply Agreement with Constellation NewEnergy, Inc. for the Highway Garage. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

MOTION made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:35 PM.

Respectfully submitted,
Georgina Bellino, Town Clerk

NEXT MEETING: Wednesday, May 8th at 6:00 PM