

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MAY 8, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abatecola, Councilwoman  
Joseph D. Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personnel with Town Justice Bellino. Second by Councilman Tamburro. Upon roll call; All in favor. 6:00 PM

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 6:23 PM

**PUBLIC COMMENTS** No public comments.

**NO. 104 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of April 24, 2019. Second by Councilman Tamburro & Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**COMMITTEE REPORTS**

**OAKVIEW CEMETERY**

Councilwoman Abatecola reported that there will be a Committee meeting on Tuesday, May 14<sup>th</sup> at 5 PM at the Town Hall. Mr. Emrich has finished the survey and will submit map once completed.

**NO. 105 APPROVE DEPARTMENT REPORTS**

**MOTION** made by Councilman Wallace that the town board resolves to approve the monthly department reports submitted by town clerk, codes and police departments. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**POLICE DEPARTMENT**

OIC Sgt. Palumbo informed the board that they have equipment issues in the Police Department. The LIVESCAN has exceeded its life expectancy, and can't be updated; estimated cost new is \$25,000. The Town was the first to purchase this equipment, and now it's the oldest in the County. He submitted documentation for leasing, and at this time there are no grants available. Also need to purchase new computers for the vehicles; estimated cost is \$10,000. Town Board discussed the purchasing of equipment versus purchasing a new vehicle, which is already in the 2019 budget. Supervisor Asnoe commented that he was planning on rotating vehicles (purchase new, sell oldest vehicle), and standardizing the fleet. In order to stay budget neutral, the board could approve the equipment, and not order a vehicle this year. OIC Sgt. Palumbo commented that he would like to work with a fleet of 4 vehicles instead of 5.

**NO. 106 APPROVE POLICE LIVESCAN & 911 DATA COMPUTERS**

**MOTION** made by Councilman Testa that the town board resolves to approve the purchase of new LIVESCAN from IDEMIA, and 911 Data Computers for the vehicles from Broadcast Microwave Services in lieu of purchasing a new vehicle this year. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

**NO. 107 APPROVE NEW PART-TIME POLICE OFFICER**

**MOTION** made by Councilman Wallace that the town board resolves to approve the appointment, per recommendation by OIC Sgt. Palumbo, of Nathaniel Held as a part-time police officer at the rate of \$16.33 per hour, effective immediately, with no benefits. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

## **HIGHWAY DEPARTMENT**

Hwy Supt. Testa reported the following:

- The 2019 New Holland Skid Steer was delivered.
- He terminated one of his employees effective May 1<sup>st</sup> and another one is leaving. He advertised for heavy equipment operator, with no response to date, so may have to advertise in local newspapers.
- Large tree on Jones Road needs cutting down. It is too big of a job for his crew, (safety hazard) so he hired a tree cutting service.
- Going to Oakview Cemetery tomorrow to address the water issues.

He notified the board that he will need the following vehicles for next year: gradall, excavator, and new plow to be utilized on West Frankfort roads.

Councilman Wallace volunteered to have someone look at the roof at the Old Garage.

## **FINANCIAL REPORT**

Supervisor Asnoe reported that he hopes to have a financial report at the next meeting. He met with Chris Lambert and he contacted three CPA firms to perform the 2018 Audit, with no response. He's reaching out to the Syracuse area to see if there is a firm to perform the audit.

**TABLED**

## **WEST FRANKFORT WATER** Nothing new to report.

**TABLED**

## **2019 SUMMER ENTERTAINMENT**

Supervisor Asnoe reported that the band contracts are signed and tables, chairs & tent ordered. Bids for the Sr. Dinner will be opened at next meeting, May 22<sup>nd</sup> at 6 pm.

**TABLED**

## **TOWN INSURANCE RENEWAL**

**TABLED**

## **WATER ISSUES—MULTI-JURISDICTIONAL INFORMATION MEETING**

Supervisor Asnoe reported that he along with Councilman Wallace attended an informational meeting at the Herkimer County building to discuss the water issues in the Village of Ilion as well as surrounding areas. State officials were there to help facilitate running water line from Ilion to Utica, which could affect residents in Ilion, Frankfort, Schuyler and East Herkimer.

**TABLED**

## **NO. 108 APPROVE REPAIRS—OLD TOWN HALL ROOF**

**MOTION** made by Councilman Testa that the town board resolves to approve the repairs to the old Town Hall roof, with cost not to exceed \$500. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

## **NEW TOWN HALL**

**BOILER:** Supervisor Asnoe reported that Air Temp performed preventative maintenance on the boiler today.

Councilman Wallace spoke with the representative and one pump is bad and needs replacing (approximate cost \$1500).

Councilman Wallace stated that the Town doesn't need to address the full proposal now, submitted 4/12/2019; wait to do it in the fall. The board discussed possible replacement or repair of the boiler and the Building Committee was commissioned to handle this matter. Discussed a concern on the roof which needs a chimney cap to avoid animals and help with the draft.

**SECURITY:** Supervisor Asnoe reported that a second computer screen was installed in the town clerk's office for the cameras. At this time, OIC Sgt. Palumbo can view the cameras, but a second screen needs to be installed in his office.

Working with Central Security to upgrade the cameras.

**TABLED**

## **COMP ALLIANCE**

Supervisor Asnoe mentioned that the Town received a letter from Comp Alliance dated April 4<sup>th</sup> that states that the Workers' Compensation Underwriting Survey concluded no recommendations to report at this time.

## **NYS EMPLOYEES' RETIREMENT SYSTEM**

Supervisor Asnoe reported that he went to a meeting relative to reporting employees' retirement on-line. He also went over the requirements for reporting time for elected officials.

**TABLED**

## **SALE OF PROPERTY—ZOAR AVE**

Supervisor Asnoe reported that the board received a letter from Attorney Brian Miga representing Ronald Mauro who would like to acquire two abandoned roadways abutting his property on Zoar Ave. This matter was discussed and the board concluded not to sell at this time.

**NO. 109        DECLINE SALE OF PROPERTY ON ZOAR AVE**

**MOTION** made by Councilman Wallace that the town board resolves to not sell property on Zoar Ave at this time, and to notify the attorney representing Ronald Mauro. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 110        DECLINE SALE OF PROPERTY ON IVES AVE**

**MOTION** made by Councilman Wallace that the town board resolves to not sell property on Ives Ave at this time. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 111        REQUEST BIDS—ICE CONTROL MATERIALS**

**MOTION** made by Councilman Wallace that the town board resolves to request bids for Ice Control Materials, per bid specifications submitted by Hwy Supt. Testa. Bids to be received up to 2 pm on May 22, 2019, and opened at 6 pm on May 22, 2019, and authorize the town clerk to issue legal notice for the same. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 112        APPROVE EXTRA HOURS—TOWN COURT CLERICAL STAFF**

**MOTION** made by Councilman Testa that the town board resolves to approve to extend 5 extra hours to court clerical staff to be used at the discretion of the town justices for the remainder of 2019, effective 4/22/2019. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**HIGHWAY DEPARTMENT—TERMINATION**

Town Board acknowledged the termination of Steve Murphy, per recommendation from Hwy Supt. Testa, effective May 1, 2019.

**NO. 113        POLICE DEPARTMENT—RESIGNATION**

**MOTION** made by Councilman Testa that that town board resolves to accept the resignation, with regret, from Gerald Morton, part-time police officer, effective April 24, 2019. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 114        INTRODUCTORY LOCAL LAW NO. 1, 2019**

**MOTION** made by Councilman Wallace that the town board resolves to approve Introductory Local Law No. 1, 2019, a local law to extend the term of the office of the Town Supervisor from 2 years to 4 years, attached and read. Second by Council Members Abbatetcola & Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 5**

**NO. 115**        **MOTION** made by Councilman Wallace to approve General Abstract #5—Claim No. 179-210A, Total \$77,156.24. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 116**        **MOTION** made by Councilwoman Abbatetcola to approve TOV Abstract #5—Claim No. 58-71, Total \$49,619.41. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 117**        **MOTION** made by Supervisor Asnoe to approve Highway Abstract #5—Claim No. 73-99B, Total \$43,619.86. Second by Councilwoman Abbatetcola. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 118**        **MOTION** made by Councilman Wallace to approve Highway TOV Abstract #3—Claim No. 3-4, Total \$110.54. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**NO. 119**        **MOTION** made by Councilman Testa to approve Special District Abstract #5—Claim No. 41-42, Total \$31,543.64. Second by Councilwoman Abbatetcola. Upon roll call; All in favor. Vote was 5-0

**APPROVED**

**TOWN BOARD COMMENTS**

Supervisor Asnoe reported that the sewer loan will mature May 2020.

There will be a Consolidated Funding meeting on May 15<sup>th</sup> from 2-4 pm at the Herkimer County IDA.

There will be a meeting relative to flooding (Mohawk River) on May 15<sup>th</sup> at 12 noon at the Herkimer municipal building. Councilman Wallace asked the committees to give prior notice to the rest of the board relative to any purchasing prior to the board meetings.

**MOTION** made by Supervisor Asnoe to adjourn. Second by Council Members Tamburro & Wallace. Upon roll call; All in favor. Meeting adjourned at 7:30 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, May 22<sup>nd</sup> at 6:00 PM**