

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, APRIL 10, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald A. Testa, Highway Superintendent
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No public present.

APPROVE MEETING MINUTES—March 27, 2019

TABLED

COMMITTEE REPORTS / DEPARTMENT REPORTS

Town clerk, Codes and Police Reports submitted.

Police Department: Sgt. Palumbo gave an overview of his report, attached. He reported that the Live Scan hasn't been working properly and will need to be replaced; estimated cost \$21,000-\$23,000, and funding may be made available. Supervisor Asnoe reported that he spoke to Assemblywoman Marianne Buttenschon and she stated she would advocate for the Town to acquire funds, if available. Councilman Testa reported that the Police Department needs four (4) new computers and new server. By the end of this year, Microsoft will not support Windows 7. Town board discussed the police budget and how to purchase another new vehicle this year, along with other needed equipment. Supervisor Asnoe stated that he would discuss the matter with the budget officer.

Ride for Missing Children: Town clerk received a request for permission to pass through the Town of Frankfort on Friday, June 7th. At the recommendation from Supervisor Asnoe, the matter was turned over to Police OIC Sgt. Palumbo.

Highway Department: Hwy Supt. Testa reported that someone keeps hitting the telephone pole next to the pump station. The electrical will be repaired, and he will install something in front of pole to avoid reoccurrence.

NO. 78 APPROVE DEPARTMENT REPORTS

MOTION made by Councilwoman Abatecola to approve the monthly Department Reports submitted. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

FINANCIAL REPORT

Supervisor submitted and reviewed the monthly financial report, attached. He stated that Budget Officer Hal is behind on working on the 2019 paperwork, but is working diligently to try and supply the board with monthly reports.

The Barton Trust Fund has been settled, and Supervisor Asnoe will attend the School Board Meeting tomorrow night to present them with a check for the scholarship fund.

WEST FRANKFORT WATER

Councilman Wallace reported that he spoke to Hodgson Russ and they basically feel the Town should start over.

Councilman Wallace felt it was unnecessary and should proceed with financing/grant opportunities. **TABLED**

HCIDA—ROAD DEDICATION

TABLED

OLD TOWN HALL—STATUS

TABLED

NEW TOWN HALL—SECURITY

Supervisor Asnoe reported that the basement PD security door has been installed where you now need pass key to enter and is in working order. The cameras are still a work in progress. **TABLED**

OAKVIEW CEMETERY

Supervisor Asnoe reported that Emrich Land Surveying has started work in the cemetery, and thanked Councilwoman Abatecola for getting things started. **TABLED**

SPRING TOWN NEWSLETTER

Supervisor Asnoe reported that the town clerk is working on the Newsletter, and asked all departments to get their articles in as soon as possible. **TABLED**

NO. 79 SUMMER CONCERT SERIES—APPROVE BAND (August 7th)

MOTION made by Supervisor Asnoe that the town board resolves to approve “Lonesome Dove” to perform at the Summer Concert Series on Wednesday, August 7th. Second by Councilman Wallace. Upon roll call; Council Members Abbatecola, Tamburro, Wallace and Supervisor Asnoe voted Aye. Councilman Testa voted Nay. Vote was 4-1 **APPROVED**

NO. 80 SR. CITIZENS' DINNER—REQUEST BIDS

MOTION made by Councilman Wallace that the town board resolves to request bids for the Sr. Citizens Dinner up to and no later than 2 pm on May 22nd, and open bids on May 22nd at 6 PM, with same dinner menu as last year. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

TOWN INSURANCE RENEWAL

Councilman Wallace reported that paperwork is complete and will be forwarded to Haylor Frey & Coon. **TABLED**

NO. 81 DOMINION ENERGY TRANSMISSION AGREEMENT

MOTION made by Supervisor Asnoe that the town board resolves, per review and recommendation by Town Attorney Karl Manne, to approve Agreement between Dominion Energy Transmission and the Town of Frankfort for their storm water management facilities, attached and read, and authorize the supervisor to execute the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 82 APPROVE AMENDED HERKIMER COUNTY HUMANE SOCIETY AGREEMENT

MOTION made by Supervisor that the town board resolves, per review and recommendation by Town Attorney Karl Manne, to approve the Agreement with the Herkimer County Humane Society, amending Section 3 deleting enumeration, and authorize the supervisor to execute the same. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 83 APPROVE NATIONAL GRID PROPOSAL—STREET LIGHTS

MOTION made by Supervisor Asnoe that the town board resolves to approve the proposal from National Grid to replace streetlights that have reached the end of their useful life with energy efficient LED's, and authorize the supervisor to execute the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

HIGBY GOLD

The Planning Board submitted minutes from their April 3rd meeting that they approved the site plan for Higby Gold project (Adirondack Food & Fuel) in the Frankfort 5S South Business Park and resolved to forward the matter to the town board. Supervisor Asnoe reported that John Piseck informed him about an issue with an easement. The County attorney tried to contact Dan Spitzer from Hodgson Russ, with no response, so the matter was turned over to Town Attorney Karl Manne. **TABLED**

VILLAGE OF FRANKFORT—SHARED SERVICES

Supervisor Asnoe reported that he attended a meeting, prior to the Village Board meeting, with Assemblywoman Marianne Buttenschon and he was approached by some residents asking why the Town doesn't provide an athletic field. At the invitation of the Mayor, he stayed for the Village meeting, and suggested to Mayor Adams that they hire a caretaker to maintain the Hilltop field and schedule athletic events and the Town and Village share the cost. He stated he would discuss the matter with the town board and recommended the Recreation Committee take the lead to explore the matter further. **TABLED**

HERKIMER COUNTY—SHARED SERVICES

Supervisor Asnoe reported that the Herkimer County Community Development Initiative is a county wide master plan and all municipalities have been asked to contribute \$1,000 to fund the project. He stated that this plan would also benefit the Town with future funding projects.

NO. 84 APPROVE CONTRIBUTION TO HC COMMUNITY DEVELOPMENT INITIATIVE

MOTION made by Supervisor Asnoe that the Town resolves to approve contributing \$1,000 towards the Herkimer County Community Development Initiative. Second by Councilman Wallace. Upon roll call; Council Members Abbatecola, Tamburro, Wallace and Supervisor Asnoe voted Aye. Councilman Testa voted Nay. Vote was 4-1 **APPROVED**

NO. 85 APPROVE FIREWORKS DISPLAY (July 27th)

MOTION made by Councilman Testa that the town board resolves to approve the application from American Fireworks Display LLC for a display on July 27, 2019 at the residence of Richard Braun, 2330 Graffenburg Road in the Town of Frankfort, contingent on no objections from the local fire departments. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 86 APPROVE USE OF BASEMENT KITCHEN—July 9th

MOTION made by Councilman Wallace that the town board resolves to approve M&T Bank the use of the basement kitchen on Tuesday, July 9th from 11 am to 4 pm. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 87 ACCEPT RESIGNATION—POLICE DEPARTMENT

MOTION made by Councilman Wallace that the town board resolves to accept the resignation from Kelly Wares, Police Department, effective April 1, 2019, and thank her for her years of service with the Town. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 5-0

APPROVED

SEXUAL HARASSMENT (TRAIN THE TRAINER)

Supervisor Asnoe reported that there will be a seminar at the Town of Schuyler on Wednesday, June 19th to train a person that will be the trainer for the Town on Sexual Harassment. Supervisor Asnoe nominated Hwy Supt. Ron Testa to attend.

TABLED

NO. 88 APPROVE NEW HIRE—POLICE DEPARTMENT

MOTION made by Councilman that the town board resolves to approve the appointment, per recommendation by Sgt. Matt Palumbo, of Jonathan Thomes as part-time police officer at the rate of \$16.33 per hour, permanent competitive, no benefits. Second by Council members Tamburro and Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 89 APPROVE HERKIMER COUNTY SNOW CONTRACT

MOTION made by Councilman Testa that the town board resolves to approve the Herkimer County Snow Contract; contract period January 1, 2020 to December 31, 2024, and authorize the supervisor to execute the same. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 4

NO. 90 **MOTION** made by Supervisor Asnoe to approve General Abstract #4—Claim No. 135-178B, Total \$120,967.70. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 91 **MOTION** made by Supervisor Asnoe to approve TOV Abstract #4—Claim No. 42-57, Total \$8,874.04. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 92 **MOTION** made by Supervisor Asnoe to approve Highway Abstract #4—Claim No. 56-72A, Total \$50,479.10. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 93 **MOTION** made by Supervisor Asnoe to approve Highway TOV Abstract #2—Claim No. 2, Total \$367.48. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 94 **MOTION** made by Supervisor Asnoe to approve Special District Abstract #4—Claim No. 31-40, Total \$5,332.77. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

MOTION made by Councilman Wallace to enter into Executive Session to discuss personnel and litigation matters. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:30 PM

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:45 PM

MOTION made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:45 PM.

Respectfully submitted,
Georgina Bellino, Town Clerk

NEXT MEETING: Wednesday, April 24th at 6:00 PM