

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, JULY 24, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Joseph Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald Testa, Highway Superintendent  
Stg. Matthew Palumbo, Police OIC

Absent: Darlene Abatecola, Councilwoman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS** No public present.

**NO. 154 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Testa that the town board resolves to approve the meeting minutes of June 26, 2019.

Second by Councilman Tamburro & Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**COMMITTEE REPORTS / DEPARTMENT REPORTS**

Monthly reports submitted by town clerk, highway and police departments.

**HIGHWAY DEPARTMENT**

Hwy Supt. Testa reported the following: Crack seal on Dutch Hill, Brown, Ripley and Acme Roads. Paved 3 inch overlay on upper McGowan Road and Jackson Road. Will be sealing other roads on the 2<sup>nd</sup> or 3<sup>rd</sup> week of August. Councilman Wallace asked Hwy Supt. Testa to contact Herkimer County regarding stack of tires on the corner of Ferguson and Welshbush roads. Hwy Supt. Testa discussed Southside Road with the board, and how he doesn't want to do any work on the road if the State is still working on it for the bicycle trail.

Councilman Wallace thanked Hwy Supt. Testa for helping erect the signs for the Summer Concert Series.

It was noted that the Town received a check in the amount of \$26,625 from Auctions International for the sale of surplus Police, Highway and Town vehicles and equipment.

**POLICE DEPARTMENT**

Sgt. Matt Palumbo briefly reviewed his report and reported on the following: The rifle and scope were sold to the Gun Barn for \$850, that he's extended shift hours from 3 pm to 3 am Wednesday to Saturday, and assigned Officer Goldsmith to work for the Concert Series. He requested to purchase four (4) Glock model 22 40 cal. pistols (\$1,694.54) and Blackhawk holsters (\$368.92) to be assigned to the full-time officers. He further reported that the Dog Control Officer does not return his calls, and there was an incident involving a dead dog where another DCO from another Town responded. He submitted a Police Employment & Work Policy. Town board members will review prior to approval. Councilman Testa reported that the four (4) computers for the police department will be delivered within the next couple of days.

**NO. 155 APPROVE PURCHASE OF PISTOLS & HOLSTERS**

**MOTION** made by Supervisor Asnoe that the town board resolves to authorize Sgt. Matthew Palumbo to purchase four (4) Glock model 22 40 cal. pistols and Blackhawk holsters. Town will utilize the funds from the sale of surplus vehicles and equipment. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**FINANCIAL REPORT**

Supervisor Asnoe reported that he renewed two CD's for 90 days at 1.5% because the new rates were not as favorable. He had some discussions with the budget officer that he will discuss with the board in executive session. He also called M&T Bank regarding the annual fees that they waived, but still waiting for reimbursement.

**WEST FRANKFORT WATER**

Councilman Wallace reported that he met with Committee members for the Middle District and had discussions with the engineering firm. The Sitrin Home has interest in developing within the proposed district, and he put them in contact with the Mohawk Valley Water Authority. The engineers want to update the initial study to bring it up to current costs including the water tank. The cost to update will be \$2,750 which includes updating the study and meetings with the Mohawk Valley Water Authority. The cost will be absorbed by the Town until the district is formed.

**TABLED**

**NO. 156 APPROVE ENGINEERING STUDY UPDATE—WF WATER (MIDDLE DISTRICT)**

**MOTION** made by Councilman Wallace that the town board resolves to approve updating the engineering study for the West Frankfort Water—Middle District at the cost of \$2,750, and authorize the supervisor to execute the same. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NEW TOWN HALL**

Supervisor Asnoe reported that there's still issues with the cameras, and he's looking at possibly getting another vendor. Air Temp has been in a few times this past month with issues with the HVAC system. They are now waiting for a part to repair the system, and in the meantime it's very warm in all the rooms.

**TABLED**

**TOWN HALL BASEMENT**

Town clerk informed the board that she recently became aware of mold on some of the binders in her room in the basement. Councilman Wallace stated that he will check on purchasing three (3) dehumidifiers for all the archive rooms.

**TABLED**

**OAKVIEW CEMETERY**

Supervisor Asnoe reported that Mr. Emrich was in this week and submitted the maps for the Cemetery. There are approximately 400 plots that the Town can sell. Mr. Emrich met with Councilwoman Abbatecola and Sid Vivacqua, and at their request, he is reworking the map to coincide with the original map for the additional plots. He will also submit a PDF file of the same. Supervisor Asnoe stated that he felt Mr. Emrich did a really nice job.

**TABLED**

**2019 SUMMER ENTERTAINMENT**

Town Board discussed items that still needed to be completed for the Concerts and Sr. Citizen's Dinner. Town clerk informed the board that 100 tickets have been issued to date. Councilman Wallace reported that the signs were installed on all corners of the Town, and should have other avenues for advertising. Town clerk informed the board that she sent information to the church for the bulletins, will be on Facebook and will advertise with WKTV. Will also try advertising in the newspapers. Councilman Tamburro was asked to order refreshments from the St. Francis and also if the inmates will be at the St. Francis to help with the tables and chairs.

**TABLED**

**ZBA VARIANCE REQUEST—ANTHONY BALIO**

Councilman Tamburro reported that the Zoning Board issued Anthony Balio a Special Use Permit for property located at 134 Furnace Road in the Town of Frankfort.

**GRANT APPLICATION—SALT SHED**

Supervisor Asnoe reported that he met with Grant Writer Jerry Stucchi and Managing Engineer Matthew Napierala to discuss the grant application. It will be submitted this week prior to the deadline and Mr. Stucchi feels confident that the Town will receive something.

**TABLED**

**CHARLESTOWN**

Supervisor Asnoe reported, per an invite from City of Utica Mayor Robert Palmieri, that himself, along with Sgt. Palumbo and CEO Spaman, will be attending a meeting in the City of Utica on July 25<sup>th</sup> at 1:30 to discuss the current events at Charlestown and it's future. All board members are welcome to attend. Frankfort Center Fire Department will also attend. Supervisor Asnoe acknowledged the letter received from Samantha Colosimo-Testa, City of Utica Councilwoman 6<sup>th</sup> Ward, attached.

**TABLED**

**SEQRA REQUESTS**

Supervisor Asnoe reported that the Town received three (3) SEQRA requests this past month.

1. NYPA Communications Backbone Execution Plan for Western to Central/Southern New York, for plans to protect the security of its telecommunications systems.
2. NYS Canal Corporation, for plans to implement a comprehensive canal system Earthen Embankment Integrity Program to restore, maintain and manage embankments with the NYS Canal System, including the Barge Canal.
3. City of Utica regarding Masonic Care Community, for residential expansion.

Town board discussed the three requests, and had no problem with the first two. Councilman Wallace will respond to the request from Masonic Home.

**NO. 157 SEQRA REQUEST—NYPA COMMUNICATIONS & NYS CANAL CORPORATION**

**MOTION** made by Supervisor Asnoe that the town board resolves that the Town of Frankfort concurs with NYPA and NYS Canal Corporation being designated as SEQRA Lead Agency for their projects. Second by Councilman Testa.

Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 158 MEDICAL INSURANCE RENEWAL—ACTIVE EMPLOYEES**

**MOTION** made by Councilman Wallace that the town board resolves to renew the medical insurance for active employees with Excellus Blue Cross Blue Shield Platinum Plus, with a 1.51% increase per document supplied by Kevin Morse from Kaatirondack Benefit Planning. Renewal date is 12/1/2019. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**FIRE PROTECTION CONTRACTS**

Supervisor Asnoe reported that two (2) fire contracts expire this year; Frankfort Hill and Frankfort Fire Departments. According to Frankfort Hill's contract, they have until August to submit for renewal, otherwise they will continue under the old contract. Frankfort Fire Department does not have that specific language.

**ASSESSOR CONTRACT**

Supervisor Asnoe reported that the Assessor's contract will expire on September 30, 2019. Councilman Testa stated that he will check to see if the Town can contract for one year and not for another six years.

**TABLED**

**“THANK YOU” NOTES**

Supervisor Asnoe reported that he received two (2) thank you notes in the mail this month. One from Frankfort Hill Cemetery Association for the donation of \$1,000 towards their grounds keeping and general maintenance, and the other from the Frankfort Methodist Church thanking the Town for letting them utilize Ives Ave for parking during their car show.

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 7**

**NO. 159** **MOTION** made by Councilman Testa to approve General Abstract #7—Claim No. 285-330A, Total \$84,421.04. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 160** **MOTION** made by Supervisor Asnoe to approve TOV Abstract #7—Claim No. 93-105, Total \$16,032.76. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 161** **MOTION** made by Supervisor Asnoe to approve Highway Abstract #7—Claim No. 125-138A, Total \$23,163.94. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 162** **MOTION** made by Councilman Wallace to approve Highway TOV Abstract #5—Claim No. 9-14, Total \$32,366.43. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 163** **MOTION** made by Supervisor Asnoe to approve Special District Abstract #7—Claim No. 58-66, Total \$8,388.13. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personnel and litigation issues. Second by Councilman Wallace. Upon roll call; All in favor. 7:05 PM

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:25 PM

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Tamburro. Upon roll call; All in favor. Meeting adjourned at 7:25 PM.

Respectfully submitted,  
Georgina Bellino, Town Clerk

**NEXT MEETING: Wednesday, August 28<sup>th</sup> at 6:00 PM.**

**PENDING ITEMS:**

MCGOWAN ROAD SPEED STUDY—Sent to Herkimer County, waiting for reply.

VILLAGE SHARED SERVICES—Referred to Recreation Committee

HERKIMER COUNTY IDA—Road Dedication

TOWN HALL BOILER (repair/replace)—Referred to Land & Building Committee

SOLAR FARMS (solar exemption)—Referred to Planning/Zoning/Codes Committee

BATTERY ENERGY STORAGE—Referred to Planning/Zoning/Codes Committee

REQUEST TO PURCHASE LAND (Gulf Rd)—Referred to Land & Building Committee

OLD TOWN HALL—STATUS—Referred to Land & Building Committee

NYSERS – Elected / Appointed Officials