

A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MAY 22, 2019 AT 6:00 P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Michael Testa, Councilman
Ronald A. Testa, Highway Superintendent
Stg., Matthew Palumbo, Police OIC

Absent: Joseph D. Tamburro, Councilman
John Wallace, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

OPEN BIDS—ICE CONTROL MATERIAL

Bids were opened and results are as follows: Contract period June 1, 2019 to May 31, 2020

	<u>Hauled by TOF from site</u>	<u>Delivered to TOF Highway Garage</u>
Barrett Paving Materials Inc.	\$8.05/Ton	\$9.75/Ton

OPEN BIDS—2019 SUMMER CONCERT SERIES — SR. CITIZEN'S DINNER

Bids were opened and results are as follows: The Brass Tack \$10.50 per plate including gratuity/service.

PUBLIC COMMENTS: None

NO. 120 APPROVE MEETING MINUTES

MOTION made by Councilman Testa that the town board resolves to approve the meeting minutes of May 8, 2019.

Second by Councilwoman Abbatecola Upon roll call; All in favor. Vote was 3-0

APPROVED

COMMITTEE / DEPARTMENT REPORTS

Monthly reports submitted by various departments and reviewed.

POLICE DEPARTMENT

Sgt. Matthew Palumbo, OIC informed the board that he would not be purchasing the Live Scan at this time, and that he's looking in a grant that may be available soon.

OAKVIEW CEMETERY

Councilwoman Abbatecola reported that Hwy Superintendent Testa put a water spout in the front of the Cemetery and the survey report is almost complete.

TABLED

HIGHWAY DEPARTMENT

Hwy Superintendent Testa stated that the Gradall truck is old and he's putting in a lot of time and money into repairs, so he will need something to replace it soon. Also, he's still looking for a new employee.

NO. 121 APPROVE NEW ACCOUNT—OAKVIEW CEMETERY

MOTION made by Councilwoman Abbatecola that the town board authorize Supervisor Asnoe to open a separate checking account for Oakview Cemetery. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0

APPROVED

NO. 122 ADOPT EMPLOYEE REIMBURSEMENT POLICY—MEDICAL BENEFITS

MOTION made by Supervisor Asnoe that the town board resolves to approve to take an additional \$10.00 per week (\$20.00 per pay period) out of a full-time Highway employee's paycheck to be applied to the arrears of the employee's responsibilities for his co-pay for his health insurance. Second by Councilman Testa. Upon roll call; All in favor.

Vote was 3-0

APPROVED

FINANCIAL REPORT

Supervisor Asnoe informed the board that he had a meeting with Brendan Kennedy from the Accounting Firm of BST out of Albany for an independent audit on the 2018 town finances. Mr. Kennedy said he should be able to be done with the audit on the town's finances by the end of June.

NO. 123 APPROVE BST ACCOUNTING FIRM — INDEPENDENT AUDIT

MOTION made by Councilwoman Abbatecola that the town board resolves to hire the Accounting Firm of BST to do a thorough financial audit of the Town's finances for 2018; not to exceed \$25,000.00. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

Supervisor Asnoe updated the board that the Barton Trust fund is all complete. The Frankfort Schuyler Central School District was the recipient of the trust fund for scholarships. He informed the board that Karl Manne is now working with Herkimer County and the NYS Comptroller Office as to what to do with the funding for the Board of Health.

He has been in contact with Federal HUD regarding the money that is left over from a Community Development Block Grant and is waiting for them to get back to him.

He reported that Budget Officer Hal Hutton is now working on the 2019 budget

NO. 124 SCHEDULE PUBLIC HEARING FOR INTRODUCTORY LOCAL LAW NO. 1, 2019

MOTION made by Councilwoman Abbatecola that the town board resolves that the Town Board of the Town of Frankfort is calling for a public hearing on Local Law #1, 2019 extending the term of the Town Supervisor from two years to four years; public hearing shall be held on Wednesday, June 26, 2019 at 6 PM at the Frankfort Town Hall, 201 Third Ave, Frankfort, NY, and authorize the town clerk to issue and post notice for the same. Resolution attached and read. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

WEST FRANKFORT WATER

TABLED

OLD TOWN HALL—STATUS (BASEMENT VAULT RECORDS)

Supervisor Asnoe update the board that the Town Clerk Gina Bellino went through the old records in the basement of the Old Town Hall with Polygon and they were picked up on Thursday, May 16th. The Town Clerk is waiting for a price update. The other records that are left are to be destroyed. Supervisor Asnoe would like the Land & Building Committee to come up with a plan as to what to do with the old Town Hall building. **TABLED**

NEW TOWN HALL—STATUS

Supervisor Asnoe informed the board the he is still waiting for Central Security to correct some camera issues and still waiting for Land & Building Committee to give an update on the Air Temp Proposal for the boiler. **TABLED**

2019 SUMMER ENTERTAINMENT

TABLED

TOWN INSURANCE RENEWAL

Supervisor Asnoe met with James Stoddard of Haylor, Freyer & Coon, Inc. regarding the Town's Insurance Policy. Added to the policy was the water tank & pump station at the Country Mile location and the pump station on Brookside drive. The crime coverage was changed to a different option for better coverage and a lesser premium. **TABLED**

NYSERS—ELECTED/ APPOINTED OFFICIALS

TABLED

NO. 125 APPROVE RECLASSIFYING COURT SECURITY TO COURT ATTENDANTS

MOTION made by Councilwoman Abbatecola that the town board resolves to approve Court Security Officers Brindisi and Officer Malta be re-classified as Court Attendants. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

NO. 126 APPROVE PART-TIME COURT ATTENDANT

MOTION by Supervisor Asnoe that the town board resolves to approve the appointment of Richard Maneen as part-time Court Attendant; noncompetitive Herkimer County Civil Service at \$16.33 per hr. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

NO. 127 APPROVE USE OF TOWN HALL—Request from Assemblywoman Marianne Buttenschon

MOTION made Supervisor Asnoe that the town board authorize Assemblywoman Buttenschon to use the Town hall for an informational seminar on ticks and lime disease on June 24, 2019 at 6 PM. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

NO. 128 APPROVE GRANT WRITER —JERRY STUCCHI (Salt Shed)

MOTION made by Supervisor Asnoe that the town board resolve to hire Jerry Stucchi as Grant Writer for a salt shed for the Town Highway Garage with a retainer of \$3,000.00 and \$1,000.00 additional per grant once awarded, and authorize the supervisor to sign and execute the contract. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0

APPROVED

NO. 129 APPROVE—ICE CONTROL MATERIAL BID

MOTION made by Supervisor Asnoe to approve the bid from Barrett Paving Materials Inc. at \$8.05 price per ton minimum 3,000 yards – maximum 8,000 yards hauled by the Town of Frankfort from site. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0

APPROVED

NO. 130 APPROVE—2019 SUMMER CONCERT SERIES — SR. CITIZEN’S DINNER BID

MOTION made by Councilman Testa the town board resolves to accept The Brass Tack bid for the Senior Citizen’s Dinner at the cost of \$10.50 per person. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 3-0

APPROVED

NO. 131 AMEND RESOLUTION NO. 184 ADOPTED JULY 25, 2018

HEALTH INSURANCE PREMIUM CONTRIBUTION—CLARIFICATION

MOTION made by Councilman Testa that the town board resolves to amend Resolution No. 184 dated July 25, 2018, regarding health insurance premium for Non-Elected Full Time Employees contribution, to include “except for Department Heads”. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 3-0

APPROVED

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss a personnel issue. Second by Councilman Testa. Upon roll call; All in favor. 7:00 PM.

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Upon roll call; All in favor. 7:05 PM.

NO. 132 APPROVE FULL-TIME EMPLOYEE—POLICE DEPARTMENT

MOTION made by Supervisor Asnoe, per recommendation from OIC Sgt. Matthew Palumbo, that the town board resolves to appoint Matthew Mills to full-time Police Officer at \$20.32 per hr. with all full time benefits offered to fulltime employees effective May 23, 2019. Second by Councilman Testa. Upon roll call; All in favor. Vote was 3-0 **APPROVED**

MOTION made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:15 PM.

Respectfully submitted,
Dorri DeRollo, Deputy Town Clerk

NEXT MEETING: Wednesday, June 26 at 6:00 PM.