

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, SEPTEMBER 25, 2019 AT 6:00P.M. IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Joseph D. Tamburro, Councilman  
Michael Testa, Councilman  
John Wallace, Councilman  
Ronald A. Testa, Highway Superintendent  
Stg., Matthew Palumbo, Police OIC

Absent: Darlene Abbatecola, Councilwoman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**PUBLIC COMMENTS:**

**Nedzad (Nick) Smajic, 111 Pond Ln. Utica, NY 13501**, addressed the board with a proposal for a zoning change at 2452 Welshbush Road. His intent is to establish a Planned Development District Residential (letter of intent attached & read).

**NO. 188 ZONING CHANGE REQUEST**

**MOTION** made by Supervisor Asnoe that the town board resolves, relative to zoning change request from Nedzad Smajic to a Planned Development residential zone (development consists of 4-5 two story detached condominium style apartment buildings with private garage and entrances, backyards and patios), to refer to the Town of Frankfort Planning Board for study and review and recommendation to the town board. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 189 APPROVE MEETING MINUTES**

**MOTION** made by Councilman Wallace that the town board resolves to approve the meeting minutes of September 11, 2019. Second by Councilman Tamburro Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**COMMITTEE / DEPARTMENT REPORTS**

Monthly reports submitted by various departments and reviewed.

**Police Department:** Supervisor Asnoe thanked the Frankfort Town & Village Police along with all the other Police Departments and the School for the job well done with the incident at the Frankfort High school on Thursday September 19, 2019.

**Highway Department:** Hwy Superintendent Testa informed the town board that it would be one more week of trash pick-up.

**Dog Control Officer:** Supervisor Asnoe informed the town board that OIC Palumbo met with the DOC and assisted with paperwork to make sure it was submitted properly to the court.

**TABLED**

**HCIDA—ROAD DEDICATION**

**TABLED**

**WEST FRANKFORT WATER**

Supervisor Asnoe reported that the paperwork for the West Frankfort water bond has been submitted. He received an email from Allen Gregory of the USDA, Rural Development Grants & Loans and he said they needed 3 years of the AUD's but will take the 2 years that they were given and when the third one is done, send it to him and that will be sufficient.

**WEST FRANKFORT WATER—MIDDLE DISTRICT**

**TABLED**

**FINANCIAL REPORT /2020 BUDGET**

Supervisor Asnoe report that he and the budget officer have been working on the 2020 budget. His main concern is the health benefits. He also spoke with Ben Maslona with Fiscal Advisors and he is working on refinancing the bond note for the Town Hall.

**TABLED**

**OLD TOWN HALL (Steps)**

Hwy Superintendent Testa is going to put lumber across the steps at the old town hall to make it safer. **TABLED**

**NO. 190 APPROVE TOWN HALL BASEMENT BLINDS**

**MOTION** made by Supervisor Asnoe that the town board resolves to accept the proposal from John's Floorcovering Co., Inc. for solar shades in the basement windows for the amount of \$4,635.000 including installation. Second by Councilman Testa Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 191 APPROVE TOWN HALL ELECTRICAL WORK**

**MOTION** made by Supervisor Asnoe that the town board resolves to approve NY Advance Electric Inc. to replace lights in entryways with LED lights, enable the wire for the light in the Supervisors closet, install the call box outside the police department, and run electric wires in the town clerk's office to panel box, with cost not to exceed \$1,300. Second by Councilman Wallace Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NEW TOWN HALL BOILER REPAIRS**

Supervisor Asnoe informed the board that he met with Plumbing Inspector Bill Flagg about the issues with the boiler, and he feels that it all stems from lack of oxygen and air flow. As soon as he has an estimate to fix it Supervisor Asnoe would like to make a motion by email. **TABLED**

**CHARLESTOWN**

Supervisor Asnoe informed the town board that he, Sgt. Palumbo & Codes Officer Mishele Spaman met with the City of Utica regarding Charlestown. The City of Utica and the Town of Frankfort are co-drafting a letter to be sent to all state and federal officials asking for assistance with demolition of the building. The letter will be written by Utica's corporate counsel member. **TABLED**

**ASSESSOR CONTRACT**

Councilman Testa informed the town board that the town is not obligated to appoint an assessor by October 1, 2019, and that the Assessor committee has interviewed two people for the position. **TABLED**

**POLICE EMPLOYMENT & WORK POLICY**

**TABLED**

**SUMMER CONCERT SERIES / SR. CITIZENS DINNER**

**TABLED**

**TOWN HALL SNOW REMOVAL CONTRACT**

**TABLED**

**OAKVIEW CEMETERY MAINTENANCE CONTRACT**

**TABLED**

**TRUSTEE ACCOUNT—OAKVIEW CEMETERY ASSOC.**

Supervisor Asnoe informed the town board that in the will of Lyle & Lucille Hoffer Article #7 states, if any of the above six named beneficiaries shall cease to exist or not qualify as a charitable institution under Internal Revenue Service Code, then the percentage of income bequeathed to them shall be returned and added to said "Lyle and Lucille Hoffer Trust Fund" (Document attached).

**NO. 192 APPROVE RESIGNATION—POLICE DEPARTMENT (Brett W. Brewer)**

**MOTION** made by Supervisor Asnoe that the town board resolves to accept the resignation from Brett W. Brewer effective 10/1/2019 with regret and thanked him for his service. Second by Councilman Tamburro Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 9**

**NO. 193** **MOTION** made by Councilman Testa to approve General Abstract #9—Claim No. 319—426E, Total \$118,313.34. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 194** **MOTION** made by Councilman Testa to approve TOV Abstract #9—Claim No. 124—135A, Total \$11,450.91. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 195** **MOTION** made by Supervisor Asnoe to approve Highway Abstract #9—Claim No. 151—162, Total \$31,399.24. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**NO. 196** MOTION made by Councilman Test to approve Highway TOV Abstract #7—Claim No. 22—27, Total \$27,369.18. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**  
**NO. 197** MOTION made by Councilman Testa to approve Special District Abstract #9—Claim No. 74—81, Total \$8,490.38. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personnel & litigation issues. Second by Councilman Testa. Upon roll call; All in favor. 7:10PM.

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:20 PM.

**NO. 198 SETTLEMENT AGREEMENT**

**MOTION** made in Executive Session by Supervisor Asnoe that the Town Board resolves to accept the terms of provisions of the mediation settlement pending paper work from the Attorney and authorize the Town Supervisor to sign and execute any and all documents. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**MOTION** made by Supervisor Asnoe to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:20 PM.

Respectfully submitted,  
Dorri DeRollo, Deputy Town Clerk

**NEXT MEETING: Wednesday, October 9, 2019 at 6:00 PM.**