

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, OCTOBER 23rd, 2019 AT 6:00 P.M.
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Ronald Testa, Highway Superintendent
Sgt. Matthew Palumbo, Police OIC

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS No public comments.

NO. 203 APPROVE MEETING MINUTES

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of October 9th, 2019. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

COMMITTEE / DEPARTMENT REPORTS

POLICE DEPARTMENT

Sgt. Palumbo reported that he would be meeting with DA Carpenter regarding the new regulations and NYS laws that will effect the process in arrests and completing cases. He stated that it will be a huge effect on all police agencies. Also, due to the extent of time and man hours to turn over the prescription drugs to DEA in Albany, he will be removing all remaining prescription drugs from the Drug Box and with the help from Ilion Police Agency, will be disposing them and removing the Drug Box from the Town Hall. The request from Sgt. Palumbo for those officers who want to take part in "No Shave November" was granted by the Board to raise funds to fight cancer.

HIGHWAY DEPARTMENT

Hwy Supt. Testa reported that the Pumpkin Patch sewer pump is down with electrical issues. He will keep the board updated as to the cost for repairs.

FINANCIAL REPORT

Supervisor Asnoe submitted monthly bank statement for October and balance sheet up to August. The Town also received \$16,158.75 in unanticipated revenue for CHIPS.

2018 INTERNAL AUDIT: Supervisor Asnoe reported that he met with Brendan Kennedy from BST last week and submitted additional paperwork that was requested and is hoping to have the results of the audit shortly. Mr. Kennedy also discussed that they now offer real time accounting services to municipalities. Supervisor Asnoe briefly explained what they offer and will submit their proposal when received.

BOND REFINANCING: Supervisor Asnoe reported that he had a conference call relative to refinancing the bond and they don't foresee any problems, and he's hopeful that the Town receives a good rating for re-financing.

Supervisor Asnoe reported that he received a letter from Assemblywoman MaryAnn Buttenschon announcing that she has sent a letter to Governor Cuomo in support of AIM (Aid & Incentives for Municipalities) funding.

WEST FRANKFORT WATER

Councilman Wallace reported that he's waiting for the updated report for the Middle District. Also, he will be picking up (58) test kits from the Mohawk Valley Water Authority so they can be distributed to residents in the Lower District.

TABLED

NEW TOWN HALL

BOILER: Supervisor Asnoe reported that the boiler is half completed; working on the fresh air duct. Brandlees replaced the leaky valve, and Air Temp replaced the bearing in the pump.

POLICE CALL BOX: Supervisor Asnoe reported that the electrical is complete; face plate to be installed and schedule the phone line installation.

CAMERAS: Work in progress.

BASEMENT BLINDS: John's Floor Covering installed the blinds today.

BASEMENT ARCHIVE ROOMS: Safety ladder received.

OAKVIEW CEMETERY (Maintenance Bids) TABLED

CHARLESTOWN (waiting to hearing from City of Utica Mayor Palmieri) TABLED

ASSESSOR POSITION

Supervisor Asnoe reported that he thought he had someone that would be interested, but the party turned it down.

Councilman Testa recommended to contact the Town of Herkimer, who is also currently looking for an assessor, and maybe the Towns could enter into an inter-municipal agreement and share services. He will follow up on this matter and notify the board.

TABLED

POLICE EMPLOYMENT & WORK POLICY TABLED

SUMMER CONCERT SERIES / SR. CITIZENS DINNER (recommendations for 2020) TABLED

SOLAR FARMS / BATTERY ENERGY STORAGE TABLED

NO. 204 APPROVE PROBATIONARY INCREASE—HIGHWAY DEPARTMENT

MOTION made Supervisor Asnoe that the town board resolves, per recommendation by Hwy Supt. Testa, to approve probationary increase to John Weir, Highway Department, from \$20.25 to \$20.50 per hours; \$30.75 per hour overtime premium, effective October 21, 2019. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 205 ACCEPT RESIGNATION—POLICE DEPARTMENT

MOTION made by Supervisor Asnoe that the town board resolves to accept the resignation, with regret, from Richard Johnson effective October 22, 2019. Second by Councilman Testa and Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 206 APPROVE USE OF TOWN HALL BASEMENT

MOTION made by Councilman Wallace that the town board resolves to approve the use of the Town Hall Basement for the use of Assemblywoman Buttenschon mobile hours on the 3rd Thursday of each month from 4-6 pm starting November 21st. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 207 APPROVE PUBLIC HEARING FOR FY2020 PRELIMINARY BUDGET AND SPECIAL DISTRICTS

MOTION made by Supervisor Asnoe that the town board resolves to schedule public hearing for the FY2020 Preliminary Budget, which includes salaries for elected officials, on Wednesday, November 13th at 5:30 PM, and the FY2020 Special Districts on Wednesday, November 13th at 5:45 PM, and authorize the town clerk to issue the legal notice for the same. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 208 APPROVE WATER RELEVIES TO BE PLACED ON 2020 T/C TAXES

MOTION made by Councilman Testa that the town board resolves to adopt the attached resolution and exhibits for Water Relevies for Mohawk Valley Water Authority to be placed on the 2020 Town & County Taxes. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 209 APPROVE SEWER RELEVIES TO BE PLACED ON 2020 T/C TAXES

MOTION made by Councilman Wallace that the town board resolves to adopt the attached resolution and exhibits for Sewer Relevies for the Oneida County Sewer District to be placed on the 2020 Town & County Taxes. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 210 APPROVE PROPERTY MAINTENANCE RELEVIES TO BE PLACED ON 2020 T/C TAXES

MOTION made by Councilman Testa that the town board resolves to adopt the attached resolution and exhibits for Property Maintenance Relevies for Town of Frankfort to be placed on the 2020 Town & County Taxes. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 211 APPROVE PUBLIC HEARING—REZONING ON WELSHBUSH ROAD

MOTION made by Councilman Wallace that the town board resolves to schedule a public hearing for Rezoning request from R-20 to Planned Development-Residential submitted by Nedzad Smajic for property located on Welshbush Road on Wednesday, November 27th at 6:00 PM, and authorize the town clerk to issue legal notice for the same. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 10

NO. 212 **MOTION** made by Councilman Wallace to approve General Abstract #10—Claim No. 427-473C, Total \$79,680.84. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 213 **MOTION** made by Supervisor Asnoe to approve TOV Abstract #10—Claim No. 136-157B, Total \$34,225.62. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 214 **MOTION** made by Supervisor Asnoe to approve Highway Abstract #10—Claim No. 163-181B, Total \$60,136.82. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 215 **MOTION** made by Councilman Wallace to approve Highway TOV Abstract #8—Claim No. 28, Total \$2,706.16. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

NO. 216 **MOTION** made by Councilman Wallace to approve Special District Abstract #10—Claim No. 82-88, Total \$3,396.85. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

ASSESSOR POSITION

Councilwoman Abbatecola offered her services to the Town to update assessment records to include all current sales. Town Board members welcomed her services and thanked her.

MOTION made by Councilman Wallace to enter into Executive Session to discuss personnel & litigation issues. Second by Councilman Testa. Upon roll call; All in favor. 6:50 PM.

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:10 PM.

MOTION made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:10 PM.

Respectfully submitted,
Georgina Bellino, Town Clerk

NEXT MEETING: Wednesday, November 13th

5:30 – Public Hearing FY2020 Preliminary Budget

5:45 – Public Hearing FY2020 Special Districts

6:00 – Open Bids for Town Hall Snow Removal