

**TWO (2) PUBLIC HEARINGS WERE HELD ON WEDNESDAY, NOVEMBER 13, 2019 IN THE FRANKFORT TOWN HALL, 201 THIRD AVE, FRANKFORT, NEW YORK. THE REGULAR MEETING IMMEDIATELY FOLLOWED. (1) 5:30 PM—PUBLIC HEARING ON THE FY2020 PRELIMINARY BUDGET
(2) 5:45 PM—PUBLIC HEARING ON THE FY2020 SPECIAL IMPROVEMENT DISTRICTS**

Present: Glenn D. Asnoe, Supervisor
Darlene Abatecola, Councilwoman
Joseph D. Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman

Arrived 6:00 PM Ronald A. Testa, Highway Superintendent
Sgt. Matthew Palumbo, Police OIC

PUBLIC HEARING—FY2020 PRELIMINARY BUDGET

Supervisor Asnoe opened the Public Hearing at 5:30 PM. Public Comments: No public present.

Supervisor Asnoe explained that the preliminary budget includes a 2% tax increase and utilizes \$500,000 of the fund balance. Supervisor Asnoe recommended outsourcing the accounting services which would include the daily financials and yearly AUD. He also reported that the Community Block Grant (\$8,200) has been closed since 2005, and was recommended by the comptroller's office not to include it in the upcoming AUD. Town Board members discussed the medical benefits and recommended some options that could save the Town money for next year.

MOTION made by Councilman Wallace to close the Public Hearing. Second by Councilman Testa
Upon roll call; All in favor. Public Hearing Closed at 5:50 PM.

PUBLIC HEARING—FY2020 SPECIAL IMPROVEMENT DISTRICTS

Supervisor Asnoe opened the Public Hearing at 5:50 PM. Public Comments: No public present.

Supervisor Asnoe reported that the budget for Frankfort Fire Department and the Frankfort Hill Fire Department is the same as last year due to the fact that neither department approached the Town to renew their contract, therefore the current contracts remain the same. Frankfort Center Fire Department (Fire Districts #1&5) will increase based on current contract that was renewed last year. The Sewer District bonded through Berkadia will be paid in full in May 2020. Supervisor Asnoe recommended the board check to see if the Town can consolidate Frankfort Fire Department's three districts, and Frankfort Center's two districts.

MOTION made by Councilman Testa to close the Public Hearing. Second by Councilwoman Abatecola.
Upon roll call; All in favor. Public Hearing Closed at 6:00 PM.

REGULAR MEETING

Supervisor Asnoe opened the regular meeting at 6:00 PM with the Pledge of Allegiance. After the Pledge, the board had a few minutes of silence to honor all Veterans for Veteran's Day.

TOWN HALL SNOW REMOVAL—OPEN BIDS

Town Clerk opened bids with results as follows (Contract Period December 1, 2019-April 17, 2020)

Jay Landscaping	\$8,500	Removal of Excess Snow \$300/hour
All Pro Unlimited Service LLC	\$7,500	Removal of Excess Snow \$90/hour
Central Paving Inc.	\$12,000	Removal of Excess Snow \$200/hour

NO. 217 TOWN HALL SNOW REMOVAL—AWARD BID

MOTION made by Councilman Wallace that the town board resolves to award the bid to the lowest bid received from All Pro Unlimited Services LLC for Town Hall Snow Removal at the cost of \$7,500 and \$90 per hour for the removal of excess snow; contract period from December 1, 2019 to April 17, 2020; the cost does not include walkways. Second by Council Members Abatecola & Testa. Upon roll call; All in favor. Vote was 5-0

APPROVED

PUBLIC COMMENTS No public present.

NO. 218 APPROVE MEETING MINUTES

MOTION made by Councilwoman Testa that the town board resolves to approve the meeting minutes of October 23rd, 2019. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0

APPROVED

COMMITTEE / DEPARTMENT REPORTS

Town clerk, Highway and Police reports submitted and reviewed.

DCO—Supervisor Asnoe reported that three attempts were made to the DCO from an attorney requesting information about an incident. The third request was received in his office and the town clerk responded to the FOIL request that the incident happened in the Town of Litchfield.

Financials: Supervisor Asnoe reported that two 90 days CD's were rolled over for another 30 days at 1%, and so far \$11,900 in interest has been received on all CD's. One matures in January giving the Town \$20,000.

WEST FRANKFORT WATER

Councilman Wallace reported that BCA Engineers drafted a letter that has to be on Town letterhead to the Mohawk Valley Water Authority to request the money they promised the Town.

Middle District: Final updated numbers should be completed shortly.

Lower District: He stated that he received 30 water test kits (need total of 58) from the MVWA that he's trying to figure out how to distribute and retrieve for testing. Supervisor Asnoe reported that he's still completing paperwork when requested by BCA for the grant.

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TOWN HALL – SECURITY

Supervisor Asnoe reported that Business Services installed the police call box and he received a proposal from FES Installations, Inc, to replace cameras that are currently not working with updated new cameras. This is the same company the Frankfort Fire Department used to repair their cameras. Central Security never responded to the Town's request. He asked the board to review their proposal and it can be addressed at the next board meeting.

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CHARLESTOWN-waiting for City of Utica

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POLICE EMPLOYMENT & WORK POLICY—table till 2020

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ASSESSOR POSITION

Councilman Testa reported that he spoke to Town Supervisor Dominic Frank relative to sharing an Assessor. He stated he would discuss it with his board and get back to the Town.

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SUMMER CONCERT SERIES

Supervisor Asnoe reported that funding is still in the budget and if the concerts and senior dinner are to continue, someone else has to take the lead on planning and preparation. He recommended that instead of a buffet style dinner for the seniors, give them a ticket worth a certain amount for them to have dinner prepared by the St. Francis Society, which they could use on any day of the concerts. This would have to be suggested to St. Francis to see if it would be something they would consider for next year.

SUMMER RECREATION PROGRAM

Supervisor Asnoe reported that funding is still in the budget for the program but that the board has to consider hiring two competent directors, have to obtain all health records and, because of past practice at the School, he's not sure they even want the program there anymore, but knows that it can't be run the way it has been in the past.

NO. 219 APPROVE MORITORIUM FOR SOLAR FARMS—BATTERY ENERGY STORAGE

MOTION made by Councilman Wallace that the town board resolves to approve an eighteen (18) month moratorium on Solar Farms and Battery Energy Storage, to give the Town time to study this matter and determine the negative impact they will have on the community. Second by Councilman Testa. Upon roll call; Council Members Tamburro, Testa, Wallace and Supervisor Asnoe voted Aye. Council Member Abbatecola voted Nay. Vote was 4-1

APPROVED

STORM—FLOOD DAMAGE (10/31/2019)

(Note: Due to the flooding with the storm on October 31st, the pump station was turned over on it's side and landed in Moyer Creek.)

Supervisor Asnoe presented the board with a copy of a letter he sent to all the businesses in the 5S South Business Park (Pumpkin Patch) putting them on notice of the damage to the pump station at Brookside Drive. He explained that he received a response from Tractor Supply who has reached out to Assemblywoman Marianne Buttenschon's office. He stated that he attended a meeting at the Village Hall with the appraisal team and they recommended that the Town hire an engineering firm to help navigate through everything. He spoke to Christopher Lawton from Barton & Loguidice on the phone during the meeting, who is also helping the Village with their bridge, he's familiar with the Village's water system, and also working with the State. Supervisor Asnoe recommended that the Town hire them to help guide the Town in the right direction, but does not have any cost at this time for their services.

Mr. Lawton told the Town about a portable pump station that was available through the State that not even the state reps nor the director from Homeland Security recommended to the Town. Supervisor Asnoe received a quote from Godwin Pumps at the cost of \$15,000 per month to rent.

Supervisor Asnoe along with Hwy Supt. Testa, Chris Lawton and John Piseck (HCIDA) met today with Craig Moore who originally sold the building and fixtures. Mr. Moore and Chris Lawton recommended shipping the pump station to Illinois for repairs, due to the fact that there is no one in the area certified to do the work and because it's hooked up to a public water supply. According to FEMA, there may be funding to keep operational, and/or funding to replace. Supervisor Asnoe stated that he's trying to get it repaired as soon as possible, temporary funding has not been declared yet, and the County hasn't helped at all.

Councilman Wallace reported that he spoke to Jim Stoddard from Haylor Freyer & Coon, and the Town has no flood coverage on the pump station. There is a blanket flood coverage attached to the policy for one million dollars with \$50,000 deductible. Mr. Stoddard is checking if the machinery/equipment is covered.

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NO. 220 APPROVE ENGINEERING SERVICES FROM BARTON & LOGUIDICE

MOTION made by Supervisor Asnoe that the town board resolves to hire the engineering firm Barton & Loguidice regarding the Pump Station on Brookside Drive. Upon roll call; All in favor. Vote was 5-0 **APPROVED**
Councilman Wallace agrees to hire the engineering firm, but would like the cost to be included.

HIGHWAY DEPARTMENT

Hwy Supt. Testa reported that he hired a HEO to fill the void of one that is on workers comp, and removed the Temp Labor Position that was no longer needed held by Cole Olivadoti.

NO. 221 APPROVE NEW HIRE—HIGHWAY DEPARTMENT—TEMP HEO

MOTION made by Supervisor Asnoe that the town board resolves to appoint, per Hwy Supt. Testa's recommendation, Joshua Smith as a Temporary HEO in the Highway Department, at the rate of \$16/per hour straight time; \$24/per hour overtime premium, with no benefits, effective November 12, 2019. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 222 APPROVE SEQR—NEDZAD SMAJIC—DECLARE NEGATIVE DECLARATION

MOTION made by Councilman Wallace that the town board resolves to approve the SEQR for Nedzad Smajic for 5 apartment buildings on Welshbush Road in the Town of Frankfort and further resolves that the Town declares lead agency status and that the proposed project will not result in any significant adverse environmental impacts. Second Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 223 APPROVE ESTABLISHMENT OF UNDER 65 RETIREE CLASS (Medical Insurance)

MOTION made by Councilman Wallace that the town board resolves to establish an Under 65 Retiree Class with Excellus Blue Cross Blue Shield. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 224 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT

MOTION made by Supervisor Asnoe that the town board resolves, per recommendation by Hwy Supt. Testa, to approve probationary pay increase to James Costello from \$18.06 per hour to \$18.57 per hour straight time; \$27.86 per hour overtime premium, effective November 17, 2019. Second by Councilman Wallace. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 225 APPROVE FY2020 BUDGET

MOTION made by Councilman Wallace that the town board resolves to adopt the FY2020 Budget as presented by the supervisor, with a 2% tax increase, tax rate per \$K of taxable assessment at \$5.28 inside Village and \$7.84 outside Village, and includes all special districts. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

MOTION made by Councilman Wallace to enter into Executive Session to discuss personnel & litigation issues. Second by Councilman Testa. Upon roll call; All in favor. 7:20 PM.

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilwoman Abbatecola. Upon roll call; All in favor. 7:30 PM.

MOTION made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:30 PM.

Respectfully submitted,
Georgina Bellino, Town Clerk

NEXT MEETING: Wednesday, November 27th