

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, March 11, 2020 AT 6:00 P.M.  
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor  
Darlene Abbatecola, Councilwoman  
Joseph Tamburro, Councilman  
Michael Testa, Councilman  
Ronald Testa, Highway Superintendent  
Sgt. Matthew Palumbo, Police OIC

Absent: John Wallace, Councilman

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

**OPEN BIDS - OAKVIEW CEMETERY MAINTENANCE**

Town Clerk Dorri DeRollo opened and read aloud results as follows:

	<u>3 Year Contract</u>
Dom-Tech Enterprises	\$54,900.00
Jay Landscaping	\$25,400.00

**NO. 65 APPROVE MEETING MINUTES**

**MOTION** made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of February 26, 2020. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0 **APPROVED**

**COMMITTEE REPORT / DEPARTMENT REPORT**

Monthly reports from town clerk, codes, and police department were submitted and reviewed

**Police Department** Sgt. Matthew Palumbo, OIC reported that he is looking to take the 2014 Ford patrol vehicle out of service and auction it off. He send a memo out to all the Police Officers that he would like them to enforce the no parking on the town roads. Sgt. Palumbo report also that he is changing the ghost lettering on the 2017 Charger, he wants the lettering to be visible to the public.

**Hwy. Supt. Testa** reported that he met with FEMA and the State looking at storm damaged roads and writing them up for FEMA, to hopefully cover the cost. He still has not heard anything about FEMA covering the cost of Wilson.

**BROOKSIDE PUMP STATION**

Road. Hwy. Supt Testa report that the Brookside Drive Pump Station is complete and the water is hooked up. The Village of Frankfort is going to put up the pole for communication to the tank. Supervisor Asnoe reported that the town hired Tom Roman, NY Advanced Electric, Inc. to do the electrical connection on the pump station but ran into a snag. Tom is waiting to hear from Engineered Fluid, Inc. if the pump station can be changed from 3 Phase to a single phase. If that can't be done then the town will have to wait to hear from National Grid. Supervisor Asnoe report that the Board of Health said the tank does not have to be chlorinated. Once there is power to the building the chlorination the testing and getting the unit back on line from the people from Illinois, they have to be the ones to start up the unit per the contract.

**FINANCIAL REPORT**

Supervisor Asnoe reported that he asked for an extension for the AUD.

**WEST FRANKFORT WATER—USDA FUNDING (CENTER & ZOLAD ROADS)**

Supervisor Asnoe reported that he and Councilman Wallace met with USDA Rural Development and they gave the town a financing offer for \$765,000.00 at 2.25% interest for 38 yrs. And a grant for \$600,000.00 for a total of \$1,365,000.00. Supervisor Asnoe forwarded the offer to the engineers to see if the numbers fall within the parameters of what was told to the home owners as to what it would cost them (attached). Rural Water also said if the town gets the water quality testing done the numbers could change the town could get a bigger grant and possible a lower interest rate if it turns out there is contamination in the area. **TABLED**

**NEW TOWN HALL**

**OLD TOWN HALL**

Supervisor Asnoe said he was still waiting for option from the board as to what to do with it.

**TABLED**

**SENIOR MEAL VOUCHER TICKET**

Supervisor Asnoe reported that the St. Francis will give the Senior citizen \$12.00 worth of meal tickets for the \$10.00 voucher

**ASSESSOR**

**JOHN PISECK, HERKIMER CO. IDA—SOLAR FARM/BATTERY ENERGY STORAGE**

John Piseck canceled the meeting canceled the meet, Supervisor Asnoe would like to set up a Special Town Board Meeting along with the Codes Department and planning and Zoning Board on a non-meeting night.

**TABLED**

**TREE COMPLAINT — KENT BLVD.**

Supervisor Asnoe report that still waiting for National Grid to take the trees down.

**TABLED**

**GRANT APPLICATION—SALT SHED**

Supervisor Asnoe and Hwy Supt. Testa will be meeting with Jerry Stucchi on Friday.

**TABLED**

**BREZINSKI LETTER — FERGUSON CREEK**

County legislator Brezinski set the town a letter informing the town board of a seminar regarding Post Flood Emergency Stream Intervention training on March 18, 2020 so the town can apply for a grant. Supervisor Asnoe reported that Hwy. Supt. Testa had already signed up.

**HERKIMER COUNTY HUMANE SOCIETY SHELTER AGREEMENT**

Supervisor Asnoe reported that he has a Supervisors meeting on March 19, 2020 and the Herkimer County Humane Society is going to be there to go over the contract with them. Supervisor Asnoe asked the board to get ahold of the DCO and have her submit her monthly reports.

**TABLED**

**ADDITIONAL COURT CLERK HOURS (5)**

To be discuss in Executive session.

**NO. 66 DEPUTY TOWN CLERK RESIGNATION 3/23/2020**

**MOTION** made by Councilwoman Abbatecola the town board accept the resignation of Deputy Town Clerk Kelly Conigliaro effective 3/23/2020. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 67 DISSOLUTION OF CONSOLIDATED HEALTH DISTRICT**

**MOTION** made by Supervisor Asnoe that the town board adopt resolution to dissolve the Consolidated Health District, and any and all funds currently held by the chief fiscal officer or by the Town of Frankfort shall be transferred and delivered to the County of Herkimer, attached and read. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 68 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT**

**MOTION** made by Councilwoman Abbatecola that the town board resolves, per recommendation from Hwy Supt. Testa, to approve probationary pay increase to James Costello from \$19.12 to \$19.66 per hour; \$29.49/hour overtime premium, effective February 23, 2020. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**NO. 69 APPROVE PROBATIONARY PAY INCREASE—HIGHWAY DEPARTMENT**

**MOTION** made by Councilwoman Abbatecola that the town board resolves, per recommendation from Hwy Supt. Testa, to approve probationary pay increase to Donald Meszler from \$19.12 to \$19.66 per hour; \$29.49/hour overtime premium, effective March 5, 2020. Second by Councilman Testa. Upon roll call; All in favor. Vote was 4-0

**APPROVED**

**HIGHWAY RETIREMENT & HEALTH CARE BENEFIT DEDUCTIONS—JOHN WEIR**

Supervisor Asnoe reported that he is working out a payment plan with John Weir, payroll had not been taking out retirement or health care benefits.

**NO. 70 APPROVE BIDS—OAKVIEW CEMETERY MAINTENANCE**

**MOTION** made by Councilwoman Abatecola that the town board resolves to approve the lowest bid for Oakview Cemetery Maintenance to Jay Landscaping for a 3 year contract at the cost of \$22,190.00. Second by Councilman Testa. Upon Roll Call; All in favor. Vote was 4-0

**APPROVED**

**MOTION** made by Supervisor Asnoe to enter into Executive Session to discuss personal. Second by Councilman Testa. Upon roll call; All in favor. 6:45 PM

**MOTION** made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Tamburro. Upon roll call; All in favor. 7:10 PM

**MOTION** made by Councilman Tamburro to adjourn. Second by Councilman Testa. Upon roll call; All in favor. Meeting adjourned at 7:10 PM.

Respectfully submitted,  
Dorri DeRollo, Town Clerk

**NEXT MEETING: Wednesday, March 25th at 6:00 PM**