

**A REGULAR TOWN BOARD MEETING WAS HELD ON WEDNESDAY, MARCH 25, 2020 AT 6:00 P.M.
IN THE TOWN HALL, 201 THIRD AVE., FRANKFORT, NEW YORK.**

Present: Glenn D. Asnoe, Supervisor
Darlene Abbatecola, Councilwoman
Joseph Tamburro, Councilman
Michael Testa, Councilman
John Wallace, Councilman
Sgt. Matthew Palumbo, Police OIC

Absent: Ronald Testa, Highway Superintendent

Supervisor Asnoe opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENTS: No public present

NO. 71 APPROVE MEETING MINUTES

MOTION made by Councilwoman Abbatecola that the town board resolves to approve the meeting minutes of March 11, 2020. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

COMMITTEE REPORTS / DEPARTMENT REPORTS

Police Department Sgt. Palumbo, Police OIC reported that due to the COVID-19 he is prepared to adjust patrols and increase coverage if needed. He also report that the 2019 Dodge Charger received substantial damage as a result of a police incident and the insurance company has been contacted.

DOG CONTROL OFFICER

Councilwoman Abbatecola reported that she spoke with DCO Stephanie Berowski about not turning in her Monthly Reports, and DCO Berowski assured her that she would bring them to the Town Clerks Office on 3/26/2020.

FINANCIAL REPORT

Supervisor Asnoe reported that he sent the board an email copy of the letter he sent to all Department Heads in regards to placing a freeze on all unnecessary spending (letter attached). He also reported that he sent the board and Christopher R. Lambert & Associates a copy of the finalized audit report.

Supervisor Asnoe submitted monthly bank statement report (attached).

WEST FRANKFORT WATER—USDA FUNDING (CENTER & ZOLAD ROADS)

Supervisor Asnoe reported that due to the COVID-19 he email Alan Gregory, Loan Specialist for USDA rural Development asking for an extension on the loan. The loan was extended 60 days to June 3, 2020. He also reported that if the town can get the water samples in there is a good possibility to have the interest lowered to 1.375% from 1.875% and would be eligible for more grant funding. **TABLED**

NEW TOWN HALL

Supervisor Asnoe reported that the boiler was inspected and it received a favorable report from the Insurance Company.

OLD TOWN HALL

NO. 72 SPRING NEWSLETTER

MOTION made by Councilman Testa that due to COVID-19 pandemic the town board resolves to accept sending out a letter to the residence of Frankfort, signed by the town board, in place of the town newsletter informing them that the Town will not be providing a Town Newsletter, Trash or Green Waste pick up & There will be no Summer Recreational Program or Summer Concert Series along with no Senior Picnic (attached). Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

ASSESSOR**TABLED**BROOKSIDE PUMP STATION

Supervisor Asnoe informed the town board that National Grid is going to erect the poles.

TREE COMPLAINT —KENT BLVD.**TABLED**SALT SHED GRANT

Superior Asnoe informed the town board that he and Hwy. Supt. Testa met with Jerry Stucchi and asked him to please contact the DEC and ask for an extension due to the COVID-19 epidemic. **TABLED**

Note: Jerry Stucchi of JGK Associates also offered his services to Frankfort resident for any grant application with no charge for consultation and guidance in regards to attaining funds through the COVID -19 stimulus package (letter attached).

HERKIMER COUNTY HUMANE SOCIETY CONTRACT

Supervisor Asnoe reported that due to COVID-19 the Supervisors meeting was canceled. **TABLED**

ADDITIONAL COURT CLERK HOURS (5)**TABLED**CONSOLIDATED HEALTH FUND

Supervisor Asnoe reported that the Town and Village of Frankfort both approve the resolution for the dissolution of the Consolidation Health Fund. He is waiting to hear from Attorney Karl Manne regarding the Town's next steps.

TABLEDNO. 73 APPROVE REQUEST FROM FRANKFORT HILL CEMETERY ASSOCIATION

MOTION made by Councilman Wallace that the town board resolves to approve contribution of \$1,000 to the Frankfort Hill Cemetery Association to assist with the grounds keeping and maintenance of the Cemetery. It is also noted that they are a not-for-profit organization. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 74 APPROVE HEALTH INSURANCE FOR ELECTED OFFICIAL

MOTION made by Councilman Testa that the town board resolves to sun set paid Retirement Health Insurance coverage for any Part-Time and Full-Time Elected Official entering office after January 1, 2020. Second by Councilman Tamburro. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 75 APPROVED HEALTH INSURANCE FOR FULLTIME EMPLOYEES

MOTION made by Councilman Testa that the town board resolves to sun set paid Retirement Health Insurance coverage for all active Full-Time employees who became employed after January 1, 2020 will not receive health insurance paid by the Town of Frankfort when they retire. Second by Councilwoman. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 76 APPROVE HEALTH INSURANCE FOR PART-TIME ELECTED OFFICIALS

MOTION made by Councilman Testa that the town board resolves to sun set Health Insurance coverage paid for by the Town of Frankfort for all Part-Time elected officials entering office after January 1, 2020. Second by Supervisor Asnoe. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

ABSTRACT OF AUDITED VOUCHERS—ABSTRACT 1

NO. 77 **MOTION** made by Supervisor Asnoe to approve General Abstract #3—Claim No. 100-140B, Total \$114,797.94. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 78 **MOTION** made by Councilman Wallace to approve TOV Abstract #3—Claim No. 29-45, Total \$12,107.21. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 79 MOTION made by Councilman Testa to approve Highway Abstract #3—Claim No. 48-67, Total \$58,223.87. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 80 MOTION made by Supervisor Asnoe to approve Highway TOV Abstract #1—Claim No. 1, Total \$31.00. Second by Councilman Testa. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

NO. 81 MOTION made by Supervisor Asnoe to approve Special District Abstract #3—Claim No. 17-33, Total \$422,943.79. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Vote was 5-0 **APPROVED**

MOTION made by Supervisor Asnoe to enter into Executive Session to discuss personnel issues. Second by Councilman Wallace. Upon roll call; All in favor. 7:15 PM

MOTION made by Supervisor Asnoe to come out of Executive Session and resume the regular meeting. Second by Councilman Wallace. Upon roll call; All in favor. 7:300 PM

MOTION made by Supervisor Asnoe to adjourn. Second by Councilwoman Abbatecola. Upon roll call; All in favor. Meeting adjourned at 7:30 PM.

Respectfully submitted,
Dorri DeRollo, Town Clerk

NEXT MEETING: Regular Board Meeting April 8, 2020